MISSION STATEMENT
The Michigan State University Dietetic Internship Program will prepare its graduates to become dietitians in state-of-the-art practice, within diverse and challenging healthcare, food service, and entrepreneurial positions.

ACCREDITATION STATUS
The Dietetic Internship at Michigan State University is currently granted accreditation by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of The Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, 312/899-4876. The MSU Dietetic Internship has a Community Education emphasis, in addition to meeting all of the standard ACEND competencies to prepare graduates to pass the Registration Examination for Dietitians.

Michigan State University (MSU), in collaboration with the WIC Division of the Michigan Department of Community Health has expanded Michigan State’s Dietetic Internship to include three part-time positions (out of 16 total positions) for Michigan WIC employees. The purpose of this cooperative effort is to provide career advancement opportunity for WIC staff in local, primarily rural, medically under-served areas.

Applicants for MSU’s part-time positions must be WIC employees for at least 3 months prior to applying for the Internship and meet the current ACEND academic requirements as well as all of the requirements of the Michigan State University Dietetic Internship Program. The WIC Coordinator at the applicant’s local agency must agree to support the employee's participation in the internship. When the intern is accepted into the program, the WIC Agency must sign a Memorandum of Understanding. A large portion of the program fee is paid for by the Michigan Department of Community Health-WIC Program. The intern must also sign a Memorandum of Understanding and promissory note as an enrolled intern.
PROGRAM DESCRIPTION

The Dietetic Internship at Michigan State University (MSU) is a community education emphasis dietetic internship (DI) program. The program provides supervised practice experiences necessary for qualified dietetics graduates to write the Registration Examination for Dietitians administered by the Commission on Dietetic Registration. For more information, please refer to our website; http://fshn.msu.edu/programs/dieteticInternship.html

I. Overview of Part-time WIC component:

Over the course of 60-66 weeks, academically qualified WIC personnel will be dietetic interns in Michigan State University’s Dietetic Internship. While interning, the employee will continue to work up to 20 hours/week for their WIC local agency during their 50 weeks of part time rotations. The employee will need a 14-week educational leave to complete their basic clinical training.

Upon successful completion of the program's core and community emphasis competencies, the intern will be required to take the Registration Examination for Dietitians within 6 months. After passing the exam, the intern is required to work for an additional two years with their sponsoring WIC local agency and will be able to provide high-risk counseling to WIC participants.

To Apply: Obtain a Michigan State DI program application packet by contacting:
Part-time WIC Manager: Linda Eaton, MS RD, 248-505-4712, lhesierra@gmail.com

ADMISSION QUALIFICATIONS

Admission to the MSU DI Program is determined by the Internship Selection Committee (ISC). The ISC consists of the Dietetic Internship Director, Part-time WIC Manager, and preceptors from the internship program. Qualified applicants will have already earned a bachelor's degree from any U.S. regionally accredited college or university (or a foreign degree, if verified as equivalent), and have completed an ACEND Didactic Program in Dietetics. For recency of educational requirements, a course in medical nutrition therapy is required to have been taken within the last five years.

A cumulative grade point average of 3.0 or above (on a 4.0 scale) for college work is required. A minimum GPA of 3.00 in professional didactic courses is also required. In addition, work experience and letters of recommendation are taken into consideration.

PRE-ENTRANCE REQUIREMENTS

Interns will complete a proficiency exam in medical terminology and abbreviations during the MSU DI Program orientation.
The DI program fee is $7,800* for the 2014-2015 academic year. Upon acceptance to the program, a non-refundable $100 down payment is due. Remaining payments follow this schedule:

*$100.00 down payment due upon notification of acceptance into program
*$7,700 due first day of orientation (August 18, 2014) is paid by MDCH-WIC

### Summary of Internship Expenses

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<thead>
<tr>
<th></th>
<th>In-State and Out-of-State Interns</th>
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<tbody>
<tr>
<td>Program Fee</td>
<td>$7800 (paid by MDCH WIC less $100)</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$750 to 800*</td>
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<tr>
<td>Liability Insurance</td>
<td>$30-50*</td>
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<tr>
<td>Criminal background check fee</td>
<td>$60</td>
</tr>
<tr>
<td>Housing</td>
<td>$500-800/month*†</td>
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<tr>
<td>Travel</td>
<td>$Variable</td>
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<tr>
<td>Application Fee</td>
<td>$30†</td>
</tr>
<tr>
<td>Academy Student Member Fee</td>
<td>$49</td>
</tr>
<tr>
<td>Non-refundable deposit</td>
<td>$100§</td>
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*For the 2014-15 year
†Fees subject to change
§Paid by Part time intern

1 Health insurance may be purchased through a private carrier or HMO if interns are not already covered by a policy.
2 Liability insurance is available through providers affiliated with the Academy of Nutrition and Dietetics.
3 Estimates only.
4 MSU DI Program Application Fee
5 Non-refundable deposit is paid upon acceptance in the program. This deposit is credited to the first installment of the program fee due in August.

Interns are responsible for their own living arrangements and expenses. Interns must have a car, since supervised practice facilities and classes where interns receive the majority of their training are not easily accessible by public transportation.

Interns are required to carry their own health and professional liability insurance. Liability insurance is available from Marsh Affinity Group Services. The price is approximately $40 per year. Part-time interns should apply for a **two-year liability insurance policy to insure that they are covered during the full course of the internship**. It is the intern's responsibility to carry the appropriate health and automobile insurance policy to cover liability in travel related to the internship and in
assigned work during the internship. Michigan State University offers a health insurance plan to eligible students and their dependents through The Chickering Group of Cambridge, Massachusetts. Prices vary based on the health insurance plan selected. Interns are covered for injury while working in the facilities for supervised practice by each facility’s liability insurance carrier.

All interns are required to enroll in a 1-credit seminar course both Fall and Spring semesters through MSU’s Lifelong Education program. Enrollment information will be provided upon acceptance to the MSU DI. The tuition for the seminar class is included in the MSU DI program fee.

All interns are expected to hold an Academy Student Membership. This membership costs about $50 per year and includes a subscription to The Journal of the Academy of Nutrition and Dietetics.

During the internship, Interns are expected to attend a professional conference and there will be some out-of-pocket expenses associated with this activity.

Clinical and some food service management field sites require a lab coat worn over professional clothing, which interns must provide. Other miscellaneous costs may arise that will be the responsibility of the intern.

For additional information, please contact:

Part-time WIC Manager: Linda Eaton, 248-505-4712, email: lhesierra@gmail.com
Internship Director: Gail Rogers, (517) 449-2911, email rogersg3@msu.edu
MDCH/WIC Consultant: Cheryl Bernard, (517) 335-9561, e-mail: bernardc@michigan.gov

SAMPLE ROTATION SITE LIST FOR PART TIME INTERNS

Every effort will be made to schedule interns at rotation sites close to his/her home/work address. SITES VARY FROM YEAR TO YEAR to meet the needs of the current part time interns!

CLINICAL - Hospital 12 weeks (Staff Relief 2 weeks) Total 14 weeks full time
2013-2014 sites are Botsford Hospital in Farmington, Mercy Hospital in Muskegon, and McLaren Oakland Hospital, Pontiac, Bronson Battle Creek Hospital

HOSPITAL FOODSERVICE - 10 weeks part time
2013-2014 Food service sites are: Garden City Hospital, Garden City, North Ottawa Hospital, Grand Haven, Bronson Hospital, Kalamazoo

SCHOOL FOODSERVICE - 10 weeks part time
2013-2014 sites are Freemont Schools, Portage Public Schools, West, Crestwood Public Schools, Dearborn, Troy Public Schools

**COMMUNITY NUTRITION**- Total 19 weeks part time
- Local WIC agency/Health Department 14 weeks
- Michigan State University Extension 3 weeks
- Maternal/Infant Health Program- 2 weeks

2013-2014 sites are Muskegon County Health Department-WIC, ACCESS WIC, Dearborn; OLHSA WIC, Pontiac, Family Health Services, Kalamazoo.

**OUTPATIENT COUNSELING** - 3 weeks part time
2012-2013 sites were: Botsford Wellness Center, Farmington, North Ottawa Hospital, Grand Haven, McLaren Lansing Hospital

**LONG TERM CARE**- 4 weeks part time
2012-2013 sites were Burcham Hills, East Lansing, Sanctuary at St. Mary’s, Grand Rapids, Village at Redford

**ELECTIVE**- 4 weeks part time
Sites to be identified later.

**ORIENTATION**- 1 week

**VACATION**- 1 week

**TOTAL-66 weeks**