COLORADO STATE FOREST SERVICE – GOLDEN DISTRICT
SEASONAL POSITION JOB ANNOUNCEMENT

POSITION TITLE: 2 positions, Stewardship Forester (Seasonal Forestry Aide FA5)
LOCATION: CSFS-Golden District, Golden, Colorado
SALARY: $15 per hour
EMPLOYMENT DATES: 6 months (up to 9 months, subject to available funding)

Position #1 will be available approximately May 1, 2014 and continuing up to January 31, 2014; normal work schedule is 40 hours per week.

Position #2 will be available approximately September 1, 2014 and continuing up to May 31, 2014; normal work schedule is 40 hours per week.

CLOSING DATE: Applications will be considered until the positions are filled, however applications need to be received by March 17, 2014 for full consideration for Position #1, and by July 1, 2014 for full consideration for Position #2.

Work Duties for Positions Include:

- Assist permanent staff with annual inspections required by the Forest Agriculture Program (160+ inspections annually). Inspections are utilized as an opportunity to provide technical assistance to landowners and ensure that they are in compliance with the requirements of the Forest Agriculture Program. Inspections will involve interpretation of forest management plans, GPS data collection, ArcGIS mapping, data entry, reporting, and professional communications with enrolled participants.

- Responsible for helping permanent staff complete forest management plans for private landowners and/or cooperators. This includes taking forest inventory, ArcGIS and FVS data entry, and data analysis and interpretation.

- Provide technical assistance to landowners and local communities through insect & disease detection and inspections, wildfire hazard inspections and marking, and general forest management site visits.

- Work with local municipalities, conducting tree inventories and sampling for Emerald Ash Borer. This work will involve preparing professional reports, GIS driven maps and other documentation for the municipalities.
• Assist permanent staff with field inspections and preparing forestry reports and plans for state lands.

• Assist permanent staff with fuels reduction and forest management contract layout and administration through fieldwork, GPS and GIS mapping, coordination with contractors, and record-keeping.

• Perform fuels mitigation and forest management work which will involve fuels project layout, operating 4-wheel drive vehicles, chainsaws/misc. logging equipment, forestry equipment, and performing strenuous outdoor work in a variety of weather conditions.

• Assist permanent staff with public education programming.

• Routine maintenance of field equipment and CSFS facilities.

Minimum Requirements:

• A bachelor's degree in a natural resource management/forestry curriculum from a Society of American Foresters (SAF) accredited forestry school is required (please see accreditation link in the Application Information section of this announcement). A bachelor’s degree in a related natural resource program such as wildlife management, range management, ecology, agroforestry, arboriculture or natural resource management will also be considered with commensurate forestry field experience.

• Ability and willingness to work long hours and occasional evenings and weekends is required.

• Ability to work in arduous situations, all weather types and terrain.

• Successful applicants must have a valid state driver’s license or ability to acquire one upon employment.

General Knowledge, Skills, and Abilities:

The successful applicants will be self-directed, innovative, and energetic. They should be able to demonstrate enjoyment in working with people and respect different viewpoints. Of special interest are applicants with excellent verbal and written communication and interpersonal skills, which are critical to the mission of the Colorado State Forest Service. Additionally, skills and experience with the following items are considered desirable:

• Microsoft Suite of software products, ArcGIS, and GPS
• Customer service
• Working outdoors under strenuous physical demands and in all weather conditions.
• Excellent verbal and written communication and interpersonal skills
• Proficient in use of maps and aerial imagery.
Experience performing on the ground fuels mitigation work with the use of chainsaws and miscellaneous logging equipment.

Familiarity with emerald ash borer and other urban and community forestry issues.

It is preferred that the successful applicants have at least basic experience with and knowledge of western United States forest management techniques in at least some of the following areas: silviculture; timber and fuels project layout; harvesting systems and treatments; wildfire suppression; prescribed fire; forest insect and disease detection; community forestry; agroforestry; public education; etc.

General Information about the Colorado State Forest Service: The Colorado State Forest Service is an agency of Colorado State University, Colorado's land grant institution of higher education, and is housed, organizationally, in the Warner College of Natural Resources. The CSFS also staffs the Division of Forestry for the Colorado Department of Natural Resources. The CSFS has 17 districts throughout the state with a state office located in Fort Collins on one of the foothills campuses of CSU.

Colorado's elevations range from 3,500 feet to over 14,000 feet. Colorado’s ecosystems vary from short-grass prairie to alpine tundra, with many forest ecosystems between these treeless extremes. State forestry in Colorado covers a wide diversity of natural environments and human communities. State forestry personnel work with landowners, community representatives, youth, cooperators, and other agencies and disciplines to establish, manage, protect, and restore tree and forest resources. The CSFS utilizes an educational, incentives-based, and customer-service oriented approach, rather than a regulatory approach in working with landowners, cooperators, and partners to implement CSFS programs.

District Specific Information:

Golden District: The Golden District contains Clear Creek, Denver, Jefferson, and the northeast portion of Park Counties, immediately West of Denver, Colorado. The District office is located in the city of Golden, Colorado. The Golden District provides the full range of CSFS services to its service area.

Applications:

Society of American Forester (SAF) accredited natural resource/forestry programs and/or schools can be viewed at the following link:

Required Application Materials: Interested persons should submit 1) a letter of application, 2) résumé (curriculum vitae or CV), 3) three professional references and 4) official college/university transcripts (photocopies acceptable). All of these materials must be received for applications to be considered complete. Legible electronic copies of all materials can be submitted to the appropriate hiring officials by email.
1) *The letter of application/statement of qualifications* should include statements describing the skills you have that meet the minimum qualifications, unique aspects of this position, preferred qualifications, and/or roles and responsibilities that are described in this announcement. Please also include whether you are applying for **Position #1, Position #2** or both positions.

2) *The résumé* should be a maximum of three pages (one sided). Please include your physical address, telephone number, and an email address for communication purposes.

3) *Professional References* should include a page with names, addresses, affiliation, phone numbers, and e-mail addresses for three professional references, including your previous supervisors, if applicable.

4) *Official college transcripts* (stating a degree was awarded and cumulative GPA listed) must be included (photocopies or scanned copies submitted by the applicant will be accepted). **Please allow an appropriate amount of time to obtain transcripts if you do not have a copy stating a degree was awarded.**

5) A list of *Continuing Education (optional)* coursework and activities that list certifications, continuing education classes and workshops, and fire qualifications may be included.

Please allow at least two to three weeks after the closing date for us to review your application materials and determine those candidates we wish to invite for an interview. If you are not selected for an interview, we will send you a letter when the process is complete.

**Please send application materials to:**

Selection Committee: **2014-CSFS-Golden: Stewardship Forester**  
Colorado State Forest Service-Golden District  
1504 Quaker Street.  
Golden, CO 80401-2956

**Additional Information:** Legible electronic copies of application materials may be submitted to the hiring officials listed below. Questions regarding this position can be directed via email or phone to Collin Wassink or Carli Morgan at the CSFS – Golden District Office.

Telephone: 303-279-9757  
Fax: 303-278-3899  
Email: Collin.Wassink@colostate.edu or Carli.Morgan@colostate.edu

**CSU is an EO/EAA employer.** Colorado State University conducts background checks on all final candidates.