WHAT IS A GRADUATION APPLICATION?
MSU Office of the Registrar requires all graduate students to complete and submit a graduation application before MSU will issue a diploma to the student.

WHERE CAN I FIND THE GRADUATION APPLICATION?
The graduation application is available on the MSU Office of the Registrar's website.

Find the graduation application using the link below.
https://www.reg.msu.edu/StuForms/GradApp/gradapp.aspx

DO I HAVE TO SUBMIT THE GRADUATION APPLICATION?
Yes - even if you won't be at the commencement ceremony, you must complete the graduation application.

WHAT IF I DECIDE TO GRADUATE A DIFFERENT SEMESTER AFTER I'VE ALREADY SUBMITTED THE APPLICATION?
Re-submit the graduation application for the semester you want to graduate using the timeline to the right.

PROCESSING A GRADUATION APPLICATION TAKES TIME. MAKE SURE YOU SUBMIT YOUR APPLICATION ON TIME.

I COMPLETED MY GRADUATION APPLICATION. WHAT HAPPENS NEXT?

1. Student must submit the MSU graduation application after completing it using the link below.
   https://www.reg.msu.edu/StuForms/GradApp/gradapp.aspx

2. MSU Office of the Registrar generates a degree certification form after student submits the application for graduation.

3. MSU Office of the Registrar sends the degree certification form to the graduate secretary in the Department of Community Sustainability.

4. The graduate program coordinator in the Department of Community Sustainability verifies that the degree certification form is correct.

5. The chairperson in the Department of Community Sustainability signs the degree certification form.

6. The graduate secretary submits the degree certification form to the College of Agriculture & Natural Resources (CANR) dean's office by the predetermined deadline - the deadline changes each semester.

7. The dean of CANR signs and approves the degree certification form.

8. The dean's secretary submits the signed degree certification form to MSU Office of the Registrar.

9. MSU Office of the Registrar processes the degree certification form and issues a diploma to the student.

DEPARTMENT OF COMMUNITY SUSTAINABILITY - 09/2015