DATE: February 27, 2015

TO: Michigan State University, Interior Design Department

GMB A+E is interested in hiring an interior design student for a summer internship. The internship would be paid and we are offering 40 hours a week if the student is available. We are a commercial architectural firm located downtown Holland. We work on a variety of projects in West Michigan including corporate, K12, and higher ed. Ideally, we would like a student with Revit, CAD, Photoshop, and SketchUp skills. Please have students email a resume and any examples of work they would like to include to Tanya Folkert. Her email is: tanyaf@gmb.com. A formal portfolio is not required.