











# Berrien County 4-H Youth Program Awards & Incentives Handbook

## Top Ten Reasons to Apply for Recognition

-  #1: To receive recognition for your accomplishments.
-  #2: To learn and practice how to complete applications.
-  #3: Your 4-H accomplishments look good on college, scholarship, and/or job applications.
-  #4: To help build self-esteem.
-  #5: To help build confidence.
-  #6: To help increase awareness of our 4-H Youth Program.
-  #7: To document your 4-H achievements and experiences for your portfolio and/or resume.
-  #8: To meet new people.
-  #9: To broaden your horizons and experiences.
-  #10: It's fun to be recognized by your peers.

Michigan 4-H: 100 Years & Growing!



**4-H forever**

***Berrien County 4-H Mission:***  
**To make a positive difference in the lives of Berrien County youth.**

**PURPOSE:** The purpose of this handbook is to create an awareness of opportunities and awards offered to youth and adult volunteer leaders in the Berrien County 4-H Youth Program.

**AWARD DEFINITION:** An award is recognition given to an individual who has made a specific accomplishment. In many program areas the award is also an opportunity to learn. This adds a dimension of responsibility to the individual and to others. There are three important things to remember about awards:

1. It is an honor to receive an award. It is honorable to accept and carry out the responsibility of the award.
2. An award is recognition of things you have achieved in the past. After you have received your award you must set new goals for tomorrow.
3. Travel opportunities will give the member a chance to grow and to learn new skills.

**WHO IS ELIGIBLE?** Members must be actively enrolled in a 4-H club that is in good standing as verified by the Berrien County MSUE Office. This includes the club's enrollment records, financial statement, Civil Rights Statement, participation in annual fund-raiser, etc. Some awards only require a nomination from the member's club coordinator. Others require recommendations and an award application. Leaders and parents are encouraged to assume an active supporting role in helping 4-H members complete their applications, but the work and applications are to be completed by the member.

Adult volunteer leaders must have completed the MSU Extension Volunteer Selection Process and be in good standing as verified by the MSUE Office, excluding the MI Emerald Clover Society and National 4-H Salute to Excellence Volunteer Recognition Award s.

**PROMOTION:** The Award & Incentives Handbook will be revised by the 4-H Leaders Council as needed in time to share updates with 4-H families in the spring. Efforts will also be made to include Handbook information on the Berrien County MSUE web site. **It is also the responsibility of club coordinators and leaders to convey and promote these opportunities to their members, leaders and 4-H families.**

**WHO SELECTS?** The Berrien County 4-H Awards Committee that may include community partner involvement depending on the award. The Awards Committee may be composed of active project and resource leaders, club coordinators, teen leaders, and staff as advisors (when appropriate), which represent our diverse, overall 4-H community.

Adult volunteer leader recognition opportunities are selected differently for each award.

- ◆ Outstanding 4-H Leader Award recipients are chosen by the Berrien County Outstanding 4-H Leaders Committee which consists of past Outstanding 4-H Leaders.
- ◆ MI Emerald Clover Society nominees are submitted to the MI 4-H Foundation for selection of inductees.
- ◆ National 4-H Salute to Excellence Volunteer Recognition Award nominees are submitted to the MI 4-H Youth Development Office for state selection. State winners are forwarded for regional and national selection.

**HOW IS THE SELECTION MADE?** First, the purpose of the award is made known, what it does, etc. Second, requirements to qualify for the award are made known- age, years of club work, etc. Third, the applicant's information is studied- does the information meet the purpose and is the member/leader qualified? Fourth, the awards committee may request to interview applicants.

**CHANGES:** Changes do occur. Some may occur after this material is revised each year. Those changes will be announced in the 4-H Spotlight Newsletter, and at the Annual Leaders Meeting. The Berrien County 4-H Awards Committee in conjunction with the 4-H Leaders Council and 4-H Youth Staff will have the authority to make changes that fit within the policies and procedures of MSU Extension and USDA.

**BERRIEN COUNTY 4-H AWARDS PROGRAM:** The Berrien County 4-H Leaders Council and the Berrien County 4-H Foundation, Inc. cooperatively sponsor all of these awards. Some awards and opportunities have additional sponsors.

**TIME-LINE FOR 4-H RECOGNITION:**

<b>Month</b>	<b>Description of Activity or Event</b>
January	January 31 is usually the deadline for MI Emerald Clover Society nominees.
February	Senior Plaque and Club Award Applications/Nomination forms due on the 15 <sup>th</sup> . 4-H Leaders Council and 4-H Youth Staff, review Awards & Incentives Handbook. Council approves revisions to Awards & Incentives Handbook.
March	Applications for State Awards are due to the Berrien County MSUE Office on March 1. Regional competition takes place in March.
March-April	Senior Plaques are presented to graduating seniors during the Style Revue at 4-H Spring Achievement. 4-H Club Award is also presented.
April- May	Awards & Incentives Handbook revisions are shared at the Annual 4-H Leaders Meeting.
June	State Awards are presented during 4-H Exploration Days at MSU. Members should be working on their 4-H Record Books and recognition applications.
July	Members should be working on their 4-H Record Books and recognition applications.
August	Members should be working on their 4-H Record Books and recognition applications. The current 4-H Year ends, August 31.
September	The new 4-H Year begins September 1. Nomination forms and award application forms are due September 15 for all awards that are awarded at 4-H Member & Leader Recognition. Nominations for Outstanding 4-H Leaders Awards are due September 15.
October- November	Preparation for 4-H Recognition. Recognition is held between the end of October and early November.
December	Early December is usually the state deadline for nominees to be considered for the National 4-H Salute to Excellence Volunteer Recognition Awards.

#### **4-H YOUTH MEMBER OPPORTUNITIES:**

- A. 4-H Spring Achievement – Spring Achievement in Berrien County is the only ALL 4-H exhibition where 4-H'ers showcase their project achievements over the last year. The complete list of awards and recognition, along with details of 4-H Spring Achievement are available in the current year's 4-H Spring Achievement Brochure available on the web site or by contacting the MSUE Office.
- B. First Year Member Award: open to 4-H members ages 5-19 that have just finished their first year.
- C. Cloverbud Completion Certificate: presented to Cloverbuds transitioning to full-fledged 4-H members between the 4-H ages of 8-9.
- D. Citizenship: Any 4-H member.
- E. County Medals: Any 4-H member 12-19 years of age is eligible.
- F. All-Achievement Awards: Any 4-H member 17-19 years of age is eligible.
- G. State Award: Any 4-H member 14-19 years of age is eligible, additionally sponsored by State Donors and the State 4-H Youth Development Office.
- H. Leo Stanley Outstanding 4-H'er Award: Member must be 17-19 years old as of January 1 of the current year and must have been a member for at least six years. The "I Dare You" Award is awarded as the runner-up award to no more than two Outstanding 4-H'er applicants each year.
- I. 4-H Alumni Scholarship: Scholarships are available to 4-H Alumni who are attending college or a trade school. They must have been active in 4-H for a total of at least five years, including his or her senior year in high school. Applications are available each spring. Recipients are chosen following interviews held with a selection committee in July.
- J. Cerny Memorial Scholarship - Applicants must meet the same requirements as the 4-H Academic Scholarship and also must have completed 4-H horticulture projects. Applications are available each spring. Recipients are chosen following interviews held with a selection committee in July.
- K. Senior Plaque – 12<sup>th</sup> graders who have been in 4-H for at least 5 years and remain active through their senior year in high school.
- L. 4-H Club Award – Recognition given to 3 Clubs based on member counts, 1 award will be given to each size cluster: Small Club (0-14 members); Medium Club (15-29 members); and a Large Club (30 or more members). Counts include members only as verified by the MSU Extension Office.

#### **4-H ADULT VOLUNTEER LEADER OPPORTUNITIES:**

- A. Outstanding 4-H Leader – This award honors two 4-H leaders each year. Selection criteria include: years of leadership (at least 10); other awards received; 4-H committee(s) involvement; continued interest in 4-H; meeting attendance; willingness to help; effectiveness as a leader and other as determined by the Outstanding 4-H Leader Committee.
- B. MI Emerald Clover Society – The goal of the Emerald Clover Society is to identify, acknowledge and celebrate individuals who have had significant 4-H involvement as a youth and who have made significant contributions to their local, state and national communities. Membership in the Emerald Clover Society is determined by the Michigan 4-H Foundation, every other year beginning with 2002, and is bestowed upon Michigan 4-H alumni who have significant professional achievements and/or service to their communities and society.
- C. National 4-H Salute to Excellence Volunteer Recognition Awards – Both the Volunteer of the Year Award and the Outstanding Lifetime Volunteer Award are annual recognition opportunities provided by the National 4-H Council. The National 4-H Salute to Excellence Volunteer Recognition Awards recognize 4-H volunteers who demonstrate exemplary service to 4-H, while promoting service through volunteerism as both an opportunity and a privilege. Nominees go through a state, regional and national selection process.

## DETAILS OF 4-H YOUTH MEMBER OPPORTUNITIES:

There are several county, regional, and state event opportunities for members. Some include traveling within and out of the state. Each activity has its own criteria, time-line, registration, and sometimes application procedure for attending and receiving financial assistance. Members are encouraged to read their 4-H Spotlight Newsletter, visit the county and state 4-H web pages through the county site located at [www.msue.msu.edu/berrien](http://www.msue.msu.edu/berrien), for more information, descriptions, and deadlines. Here are just a few of the most popular activities available:

Project Workshops held at MSU or Kettunen Center	Animal Science Communications Contest	State 4-H Shooting Sports Tournament
Project Workshops held at Kellogg Biological Station	State 4-H Caprine Classic & State 4-H Caprine Expo	Regional Horse Quiz Bowl Contest
State 4-H Horse Jamboree	County Rabbit Quiz Bowl Contest	State Rabbit & Cavy Expo
State 4-H Dairy Days	4-H Exploration Days	Citizenship Washington Focus
Wonders of Washington	Capitol Experience	State 4-H Horse Show
State 4-H Dog Show	Michigan 4-H Livestock Camp	State 4-H Horticulture Contest
State 4-H Goat Show	State 4-H Goat Expo	County 4-H Horse Judging Contest
County 4-H Horse Quiz Bowl Contest	County 4-H Horse Hippology Contest	Southwest 4-H Leadermete

Members should contact the Berrien County MSU Extension Office for more details and opportunities related to their projects.

### A. 4-H SPRING ACHIEVEMENT

4-H Spring Achievement – Traditionally held in March or April each year, Spring Achievement in Berrien County is the only ALL 4-H exhibition where 4-H'ers showcase their project achievements over the last year. The Objectives of the event include:

- Provide 4-H members an opportunity to display their accomplishments to the community
- Provide 4-H members a supportive evaluation for each of their projects
- Provide the community an opportunity to see the quality and quantity of work being done by 4-H'ers
- Attract new members to the Berrien County 4-H Program
- Provide 4-H members an opportunity to compete for special recognition of their projects
- Provide 4-H members, leaders, and parents an opportunity to meet other 4-H families
- Provide an opportunity to demonstrate 4-H TEAMWORK in the efficient set-up, tear down, and operation of the event

The complete list of awards and recognition, along with details of 4-H Spring Achievement are available in the current year's 4-H Spring Achievement Handbook available on the web site or by contacting the MSUE Office.

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**B. FIRST YEAR MEMBER AWARD**

This is open to 4-H members ages 5-19 that have just finished their first year.

Criteria:

- 1. Enthusiasm.
- 2. Club Participation
- 3. Meeting attendance.
- 4. Must have just finished first year as 4-H member.

Application Material: Nomination form submitted by club coordinator.

Award Selected By: Nomination from club coordinator.

Number Selected: No limit.

Application Due: September 15, submitted to the Berrien County MSU Extension Office.

Award Description: Certificate.

When Presented: Award may be presented at either a special Club function or during the annual 4-H recognition program. It is the club coordinator's choice.

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**C. CLOVERBUD COMPLETION CERTIFICATE**

Cloverbud Completion Certificate: presented to all Cloverbuds transitioning to full-fledged 4-H members between the 4-H ages of 8-9.

Criteria:

- 1. Cloverbud 4-H member who has reached the 4-H age of 9.

Application Material: None.

Award Selected By: Verification from the Berrien County MSU Extension database.

Number Selected: No limit.

Application Due: Not applicable.

Award Description: Certificate.

When Presented: Award may be presented at either a special Club function or during the annual 4-H recognition program. It is the club coordinator's choice.

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**D. CITIZENSHIP AWARD**

This is for all members. Award fosters leadership and enthusiasm amongst 4-H members.

Criteria:

- 1. Enthusiasm.
- 2. A positive youth driven involvement in club activities.
- 3. Potential for leadership skills.
- 4. Nomination from club coordinator.

Application Material: Nomination form submitted by club coordinator.

Award Selected By: Nomination from club coordinator.

Number Selected: No limit.

Application Due: September 15, submitted to the Berrien County MSU Extension Office.

Award Description: Award includes a ribbon and certificate.

When Presented: Award may be presented at either a special Club function or during the annual 4-H recognition program. It is the club coordinator's choice.

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**E. COUNTY MEDAL**

The County medal recognizes a member for completing at least 3 years in a project. See page 14 for project areas.

Criteria:

- 1. Member must be 12-19 years old as of January 1 of the current year.
- 2. Medals should be presented to members with at least 3 years of experience.
- 3. Have completed a project this year for the medal nominated, except for the achievement, leadership and citizenship medals, which have no specific project.
- 4. Be currently enrolled in 4-H.
- 5. A member may be nominated for more than one medal, but can receive a county medal only once for any particular project. A separate form must be completed for each project for which they are nominated. Extra forms are available from the MSUE Office or they may be photocopied. Additional information may be attached.
- 6. A 4-H member will not be awarded more than 2 medals in a year.
- 7. Application must be submitted with a project leader recommendation.

Application Material: The County Medal application form is available at the end of this handbook or from the Berrien County MSU Extension Office.

Award Selected By: 4-H Awards Committee.

Number Selected: No more than 4 medals per category.

Application Due: September 15, submitted to the Berrien County MSU Extension Office.

Award Description: Bronze project medal/pin.

When Presented: 4-H Recognition.

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## **F. ALL-ACHIEVEMENT AWARD**

The All-Achievement Award recognizes a member's leadership and experience with a project that they have completed for at least 4 years. See page 14 for project areas.

Criteria:

1. Member must be 16-19 years old as of January 1 of the current year.
2. A 4-H member will not be awarded more than two medals in a calendar year.
3. Medals should be presented to members with at least 4 years of experience in the project and must be participating in that project currently.
4. Must be submitted through club coordinator/project leader.
5. A 4-H member can only win a medal once in a project area during his or her 4-H career.

Application material: All Achievement Application form plus club coordinator/project leader recommendation is required. The application is available at the end of this handbook or from the Berrien County MSU Extension Office.

Award Selected By: 4-H Awards Committee

Number Selected: No more than 4 awards per category.

Application Due: September 15, submitted to the Berrien County MSU Extension Office.

Award Description: Trophy or Plaque.

When Presented: 4-H Recognition.

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## **G. 4-H STATE AWARD**

The Michigan State 4-H Awards Program honors 4-H members at the state level, for their accomplishments in 4-H projects, leadership and citizenship.

Criteria & Time-line:

1. Member must be 13 years or older, as of January 1 of the current year.
2. Application will be due on March 1.
3. Member may need to complete an interview, before being considered for county selection to the regional competition.
4. Member will have the option of attending the regional recognition event.
5. Members selected at the regional level to compete at the state educational and recognition event will be required to participate in the first two days of Exploration Days.
6. The County Awards Committee will have the opportunity to send up to 35 members to the regional competition.
7. Regional Competition will be held in March or early April.
8. State Award Winners will be recognized in late June at Michigan State University.
9. State winners will receive a cash award and plaque.
10. Members may win two different years, as long as they compete in two different recognition areas.
11. Awards are sponsored by state, county, and local businesses.

## 4-H State Award Continued...

### Recognition (Project) Areas:

1. Animal Science (includes emphasis areas of beef, swine, sheep, poultry, rabbits, companion animals, dairy, horses, etc.)
2. Environmental Stewardship (includes forestry, fisheries & wildlife, NREE, entomology, etc.)
3. Leisure Education (includes Challenge, camp, recreation, etc.)
4. Cultural Heritage (includes international, folkpatterns)
5. Personal Appearance (includes fashion revue, clothing)
6. Food, Nutrition, Fitness, and Health (includes food, nutrition, health, breads, fitness, etc.)
7. Arts- Visual (includes crafts, woodworking, leathercrafts, etc); Fine (includes drawing, painting, photography, etc.)
8. Individual Growth/Community Involvement (Includes teen leadership, achievement, careers, citizenship, communities, etc.)
9. Science and Technology (includes vet science, computers, automotive, etc.)
10. Plant Science, Horticulture, and Crops.

Application Material: State Award Form, story, resume' and project pictures required.

Award Selected By: See above.

Number Selected: See above.

Application Due: See above.

Award Description: Refer to State Award Packet that is available from the Berrien County MSU Extension Office.

When Presented: See above.

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## **H. LEO STANLEY OUTSTANDING 4-H MEMBER**

This award is the highest county honor a 4-H'er can receive. Award is partially sponsored by the Benton Harbor/St. Joseph Exchange Club and a representative is asked to sit on the selection committee. The first and second runners-up to the Outstanding 4-H'er Award receives the I Dare You Award and may apply for the Outstanding 4-H'er Award in the future if still eligible.

### Criteria:

1. Member must be 17-19 years old as of January 1 of the current year.
2. Must have been a member for at least six years.
3. If necessary, the applicants will be interviewed by the selection committee.
4. An additional two individuals will be awarded the runner-up award called the "I Dare You" Award.

Application Material: Outstanding 4-H Member Application form plus a 4-H leader's recommendation.

Award Selected By: 4-H Awards Committee.

Number Selected: Two Outstanding and two "I Dare You".

Application Due: September 15, submitted to the Berrien County MSU Extension Office.

Award Description: Outstanding 4-H members receive a watch, certificate, and may be invited to a luncheon with the Benton Harbor/St. Joseph Exchange Club. "I Dare You" recipients receive a Cross Pen, certificate, and inspirational book.

When Presented: 4-H Recognition.

**I. 4-H ALUMNI SCHOLARSHIP**

See a brief description under item “H” of page 3. Obtain current criteria and application from the Berrien County MSU Extension Office. Current year information is usually available in March or early April each year.

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**J. CERNY MEMORIAL SCHOLARSHIP**

See a brief description under item “I” of page 3. Obtain current criteria and application from the Berrien County MSU Extension Office. Current year information is usually available in March or early April each year.

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**K. SENIOR PLAQUE**

Recognizes a member for their years of commitment to 4-H through their senior year of high school.

Criteria:

- 1. Senior Plaque – 12<sup>th</sup> graders who have been in 4-H for at least 5 years and remain active through their senior year in high school.

Application Material: Nomination form submitted by club coordinator.

Award Selected By: Nomination from club coordinator.

Number Selected: No limit.

Application Due: February 15, submitted to the Berrien County MSU Extension Office.

Award Description: Engraved Plaque.

When Presented: 4-H Spring Achievement.

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**L. 4-H CLUB AWARD**

Award recognizes club accomplishments as submitted and documented by the youth members.

Note: Club Coordinators should verify that all club records are current and accurate with the Berrien County MSU Extension Office.

Criteria:

- 1. Recognition given to 3 Clubs based on member counts as verified by the MSU Extension Office, 1 award will be given to each size cluster: Small Club (0-14 members); Medium Club (15-29 members); and a Large Club (30 or more members).
- 2. Club must have been registered with the MSU Extension Office for a minimum of 5 years, including the current year.
- 3. Application must be filled out by the Club youth officers.
- 4. Club must provide a list of current youth officers.
- 5. Club must provide a copy of a meeting agenda and meeting minutes from one month’s meeting from the current year.
- 6. Application will include: description of Club’s project(s), explanation of how the Club participates in 4-H Spring Achievement, and a description of the Club’s involvement at other events and activities.

7. Provide explanation of how your club participates in the annual countywide fund-raiser.
8. Identify number of new leaders and members for the current year.
9. When and how often do you hold full club business meetings?
10. What is your average business meeting attendance?

Application Material: Requires completed application with attachments.

Award Selected By: 4-H Awards Committee.

Number Selected: One Club will be awarded in each of 3 size clusters.

Application Due: February 15, submitted to the Berrien County MSU Extension Office.

Award Description: Recognized Clubs will receive a \$25 Gift Certificate for materials from the National 4-H Catalog and a certificate for their club records.

When Presented: 4-H Spring Achievement.

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**END OF YOUTH OPPORTUNITIES.**

**BEGINNING OF ADULT VOLUNTEER OPPORTUNITIES.**

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**DETAILS OF ADULT VOLUNTEER LEADER OPPORTUNITIES:**

**A. OUTSTANDING 4-H LEADER AWARD**

This award honors two 4-H leaders each year.

Criteria:

1. Years of leadership (at least 10)
2. Other awards received
3. 4-H committee(s) involvement
4. Continued interest in 4-H
5. Meeting attendance
6. Willingness to help
7. Effectiveness as a leader
8. Other

Application Material: Nomination Form.

Award Selected By: Outstanding 4-H Leader Committee

Number Selected: Two (2)

Application Due: September 15

Award Description: Watch, framed certificate, fall arrangement, and name engraved on permanent plaque that is displayed at MSUE Office.

When Presented: Award is presented at the annual fall 4-H Recognition Program.

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## **B. MICHIGAN EMERALD CLOVER SOCIETY**

The goal of the Emerald Clover Society is to identify, acknowledge and celebrate individuals who have had significant 4-H involvement as a youth and who have made significant contributions to their local, state and national communities.

### **Criteria:**

Membership in the Emerald Clover Society is bestowed upon Michigan 4-H alumni who have significant professional achievements and/or service to their communities and society. Complete details are available by visiting the MI 4-H Foundation web site at [www.mi4hfdtn.org](http://www.mi4hfdtn.org).

Application Material: Nomination Form obtained from the MI 4-H Foundation

Award Selected By: MI 4-H Foundation  
Number Selected: Determined by MI 4-H Foundation  
Application Due: January 31 of 2010, 2012, 2014  
Award Description: See MI 4-H Foundation web site.

When Presented: At a special 4-H event in either the summer or fall following the nomination deadline.

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## **C. NATIONAL 4-H SALUTE TO EXCELLENCE VOLUNTEER RECOGNITION AWARDS**

Both the Volunteer of the Year Award and the Outstanding Lifetime Volunteer Award are annual recognition opportunities provided by the National 4-H Council. The National 4-H Salute to Excellence Volunteer Recognition Awards recognize 4-H volunteers who demonstrate exemplary service to 4-H, while promoting service through volunteerism as both an opportunity and a privilege.

### **Criteria:**

See National 4-H Council web site at [fourhcouncil.edu/ProgramAwards.aspx](http://fourhcouncil.edu/ProgramAwards.aspx)

Application Material: Nominations/Letters of Recommendation. See National 4-H Council web site for details that must be included.

Award Selected By: MI State 4-H Youth Development Office at MSU. State selections are forwarded for regional and national consideration.

Number Selected: See National 4-H Council web site.  
Application Due: Early December.

Award Description: See National 4-H Council web site.

When Presented: State recognition happens in the fall. Regional recognition occurs at Regional Volunteer Leaders Forums, usually held in late October. National winners are honored in Washington, D.C. at a Hall of Fame Ceremony. See National 4-H Council web site for more details.

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Following the list of Project Award Categories on page 14, award application forms begin on page 15. Attached forms include:

- Nomination Form for First Year Member Award – due September 15
- Nomination Form for Citizenship Award – due September 15
- Application for County Medal Award and All Achievement Award – due September 15
- Application for Leo Stanley Outstanding 4-H Member Award – due September 15
- Nomination Form for 4-H Senior Plaques – due February 15
- Application Form for 4-H Club Award – due February 15
- Nomination Form for Outstanding 4-H Leader Award – due September 15

**BERRIEN COUNTY 4-H PROJECT  
AWARD CATEGORIES**

**CITIZENSHIP & CIVIC EDUCATION**

Citizenship  
Cultural Education  
Global Education  
Intergenerational Programming  
Understanding Physical & Mental  
Limitations  
Volunteerism  
Service Learning/Community Service  
Community Service  
Proud Equestrian Program Teen Volunteer

**COMMUNICATIONS & EXPRESSIVE  
ARTS**

Communication Arts  
Performing Arts  
Visual Arts & Crafts  
Drawing, Painting, Sculpting/  
China Art Exchange  
Graphic Arts, Displays, Exhibits  
Photography, Video

**CONSUMER & FAMILY SCIENCES**

Child Development, Child Care,  
Babysitting  
Clothing & Textiles  
Consumer Education  
Home Environment  
Parenting & Family Life Education

**ENVIRONMENTAL ED. & EARTH  
SCIENCE**

Environmental Stewardship  
Entomology & Bees  
Fisheries  
Earth, Water & Air  
Energy  
Forests, Rangeland, Wildlife  
Outdoor Education/Recreation  
Waste Management

**HEALTHY LIFESTYLE EDUCATION**

Chemical Health  
Mental & Emotional Health  
Foods & Nutrition  
Physical Health  
Safety

**PERSONAL DEVELOPMENT &  
LEADERSHIP**

Career Exploration & Employability  
Critical Thinking Skills  
Economics, Business & Marketing  
Hobbies & Collections  
Leadership Skills Development  
Leisure Education  
Personal Development

**PERSONAL DEVELOPMENT &  
LEADERSHIP**

(Continued)

Reading Literacy  
Social Recreation Skills  
Values Clarification

**PLANTS & ANIMALS**

Animals  
Aquaculture  
Beef  
Birds & Poultry  
Cats  
Dogs  
Dairy Cattle  
Goats  
Horse & Pony  
Rabbits/Cavies  
Sheep  
Llama  
Small Animals/Pocket Pets/Lab Animals  
Swine  
Plants (gardening, horticulture, NJHA)

**SCIENCE & TECHNOLOGY**

Science/Technology Literacy  
Biological Sciences  
Animal Science Notebooks  
Hippology  
Horse Judging  
Livestock Judging  
Horse Quiz Bowl  
Rabbit Quiz Bowl  
Animal Science Notebooks  
Food Science  
Veterinary Science  
Technology & Engineering  
Aerospace  
Automotive  
Bicycle  
Computer Technology  
Electric  
Electronics  
Engines, Tractors & Field Equip.  
Woodworking & Industrial Arts  
Physical Sciences  
Astronomy  
Chemistry  
Mathematics  
Physics

**NOTE: Application forms  
begin on page 15.**



**Berrien County 4-H Youth Program  
 First Year Member Award Nomination Form  
 Due: September 15**



Club Name: \_\_\_\_\_ Date: \_\_\_\_\_

Leader's Name \_\_\_\_\_

Address: \_\_\_\_\_

This is for 4-H members ages 5-19 that have just finished their first year. Award fosters participation and enthusiasm amongst new 4-H members.

**Criteria:**

1. Enthusiasm.
2. Club Participation.
3. Meeting attendance.
4. Must have just finished first year as 4-H member.

Please consider each new member as an individual in relation to the: Club participation at each meeting and event; Cooperation with leaders and members; Interest in 4-H; General attitude; Improvement as a person since joining the club; Regular attendance at club and project meetings; and other items you deem important other than project skills.

The First Year Member Award may be awarded at a special Club function of your choice or we can honor your members at 4-H Member Recognition. Please indicate one:

Mail Awards to Club Coordinator	
Honor Members at 4-H Recognition	

Name	Age	Remarks
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____

Nomination form is due by September 15 to the MSU Extension Office, 1737 Hillandale Road, Benton Harbor, MI 49022-9630, FAX: 269-982-8666. You may also use our Drop Box for after-hour deliveries.

# Berrien County 4-H Youth Program

## Citizenship Award Nomination Form

**Due: September 15**



Club Name: \_\_\_\_\_ Date: \_\_\_\_\_

Leader's Name \_\_\_\_\_

Address: \_\_\_\_\_

This is for all members. Award fosters leadership and enthusiasm amongst 4-H members.

### Criteria:

1. Enthusiasm.
2. A positive youth driven involvement in club activities.
3. Potential for leadership skills.
4. Nomination from club coordinator.

Please consider each member as an individual in relation to the: Effort put forth; Cooperation with leaders and members; Interest in 4-H; General attitude; Improvement as a person since joining the club; Regular attendance at club and project meetings; Performance as club officer or committee member; and other items you deem important other than project skills.

The Citizenship Award may be awarded at a special Club function of your choice or we can honor your members at 4-H Member Recognition. Please indicate one:

Mail Awards to Club Coordinator	
Honor Members at 4-H Recognition	

Name	Age	Remarks
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		

Nomination form is due by September 15 to the MSU Extension Office, 1737 Hillandale Road, Benton Harbor, MI 49022-9630, FAX: 269-982-8666. You may also use our Drop Box for after-hour deliveries.





**All Achievement Award Application Continues Here.**

G. List all 4-H teen leadership activities:

<b>Year</b>	<b>4-H Leadership Activity Description</b>
Ex. 2008	Took leadership for creating 4-H club display to exhibit at 4-H Spring Achievement.
Ex. 2007	Help teach our club craft project to younger members.

H. List any demonstrations you have given through your local 4-H club, county demonstrations, festivals, or at the Berrien County Youth Fair:

<b>Year</b>	<b>Demonstration Description</b>	<b>4-H Award(s) Received</b>	<b>Other Award(s) Received</b>
Ex. 2008	Project FISH	Participation Ribbon	Not applicable
Ex. 2007	How to operate a digital camera	Not applicable	“A” Ribbon

I. Have you ever received a 4-H All-Achievement Award? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list project area/year received:

<b>Project Area</b>	<b>Year</b>

J. List any other non-4-H extra-curricular and community service activities in which you have participated:

<b>Year</b>	<b>Activity Description</b>
Ex. 2008	Youth group at my church
Ex. 2007	Basketball team

**K. On a separate sheet of paper in two to three paragraphs please explain how you have used the skills and knowledge gained from your 4-H projects and activities.**

**Continue to Part II.**









**Berrien County 4-H Youth Program  
4-H Club Award Application**



Deadline: February 15

Criteria for the 4-H Club Award are outlined in the 4-H Youth Program Awards & Incentives Handbook.

- Recognition given to 3 Clubs based on member counts as verified by the MSU Extension Office, 1 award will be given to each size cluster: Small Club (0-14 members); Medium Club (15-29 members); and a Large Club (30 or more members).
- Club must have been registered with the MSU Extension Office for a minimum of 5 years, including the current year.
- Application must be filled out by the Club youth officers.
- Club must provide a list of current youth officers.
- Club must provide a copy of a current year Club meeting agenda and current year meeting minutes.
- Application will include: description of Club’s project(s), explanation of how the Club participates in 4-H Spring Achievement, and a description of the Club’s involvement at other events and activities.
- Provide explanation of how club participates in annual countywide fund-raiser.
- Identify number of new leaders and members for the current year.
- When and how often do you hold full club business meetings?
- What is your average business meeting attendance?

Club Name: \_\_\_\_\_

# of youth members: \_\_\_\_\_

How old is your Club? \_\_\_\_\_

1. Names of youth officers:

<b>Officer Title</b>	<b>Member Name</b>
President	
Vice-president	
Treasurer	
Secretary	
Reporter	
Historian	
Other	

2. What projects does your Club actively teach?



The following information is enclosed:

\_\_\_\_\_ Current year club meeting agenda

\_\_\_\_\_ Current year club meeting minutes

\_\_\_\_\_  
Signature of youth officer(s) completing this form.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of youth officer(s) completing this form.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of youth officer(s) completing this form.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of youth officer(s) completing this form.

\_\_\_\_\_  
Date

This application with attachments must be submitted to the MSU Extension Office, 1737 Hillandale Road, Benton Harbor, MI 49022-9630, by February 15. You may also use our Drop Box for after-hour deliveries.

