

Department of Food Science and Human Nutrition
Academic Year 2016-2017

Graduate Department Aide (GDA) Program for FSHN Graduate Students

Please turn in the following materials to 106 G.M. Trout FSHN Building:

1. Completed application (hard copy)
2. Copy of anticipated 2016-17 schedule
3. Statement of qualifications
4. Resume

Completed applications are due in Room 106 Trout FSHN Bldg. Please contact the instructor or Marcia Hardaker (hardake1@msu.edu), phone 517-353-3323 if you have any questions.

Graduate Department Aide (GDA) Program

FSHN Graduate Departmental Aide (GDA) Program is designed to provide opportunities for mature, accomplished graduate students to assist FSHN faculty in teaching a professional course. GDAs will be mentored by the FSHN faculty during this experience, and receive a stipend of \$1,000 per semester.

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| APPLICATION |
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Print this application, complete it and turn in as a hard copy with the requested material attached.

Name: _____ **PID:** _____

Major: _____ **Level:** _____

Email: _____ **GPA:** _____
(Cumulative)

Phone: _____

Current mailing address: _____

| | | Taken Course | Grade Received |
|-------------------------------|-----------------|--|-----------------------|
| 1 st choice: _____ | Semester: _____ | Yes <input type="checkbox"/> No <input type="checkbox"/> | _____ |
| 2 nd choice: _____ | Semester: _____ | Yes <input type="checkbox"/> No <input type="checkbox"/> | _____ |
| 3 rd choice: _____ | Semester: _____ | Yes <input type="checkbox"/> No <input type="checkbox"/> | _____ |
| 4 th choice: _____ | Semester: _____ | Yes <input type="checkbox"/> No <input type="checkbox"/> | _____ |

Additional Material Requested:

☐ Copy of your anticipated 2016-17 course schedule

☐ Statement of your qualifications to serve as a graduate department aide for the course(s) you identified (for example, courses taken that relate to the course(s) selected, previous informal and formal teaching experiences, a time schedule fully compatible with the expectation of a department aide, and leadership positions)

☐ Resume of your professional activities

Graduate Department Aide (GDA) Course Opportunities Fall 2016

FSC 401: Food Chemistry Fall 2016

Instructor: Dr. Ustunol (ustunol@anr.msu.edu)

Responsibilities: Assist with the course, with group projects, presentations, assist with test question development, hold office hours, grading, proctor exams, and answer student emails.

FSC 410: Sensory Analysis and Cons Research (2 Students) Fall 2016

Instructor: TBD

Responsibilities: Do course copying (Monday or Tuesday AM); In charge of one section per DA/GA (~2 hour lab); Make food and supply list for both sections, provide to Dr. Harte or Graduate Assistant, (Food TA); Meet with instructor and other DA/GA weekly; Coordinate with other DA/GA to make up any food and reagents needed for both sections as needed; Enter grades into Angel/D2L for your section; Grade lab reports; Help grade objective portions of tests; Be at lecture only if and when necessary and you don't have another class at that time.

HNF 461: Advanced Human Nutrition: Carb, Lip & Prot Fall 2016

Instructor: Dr. Li (wli@anr.msu.edu)

Responsibilities: Hold office hours, proctor exams and quizzes, assist in making exam and quiz questions, manage ANGEL Q&A board and gradebook, develop and teach 2-3 lectures within the scope of the course and collect feedback from students.

HNF 462: Advanced Human Nutrition: Vitamins & Minerals Fall 2016

Instructor: Dr. Li (wli@anr.msu.edu)

Responsibilities: Hold office hours, proctor exams and quizzes, assist in making exam and quiz questions, manage ANGEL Q&A board and gradebook, develop and teach 2-3 lectures within the scope of the course and collect feedback from students.

Graduate Department Aide (GDA) Course Opportunities Spring 2017

FSC 325: Food Proc: Unit Operations Spring 2017

Instructor: Dr. Swada (swadajef@msu.edu)

Responsibilities: Hold office hours, grading, proctor exams, answer student emails, and assist with test question development.

FSC 440: Food Microbiology Spring 2017

Instructor: Dr. Gangur (gangur@anr.msu.edu)

Responsibilities: To assist with making copies of question papers, grading answer sheets, posting grades on Angel, coordinating students questions/inquiries, arranging and conducting missed exams/quizzes, conducting regular exams and quizzes; sending out reminders to students; and giving few classroom lectures on topics assigned by the instructor and other needs as assigned for the course.