WH Canon specializes in providing complete landscape construction and maintenance services for large-scale commercial, industrial, institutional, municipal and sports facilities throughout Michigan and the United States. We provide experience in both traditional and green projects and are committed to sustainability in landscape and the work place.

Our staff of professionals consists of specialists in all areas of landscape construction and maintenance. We insist upon the highest level of quality and approach projects with a team-building attitude and high degree of integrity.

**Maintenance Estimator**

**Description:**
Perform maintenance estimating duties by providing quotes (estimates/bids) to all incoming proposal requests for the maintenance department.

**Responsibilities:**
- Review drawings and specifications to determine scope of work and bid potential.
- Perform site visits as necessary.
- Perform measurements of turf acreage and plant counts.
- Attend pre bid and post bid reviews.
- Enter bid scope, material quantities, material cost and labor factors into estimating software.
- Assist in researching supplies/resources and obtaining quotes from vendors and subcontractors.
- Hand deliver sealed bids as required.
- Initial client contact and follow up once bid is submitted.
- Work closely with the Sales Department and Production Management.
- Review contracts.
- Perform additional tasks as determined by Senior Estimator.

**Job Skills and Experience Required:**
- Knowledge of landscape maintenance industry
- Ability to read and understand project drawings and specifications
- Strong communication skills, both written and oral
- Able to work in a fast-paced environment with changing deadlines
- Strong organizational skills
- Proficient in all MS Office applications, emphasis on Excel
- Must have a valid driver’s license

**Location:** Romulus, MI

Please email Kim Ennett at kennett@whcanon.com with your cover letter and resume to apply.