



Reporting Suspected Child Abuse or Harm

How to Report

There are a few actions that an MSU Extension volunteer is expected to take when a child discloses abuse, you suspect abuse to be taking place, or you observe non-accidental harm to a child. If you cannot quickly find this information, an MSU Extension professional can assist you.

If the situation is an emergency or someone is in immediate danger, there are four steps you will need to complete:

- **Step 1:** Call 911 or local authorities
- **Step 2:** Contact MSU Police and Public Safety at 517-355-2221. Let them know you already informed local authorities.
- **Step 3:** In cases of domestic violence, sexual misconduct, or stalking, complete a [Public Incident Report](#). In this report you will make mention that you filed the Police Report.
- **Step 4:** As stated in the Michigan State University Extension [Volunteer Code of Conduct](#), whenever a volunteer has a concern, it is best practice to inform local MSU Extension professionals of the concern. This allows local staff to make adjustments that might need to be made immediately.

If the situation is a non-emergency, there are three steps you will need to complete:

- **Step 1:** Contact MSU Police and Public Safety at 517-355-2221.
- **Step 2:** In cases of domestic violence, sexual misconduct, or stalking, complete a [Public Incident Report](#).
- **Step 3:** As stated in the Michigan State University Extension [Volunteer Code of Conduct](#), whenever a volunteer has a concern, it is best practice to inform local MSU Extension professionals of the concern. This allows local staff to make adjustments that might need to be made immediately.

To contact an expert in your area, visit extension.msu.edu/experts or call 888-MSUE4MI (888-678-3464)

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