Doris Wetters Travel Fellowship Guidelines
Work Team Guidelines
(revised April 2014)

The Doris Wetters Travel Fellowship was established in 1986 by Doris Wetters, former Assistant Director of Extension for Home Economics, through the MSU Foundation.

The purpose of the Fellowship is to support educational travel study opportunities for Extension Educators (county and campus based) to study, observe, or participate in Family and Consumer Sciences national or out of state programs to further ones knowledge or increase your expertise.

Work team proposals will identify a study project where designated current Michigan Extension Association of Family & Consumer Sciences (MEAFCS) members will travel to gain knowledge to share and present training for work team members. Visits to national centers, programs and trainings in other states are encouraged.

Costs to attend conferences will be allowed when specific content is identified that directly relates to work team focus.

Work team should submit an application to the MEAFCS Doris Wetters Fellowship Committee Chair three months prior to the scheduled travel, or no less than 30 days prior to travel if work team learns of opportunity with less than three month notice.

Work team must submit application to their respective MSUE Institute Director for review and approval.

Members identified to conduct study project must be a MEAFCS member for minimum of three consecutive years and current member with dues being paid by the first payment deadline to the MEAFCS treasurer to qualify for National Extension Association of Family & Consumer Sciences (NEAFCS) awards.

Work team may request funds from $1,000 to $2,500. Budget must include all proposed expenses. Recipients must submit a Travel Expense Report with scanned receipts for reimbursement within 30 days of completion of travel to the MSUE Business Office.

Funds are available during each fiscal year of July 1st – June 30th.