Graduate Department Aide (GDA) Program for FSHN Graduate Students

Please turn in the following materials to 106 G.M. Trout FSHN Building:
1. Completed application (hard copy)
2. Copy of anticipated 2014-15 schedule
3. Statement of qualifications
4. Resume

Completed applications are due Friday, April 25, 2014 in Room 106 Trout FSHN Bldg. Please contact the instructor or Lainie Buckles (bucklesl@msu.edu), phone 517-355-8474 x 182 if you have any questions.

Graduate Department Aide (GDA) Program
FSHN Graduate Departmental Aide (GDA) Program is designed to provide opportunities for mature, accomplished graduate students to assist FSHN faculty in teaching a professional course. GDAs will be mentored by the FSHN faculty during this experience, and receive a stipend of $1,000 per semester.

APPLICATION

Print this application, complete it and turn in as a hard copy with the requested material attached.

Name: ___________________________ PID: _____________

Major: ___________________________ Level: _____________

Email: ___________________________ GPA: _____________

Phone: ___________________________

Current mailing address: ________________________________

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<tr>
<th>Taken Course</th>
<th>Grade Received</th>
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<td>Yes □ No □</td>
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Additional Material Requested:
• Copy of your anticipated 2014-15 course schedule
• Statement of your qualifications to serve as a graduate department aide for the course(s) you identified (for example, courses taken that relate to the course(s) selected, previous informal and formal teaching experiences, a time schedule fully compatible with the expectation of a department aide, and leadership positions)
• Resume of your professional activities
Graduate Department Aide (GDA) Course Opportunities
Fall 2014

FSC 401: Food Chemistry Fall 2014
Instructor: Dr. Ustunol (ustunol@anr.msu.edu)
Responsibilities: Assist with the course, with group projects, presentations, assist with test question development, hold office hours, grading, proctor exams, and answer student emails.

FSC 410: Sensory Analysis and Cons Research (2 Students) Fall 2014
Instructor: Janice Harte (harteja@anr.msu.edu)
Responsibilities: Do course copying (Monday or Tuesday AM); In charge of one section per DA/GA (~2 hour lab); Make food and supply list for both sections, provide to Dr. Harte or Graduate Assistant, (Food TA); Meet with instructor and other DA/GA weekly; Coordinate with other DA/GA to make up any food and reagents needed for both sections as needed; Enter grades into Angel/D2L for your section; Grade lab reports; Help grade objective portions of tests; Be at lecture only if and when necessary and you don’t have another class at that time.

HNF 461: Advanced Human Nutrition: Carb, Lip & Prot Fall 2014
Instructor: Dr. Fenton (imigjeni@anr.msu.edu)
Responsibilities: Hold office hours, proctor exams and quizzes, assist in making exam and quiz questions, manage ANGEL Q&A board and gradebook, develop and teach 2-3 lectures within the scope of the course and collect feedback from students.

HNF 462: Advanced Human Nutrition: Vitamins & Minerals Fall 2014
Instructor: Dr. Li (wli@anr.msu.edu)
Responsibilities: Hold office hours, proctor exams and quizzes, assist in making exam and quiz questions, manage ANGEL Q&A board and gradebook, develop and teach 2-3 lectures within the scope of the course and collect feedback from students.

Graduate Department Aide (GDA) Course Opportunities
Spring 2015

FSC 325: Food Proc: Unit Operations Spring 2015
Instructor: Dr. Partridge (partridg@anr.msu.edu)
Responsibilities: Hold office hours, grading, proctor exams, answer student emails, and assist with test question development.

FSC 440: Food Microbiology Spring 2015
Instructor: Dr. Gangur (gangur@anr.msu.edu)
Responsibilities: To assist with making copies of question papers, grading answer sheets, posting grades on Angel, coordinating students questions/inquiries, arranging and conducting missed exams/quizzes, conducting regular exams and quizzes; sending out reminders to students; and giving few classroom lectures on topics assigned by the instructor and other needs as assigned for the course.