



Jann Jencka, Ed.D., Interim Superintendent
Carol Greilick, Assistant Superintendent for Special Education
Jason Jeffrey, Ed.D., Assistant Superintendent for General & Career and Technical Education
Stephanie Murray, Assistant Superintendent for Ancillary Services

Traverse Bay Area Intermediate School District
1101 Red Drive, Traverse City, MI 49684
231-922-6200 FAX: 231-922-6270
www.tbaisd.org

PROFESSIONAL POSITION

March 21, 2018

18-06

POSITION: Agriscience/Natural Resources Instructor

EFFECTIVE DATE: 2018-19 School Year

LOCATION: TBAISD Career-Tech Center

EMPLOYMENT TERMS: Shall be part of the professional contract

REPORTS TO: Director/Principal of Career-Tech Center

QUALIFICATIONS:

- Valid Secondary Michigan Teacher's Certificate – Major: Agriscience (or related field); Minor: Science (related field)
- Valid Vocational Instructor's Certificate with Agriscience/Natural Resources Endorsement
- Minimum of three (3) years teaching experience (desired)
- Minimum 4,000 hours of relevant work experience in the subject field
- Knowledge of how academics are integrated into career and technical instruction
- Desire to stay current with curriculum and industry needs
- Strong communications background: technical writing, reading, and speaking skills
- General computer literacy
- Desire and ability to work with high school age students
- Ability to work effectively with all ability levels and categories of students
- Ability to work effectively as a team member
- Familiar with Marzano Evaluation Model
- A strong connection to local industry representatives and ability to network for program improvement and placement opportunities.
- Demonstrated success with student clubs and organizations such as SkillsUSA, MITES, etc. (Desired)

RESPONSIBILITIES:

1. Plan appropriately and effectively for instruction using evidence-based reporting and instructional practices.
2. Organize and participate in youth leadership activities (FFA).
3. Successfully meet CTC program standards.
4. Maintain a positive climate for teaching and learning.
5. Demonstrate appropriate classroom management.

6. Effectively and efficiently direct the student learning process.
7. Adhere to all state program reporting and compliance mandates.
8. Organize and maintain a business advisory board.
9. Organize instructional activities that complements and enhances the learning process.
10. Interact positively and appropriately with students, parents, and other staff members.
11. Monitor effectively student progress and instructional effectiveness.
12. Maintain teacher certification and requirements.
13. Attend professional development activities.
14. Recommend students to the placement coordinators for employment and/or placement opportunities.
15. Work with post-secondary and other institutions to build seamless transitions and articulations.
16. Develop and maintain a vision for the Agriscience/Natural Resources program at CTC.
17. Nominations of students for scholarships, awards, and other honors.
18. Complete all reasonable duties as assigned by the Principal

Anyone interested in this position should apply on-line at www.tbaisd.org under employment opportunities. Applicants applying on-line can include as an attachment their cover letter, resume and transcripts. Posting deadline – until filled.

C: Bulletin Boards at:

TBA Administration Building (2)
TBA Career-Tech Center
Life Skills Center
Oak Park

TBAEA
New Campus
Admin East
Traverse Heights

Universities
Record Eagle

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NOTICE OF NONDISCRIMINATION POLICY

It is the policy of the Traverse Bay Area Intermediate School District that no person shall, on the basis of race, color, national origin, age, religion, gender, height, weight, marital status, familial status, disabling condition or any other reason prohibited by federal, state or local law be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity and in employment.