MEAFCS Executive Board Meeting  
June 1, 2012  
Minutes

I. Call to Order by Eileen at 11:34 a.m.

Members Present – Eileen Haraminac, Jane Hart, Holly Tiret, Carolyn Penniman, Ann Arnold, Lisa Treiber, Gail Innis, Jennifer Berkey, and Terry Clark-Jones

Approval of Agenda – There was a motion by Jane, Support by Gail to approve the agenda with the additions of: 1) Paying for Retreat, 2) Snap-Ed Best Practices, 3) New Staff Letter, and 4) Letter to FSEM. Motion carried.

II. Approval of Minutes – Motion by Terry Clark-Jones support by Eileen to approve the minutes (with a correction to the spelling of Gretchen Hofing’s name). Motion carried.

III. Appointment of Committee to review minutes – Terry and Eileen will review the minutes.

IV. Officer Reports:

President, Eileen Haraminac
- Contacted Dawn Contreras about the FCSEM Conference and MEAFCS board retreat. It was indicated to her that their agenda did not present opportunities pertinent to our programming needs, and he MEAFCS would like to opt out of attending.
- Draft letter to new staff-invitation to join MEAFCS (attached)
- Draft letter to FCSEM indicating that their conference agenda does not present pertinent opportunities for our programming needs. (attached)
- Presented MEAFCS introduction at NSO 5/30/12
- Registered for the NEAFCS conference. 2012

President Elect, Jennifer Berkey
- Participated in the spring Membership meeting.
- Attended the HNI retreat at Kettenun Center in May.
- Participated in the MCEA conference call March 16th.

Past-President, Jane Hart
- No report

Treasurer, Holly Tiret
See attached reports

**Secretary – Gail Innis**
- Took minutes at May membership meeting and supplied to committee for approval
- Participated in May Membership meeting at Kettunen Center in may
- Registered for NEAFCS 2012 conference
- Compiled information for June meeting
- Emailed compiled reports and minutes from May meeting to President

VI. Regional Reports

**UP-North Region – Linda Cronk/Carolyn Penniman**
- Membership – The brochure was distributed at Spring Conference. Gail will get it uploaded to the portal.
- Member Dues Discussion was held. We will continue this discussion at Board Retreat.
- By Laws and Handbook – We will add this to the August agenda for review and discussion.

**Central – Lisa Treiber**
- Professional Development –
- We have nothing to report for this reporting period the group has not met, working on scheduling a meeting in July.

**Southwest Region – Joyce McGarry, Laura Anderson and Gretchen Hofing**
- Public Affairs
- The directors will set up a conference call and use a Doodle Poll.

**Southeast – Terry Clark-Jones**
- Michigan had two National winners and a third place winner in the Central region. They are: Carolyn Penniman – DSA, Team Award – Jeannie Nichols – lead-Food Safety, 3rd place in Central Region-Team Award – Teresa Clark-Jones – lead – Internet Education Technology
- Congratulations to all of you! All recipients will be recognized at the 2012 Fall Membership meeting.
- The region will meet on Friday, July 27 in Tuscola County. The members will be working on a formal awards and recognition guideline manual and will be preparing a timeline for the next round of applications for 2013. We learned a little from 2012. ;)

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New staff in SE is: Imelda Galdamez. She assumed her new Extension Educator role in HNI recently. She is providing supervision for a team of ten SNAP-Ed and EFNEP staff in southern Oakland County and in northwest Wayne County. Imelda’s office is located in the new MSUE Northwest Detroit office.

VII. Old Business
- Doris Wetter’s Scholarship – Eileen and Lisa
  The committee is made up of long time members and retirees. The committee reviews applications. Jennifer will get a hold of Jan Seitz for an update on procedures. The application and guidelines are on the portal – MEAFCS page. The Professional Development committee will promote the information for members to assist with National Conference. They will send out a notice to members. Carolyn will send the guidelines and application to Lisa and Ann for distribution.
- Retreat Update – The retreat is August 1st and 2nd. We will explore meeting in Grand Rapids. Jennifer will work on a venue. We will use some association dollars to defray expenses.
- National Conference – We have over 20 members interested. Eileen will send out a reminder to obtain numbers for State’s Night Out. We need “gifts” from Michigan. Eileen has chips from Better Made, Terry will work on Jiffy, Jean Lakin has a connection for eye glass kits. Gail will get a notice out to members to enlist their help in soliciting items.

V. New Business
- Paying for the Retreat – Discussed under “old business”
- Snap Ed Best Practices – We will add this item to the retreat agenda for August.
- New Staff Letter – We reviewed the ‘draft’ letter that Eileen presented and approved its use. The North Region (Membership) will send out the letter with membership information to appropriated staff.
- Letter to FSEM – We reviewed the ‘draft’ letter that Eileen presented and made recommendations. The letter is well done and Eileen will send it out. She has informed Dawn Contreras of our decision to not participate in this year’s FSEM conference.

VI. Next meeting – Board Retreat, August 1 and 2, Grand Rapids (location to be announced).

Respectfully Submitted – Gail Innis