MEAFCS Spring Membership Meeting

May 2nd – 4:00 – 6:00 pm

I. Introductions and Call to Order - at 4 pm by Jennifer Berkey

II. Approval of Agenda - Motion to approve the agenda - Motion by S. Lindquist; Support, L. Huyck; Motion Carried.

III. Approval of Minutes - Motion to approve the agenda - Motion by T. Clark-Jones; Support, by E. Haraminac; Motion Carried.

IV. Appointment of Committee to Review Minutes - Jane Hart, Joyce McGarry, Eileen Haraminac

V. Speaker – Brett Williams from Michigan Consumers for Healthcare
Presenting information about the Affordable Health Care Act - Introduced by Lisa Treiber, Central Region; Professional Development

VI. Officer Reports and Regional Reports: Jennifer Berkey

All reports were mailed to members for review prior to the meeting. The reports will be posted on the MEAFCS portal page with the meeting minutes. Motion to accept the reports by ; Support by ; Motion Carried.

President - Jennifer Berkey

1. Confirmed details for the fall membership meeting at FEC.
2. Attended Fall Membership meeting at FEC.
3. Assisted with the election for officers for 2013.
4. Participated in the President Webinar for NEAFCS.
5. Completed the annual report and officer report for NEAFCS.
6. Conducted January, February, and March, April board meeting.
7. Conducted the MEAFCS board orientation in February.
8. Submitted the annual report and officer report for NEAFCS.
9. Assisted Joyce McGarry with completion of the impact reports and forwarded them to NEAFCS.
10. Attended JCEP.
12. Reviewed minutes from JCEP for NEAFCS.
13. Sent email to entire membership welcoming them to a new year.
14. Sent email to three institute directors notifying them of our board meetings.
15. Emailed Louise Bombyk to coordinate for our board retreat at the FCSEM conference.
17. Fleshed out goals for 2013 MEAFCS board agenda.
18. Sent email to new members welcoming them.
19. Reviewed HNI Step 1 and 2 portfolios.
20. Reviewed minutes from the March board meeting.
21. Reviewed correspondence regarding bylaw and handbook changes regarding absentee ballots.
Prepared agenda for Spring Membership meeting.

**Past President - Eileen Haraminac**

1. Presided over MEAFCS full membership meeting/ fall conference
2. Inducted new officers for 2013:
   - President – Jennifer Berkey
   - President Elect – Diana Fair
   - Secretary – Gail Innis
   - Treasurer – Holly Tiret
   - Past President – Eileen Haraminac
3. Review of January agenda
4. Conferred with MEAFCS board for February board meeting
5. Attended MEAFCS face to face meeting Feb 5th in Midland”.
6. Corresponded with Cindy Strauss for Historical Records
7. Participated in National Nominating Committee for MEAFCS
8. Participated in NSO – delivery of association information and helped with tours.
9. Contacted two candidates for national office for NN Committee
10. Participated in board calls January, February and
11. Compiled information from phone conversation with Diane Fair; Report to board about MCEA awards; Reviewed information from Sheila Smith regarding MCEA awards Review of MEAFCS affiliate officers committee contact sheet
12. Review of MEAFCS annual report
13. Reviewed submittals to Awards committee
14. Attended MEAFCS February board meeting
15. Sent report to MCEA for November meeting
16. Review of MEAFCS annual report
17. Engaged in Conversation with Julie Pioch to prepare MEAFCS for 2013 elections and ballot
18. Review of MEAFCS bylaws and Handbook concerning elections

**President Elect - Diana Fair**

1. Attended December SW Regional MEAFCS meeting
2. Submitted letter to Board stating will not be attending JCEP
3. Read and approved President’s NEAFCS Affiliate Annual Report
4. Participated in January MEAFCS meeting
5. Wrote impact statement representing DPM workgroup for NEAFCS Annual Report
6. Sent out Doodle Poll for February Board Orientation date
7. Arranged meeting location and lunch for February Board Orientation with Lisa Treiber’s assistance.
8. Participated in MEAFCS Board Orientation meeting on 2.5.13 by conference call
9. Attended MCEA meeting on 2.8.13 by conference call
10. Participated in MCEA Professional Development Awards committee conference call 2.15.13
11. Reviewed applications for MCEA Professional Development Awards and made recommendations for amending the Award guidelines.
12. Arranged day and time for MEAFCS Spring meeting with HNI Professional Development committee
13. Attended SW Regional meeting 2.22 by Adobe Connect

Secretary - Gail Innis

- Attended SE MEAFCS December 2012 and March 2013 meetings
- Attended MEAFCS board meeting conference calls in Jan. and March, 2013, and attended Board Orientation in February 2013; took minutes, sent for review, and posted to portal
- Made portal changes to minutes, awards, officers, etc.
- Posted links on portal to all 2012 minutes and removed old minutes to be stored on back side of the portal
- Received reports from officers and Region Directors for conference calls.
- Sent out minutes for Board meetings.
- Reserved a booth for MEAFCS for FESEM conference in August
- Sent minutes for review from Fall membership meeting to members prior to Spring 2-13 membership meeting
- Sent officer and region reports to membership prior to Spring 2013 membership meeting

Treasurer - Holly Tiret

- Attended MEAFCS Central Meeting in Mt Pleasant in December 2012.
- Notified members of renewal, received membership dues, deposited dues funds, and mailed check and applications to Nationals.
- Awarded Doris Wetters Scholarship funds to do a travel study in Massachusetts, New Jersey, and New York. Submitted expense report and travel report to Doris Wetters Committee and Dawn Contreras.
- Worked to build 2013 budget with the assistance of Jane Hart. Submitted budget for Board approval.
- Submitted Budget and Checkbook for audit by two MEAFCS members: Suzanne Pish and Gail Innis.
- Participated in Galaxy 4 Volunteer Coordinating Committee conference calls.
- Attended MEAFCS Board Training Meeting in Midland in February 2013.
- Attended MEAFCS Central Meeting in February 2013.
- Participated in MEAFCS Board Conference Call in April 2013.

Central - Lisa Treiber

- The Central Region met in December in Mt. Pleasant for their membership meeting and included a NEAFCS webinar and small holiday party during the meeting.
- Work continues to promote the Doris Wetter’s Fellowship with dates set to send state wide membership e-mails reminding them to apply.
- In February, the Central Region again met in Mt. Pleasant with 8 members present. Discussion focused around accountability with required numbers when staff is out on leave for a period of time and positions currently vacant. EEs and SEs also discussed the importance of making sure PA/PI staff read the NPA BLAST to stay current on updated information. Linda Huyck will be retiring in April; plans will be made to celebrate her
departure from MSUE on April 26th at our next Regional Meeting. Talks are underway do join with the SW group and have a professional development session prior to our party with Linda in the afternoon

- The Central Region’s responsibility is Professional Development at this time and they will be working with the Board to secure a speaker for the HNI Retreat/Association meeting time.
- Lisa Treiber also worked with the Doris Wetter Fellowship advisory committee to reach some decisions to better promote the use of the fellowship funds, encourage our members to apply, and challenge work teams to apply.
- The Central Region will meet on April 26 with the SW Region.

South West Region - Joyce McGarry

- I met with Tom Coon in regard to attending PILD. The Director’s office will cover the registration and air fare and will use MEAFCS funds of $800 for lodging. Joyce assisted Jennifer with Impact Reports.
- The SW Region met in December at the Calhoun MSUE office. We invited Natasha Berryman from ANR communications to speak to our members about the guidelines for the monthly news articles. Natasha did a fantastic job describing the expectations and credibility for the content of our articles.
- We elected Leatta Byrd as our SW Regional Alternate Director for 2013. She will be acting as secretary for our meetings during this year.
- Due to bad weather our schedule face to face regional meeting on February 22 became a conference call and Adobe Connect (with the help from Jeannie Nichols). Brenda Long shared information on the importance of public value and how to create public value to those who do not participant in our programs. The focus is on outcomes and measure of community change. These public value statements would be valuable to each work team for year end reports. Joyce will share the public value
- We have scheduled our next meeting to be combined with the Central region on April 26, 2013 in Montcalm County to be combined with Linda Huyck’s retirement party. Rita Klavinski will present information on “Making the most of Outlook”.
- Still continuing with the progress of the PILD Conference, connecting with Mike Rogers office to make an appointment, flight reservation confirmed and there is a webinar next week. Currently unaware if she received a scholarship.
- I attended the PILD (Public Issues Leadership Development Conference) in Washington DC on April 21 through 24. This experience gave me the opportunity to see the politics involved in Extension across the nation. The speakers and sessions were motivating and dynamic, making what we do for our communities life changing. We met with Senator Stabenow and staff of Senator Levin. Both were very educated in our programs and impacts. Our short elevator speeches were simply how we make a difference in our communities with health, food safety, agriculture and 4-H programs. We also met with the offices of Congressman Mike Rogers and Candace Miller. The overall message from these visits was to form relationships with your politicians, make them aware of what we do and how we change lives.

UP - North Region - Carolyn Penniman; Alternate Denise Aungst

1. Carolyn made changes to our Handbook and Bylaws as recommended by the Board following review of both documents at the August 2012 Board retreat, and revisions were approved by the membership at the October 2012 membership meeting.
2. Revised documents were sent to the secretary to be posted on MEAFCS website.
4. Carolyn attended Board orientation in Midland on 2/5, which included review of MEAFCS Handbook and Bylaws. Also worked on compiling list of Michigan Life members, and getting their contact information from the member section of the NEAFCS website.
5. UP North Region conference call meeting held on 3/6. We have 8 members, 3 are in the UP. We reviewed information from January board minutes, discussed goals and our region’s Member Resources responsibility for this year.
6. Helped with review of MEAFCS bylaws concerning absentee ballots, working with Julie Pioch (MSUE Public Policy and Leadership Development Educator) and Eileen Haraminac (Past President). Changes will be made to the documents for a 2013 revision after they are approved at the membership meeting in May. A few related changes will also be needed in the Handbook.
7. Updated the 2013 membership list for the brochure and made it available electronically, some print copies will also be provided at May meeting.
8. Carolyn sent e-mail invitation to current Life members to attend the May membership meeting.
9. Encouraging all regions to invite new eligible MSUE staff to join MEAFCS/NEAFCS.
10. Due to the large geographic area of our region, it is difficult for our UP North group to meet face to face. We are planning to have dinner together after the membership meeting on May 2.

South East - Terry Clark Jones

- The SE-MEAFCS region has met two times since the fall membership meeting. The regions primary responsibilities are State awards and historical records.
- During this period, the region publicized the award application process to encourage members to apply. A team of three members from the region reviewed and selected the state winners to be forwarded to National by Feb. 15. Seven Michigan affiliate awards were forward to National. We should be notified very soon if we have any National winners. Also, as part of the Region’s December meeting, members went through the awards to identify possible applicants to encourage them to apply. We encourage other regions to do the same for 2014 awards. Gail Innis has been also updating the awards website. We also contacted Grand Traverse Community Foundation about the cash award from the Joan Rajkovich McGarry Endowment for the MEAFCS Applied Research Award. They informed us that they discontinued this cash award due to a decrease in request. They indicated since we have inquired about the award that they will discuss reinstating at their upcoming board meeting in May.
- Eileen has been working with Cindy Strauss on the archiving the associations historical files. Currently, I have the most recent files in my car and plan to go through them before passing them on to the region (southwest) with that responsibility. Also Gail Innis has been saving award program booklets and photos from both State and National Events.
- The region has been encouraging non-members to attend meetings to learn more about the organization. We have also included on our meeting agendas for a representative from the different institutes and work groups to share what programs they are working on so that we can continually learn from each. (and support each other)
- Next regional meeting dates:
  Tuesday Aug. 13 Eastern Market, Detroit
  Friday Dec. 6 Frankenmuth
VII. New Business

1. Approval of 2013 MEAFCS budget - See attached. Motion, J. Hart; Support, Rita Klavinski to approve the 2013 budget. Motion carried.

2. Membership vote on bylaw changes - The proposed amendments were presented. After much discussion on the pros and cons action Suzanne Pish called the question. Motion by Suzanne Pish, support by Holly Tiret to approve the bylaw amendments as presented and recommended by the board (Amendments). The motion was passed.

Motion by J. Hart; Support by Terry Jones to allow the Secretary/designee to make the changes to the document and also make any formatting edits as needed. The final document will be put on the portal. (Reminder to be sure to add the date of adoption of the amendments at the bottom...this would be a regular main motion (adopted by a majority vote).

Amendment #1
Amend Article V. Officers and Directors, Section 5 by striking “(absentee and members present).”

<table>
<thead>
<tr>
<th>Amend Article V: Officers and Directors, Section 5</th>
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<tbody>
<tr>
<td>CURRENT WORDING</td>
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<tr>
<td>Section 5. A majority vote of eligible ballots cast (absentee and members present) at any regular membership meeting of the Association shall constitute an election. Majority does not mean more than half of the members present, but of the votes cast.</td>
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Justification: Although we have allowed absentee votes in the past, we have learned that they become problematic in the event that there is a tie election. As long as there is a properly noticed meeting, and a quorum of members present at a meeting of the membership, those present should be sufficient to elect a member to the board. We would like to encourage membership to attend the meetings and if they have a vested interest in the election they will attend to vote.
Amendment #2 (a)
Amend Article V. Officers and Directors, Section 6 by striking the entire section.

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<tr>
<th>Amend Article V: Officers and Directors, Section 6</th>
<th>PROPOSED AMENDMENT</th>
<th>IF ADOPTED, WILL READ</th>
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<tr>
<td><strong>CURRENT WORDING</strong></td>
<td>Strike the entire section:</td>
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<tr>
<td>Section 6. Absentee ballots shall be made available to any association member who will not be at the annual fall meeting or any membership meeting where an election shall take place.</td>
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3. MCEA Hannah Award update - Jennifer will update the membership in regard to the fund raising ideas by email. A substantial amount of money needs to be raised. Each association would be expected to raise $1500.

4. MEAFCS State Awards - Terry Jones reported the State winners. 7 applications were submitted. There were 5 state award winners.
   - Distinguished Service Award - Cathy Newkirk
   - Program Excellence through Research - Dawn Earnesty, Sheilah Hebert, Margaret LaShore, Cathy Newkirk, Christy Rivette, Kris Swartzengerber, Lisa Treiber, Dawn Contreras, Olga Santiago, & Ben Chamberlain
   - Communication Radio-Podcast - Suzanne Pish
   - Communication Educational Curriculum Package Award (RELAX) - Holly Tiret, Suzanne Pish, Terry Jones, Gail Innis
   - Human Development & Family Relations (RELAX) - Holly Tiret, Suzanne Pish, Terry Jones, Gail Innis

   Be thinking about next year’s awards.

5. MEAFCS 2013 Goals

GOALS:
   1. Increase Membership - Identify/Create Barrier Busters
   2. Increase communication with Institute Directors- Invite our Institute Directors to our board meetings/calls
   3. Increase/Promote Professional Development Opportunities; Internal and External
   4. Create public value of MEAFCS membership

VIII. Old Business
   • Doris Wetters Update - Rita Klavinski reported for the Doris Wetters committee on changes that have been adopted based on a survey to members. There were 4 proposals this year. *(See attached notes from Doris Wetters committee)*. The fund will support conference fees for Galaxy for the first 18 members to seek application. Rita will send out information on
application for funds.

IX. **Adjourn** - The meeting was adjourned at 6:15 pm.

Respectfully submitted:  Gail Innis