CSUS 493 Prof. Internship Mid-Term Evaluation by Organization Supervisor

Intern: ________________________________ Signature: ________________________________

Supervisor: __________________________ Signature: ________________________________

Rate each item: 5= Always; 4=Mostly; 3= Half the time; 2=Occasionally; 1= Never; NA=Not applicable

A. Intern Performance: Comments:
   1. On time
   2. Takes initiative
   3. Demonstrates good work ethic
   4. Cooperative
   5. Makes effective decisions
   6. Follows through on completing tasks
   7. Demonstrates leadership
   8. Effective supervisor (if applicable)

B. Intern Relationships Comments:
   1. Relates effectively to clientele
   2. Relates effectively to other employees
   3. Exhibits professional behavior

C. Intern Rapport Comments:
   1. Inquisitive
   2. Fits into team(s)
   3. Accepts supervision/criticism
   4. Improves behavior per supervision
   5. Makes effective suggestions

D. Intern Attitude Comments:
   1. Confident
   2. Makes continued efforts to improve
   3. Enthusiastic
   4. Interested

E. Intern Organizational Fit Comments:
   1. Shows understanding of org. mission
   2. Demonstrates appropriate knowledge
   3. Demonstrates appropriate skill
   4. Fits in with organization as a whole

What are the key actions by the student needed to help complete a successful internship?

What are the key actions by your organization needed to help complete a successful internship?