MEAFCS Executive Board Meeting  
March 2, 2012  
Minutes

I. Call to Order by Eileen at 11:30 a.m.


II. Approval of Agenda – There was a consensus to approve the agenda with the addition of the Linda Cronk to the UP/North report.

III. Approval of Minutes - Approval of Agenda – Motion by Teri Clark-Jones support by Jane Hart to approve the minutes. Thanks Ann Arnold for taking Feb. minutes. Motion carried.

IV. Appointment of Committee to review minutes – Jennifer and Eileen will review the minutes.

V. Officer Reports:

President, Eileen Haraminac
- Correspondence with Cindy Straus for Portal access
- Correspondence with Cindy Straus about archiving Historical records
- Finished separation of records for archiving
- Preparation of agenda for 3.2.2012
- Review of Step II submittals by association members

President Elect, Jennifer Berkey
- Emailed reminders about the MEAFCS board conference call.

Past-President, Jane Hart
- Conference call February 3rd.
- Communications via email with Board.
- Attended JCEP

Treasurer, Holly Tiret
- Account balance as of 3-1-12 is $4603.61. The balance has no change from last month. There were no checks written. A copy of an Excel spreadsheet with 2012 Budget and checkbook register and 2011 Budget and checkbook register will be sent to the secretary for board review.
- Currently we have 44 members: 41 returning, 2 new, and 1 in the process of applying for Life Time Membership.
- Attended JCEP
Secretary – Gail Innis
- Secured a substitute secretary for Feb. 3 meeting
- Compiled information for March meeting
- Corresponded with President to gain access to portal to post minutes (approval is pending)
- Emailed compiled reports and minutes from Feb. meeting to President

VI. Regional Reports

UP-North Region – Carolyn Penniman & Linda Cronk –

- The UP-North Region has updated the membership brochure and 80 copies have been printed. Thanks to all who helped in making the revisions. The brochures will be distributed at the May 2 membership meeting, and used in recruiting additional members. Carolyn has provided the electronic version to be posted on the MEAFCS website. (Kudos on a job well done!)
- The process of reviewing county checkbooks and transitioning funds to campus requires that the funds held by the North Region MEAFCS in Otsego County be sent to the state treasurer. The funds that remained after covering the cost of the brochure printing were sent to Treasurer, Holly Tiret, to support attendance at the spring membership meeting by current UP-North members. They will be informed how to request the funds when the registration information is available.

Southwest Region – Joyce McGarry

- We will be meeting on March 15 at Calhoun County.

Southeast – Terry Clark-Jones

- The award application process for 2012 has been completed. Four members from the region reviewed the applications. Thirteen award applications were submitted for review. Twelve for national and one for state. Out of that thirteen, seven were advanced to National and one for state only. Letters/emails were sent to all applicants on the status of their applications.
- The SE region will be reviewing both the state and the national awards to make sure that the awards that align have similar rules. We will also be putting together a timeline/guideline so that as the responsibilities of awards are passed to the next region there will consistency.
- The SE region will be meeting on March 23 and will be planning the awards ceremony at the spring membership meeting in May.

Central – Lisa Treiber

- The Central Region has plans to meet the end of March.
- We are reporting a change in membership with the retirement of Pat Joyce, as of 2-29-2012.
I have not made contact with Jan Seitz yet regarding Doris Wetter’s funding, will let Board know as soon as that discussion has taken place.

VII. Old Business –
- July 13 Board Conference Call – There was a consensus to cancel the July call due to the retreat in August.
- Awards – the SE Region will recommend changes to State Awards to align with National Award standards (number of words).
- Retreat for SNAP EE’s – Eileen will work on a summary of actions/work teams, etc. that came out of the retreat. All who were present felt that progress was made. The summary will keep all MEAFCS members informed on what transpired so all can provide support.
- Portal Access – Eileen has requested and received permission for Holly, Gail and herself to have access to post MAEFCS materials on the portal. She will request a summary of “how” to post to the portal.
- Letter from Joan Vinette – Discussion was held on what can be done to make membership in the association more accessible for all staff (including part time). Eileen will follow up with other States to see what is happening in other places and if discussion is being held. Teri made note of the fact that Ag is creative with their membership and will get more information on National policies and the potential for changes. Eileen will follow up with a correspondence to Joan acknowledging her concerns.
- Hospitality Gifts from Michigan for NEAFCS conference – Gail will contact Shannon Linquist, and Jennifer Berkey volunteered to assist with informing our membership about the need for Michigan “gifts” to highlight our state at the conference. Members will be encouraged to find items for us to take to give away at the hospitality table. The conference has about 600 participants.

VI. New Business
- JCEP – Jane and Holly reported that:
  - “this was such a good conference”
  - The Keynote (from Michigan) highlighted “Leadership through Change”.
  - There is a new FCS logo that will be available soon on the web. All associations will use the same logo. Holly will take the logo to ANR Communications.
  - JCEP is in need of officers and committee members.
  - The messages received were encouraging!
  - A packet was received for National Conference and Eileen will share materials to peak member interest in attending. *Lisa T. reminded us to join a committee for the conference. Her sub-group (Sponsorship & Support under Awards and Recognition) could REALLY use our help.
- FCSEM – Eileen reminded us that our retreat falls during this conference form noon on August 1 until noon on August 2.
- MIPRS – Eileen will take a concern to MCEA about some DC’s not having MIPRS literacy. There was a consensus that all DC’s should have a working knowledge of MIPRS.
• Spring Conference – Holly reported that the committee is firming up the schedule and hope to have a “Build Your Bounce” workshop with Mary Mackrain. MEAFCS will meet from 4-6 pm on May 2\textsuperscript{nd} for the General Membership meeting.

• Membership in MEAFCS – There was discussion on whether it would be appropriate for the Institute Director to belong to MEAFCS and attend regular meetings – would the members be uncomfortable being candid. There was a consensus that ALL should feel welcome! Eileen will communicate this information to Dawn and invite her to join.

VII. Next meeting – .

Respectfully Submitted – Gail Innis