Planning and GIS Summer Internships Available

The Central Upper Peninsula Planning and Development Regional Commission seeks 2-3 summer interns to assist with planning and GIS projects. This is a great opportunity to gain paid planning and GIS experience while spending your summer in a waterfront community with excellent recreation and dining options.

All positions are temporary, full-time internships from May 2015 – September 2015 based in Escanaba, MI. Start and end dates negotiable. Some travel may be required.

1. **GIS Intern (1 Internship Available)** - $14-$18/hour, DOQ

   Qualifications: Proficiency with ESRI / ArcGIS 10.x (desktop), knowledge of principles of cartography, MS Office (Word, Excel), ability to work both independently and on team assignments.

   Duties:
   - Preparing, creating, and editing GIS maps
   - Creating, modifying, and maintaining spatial datasets, databases, and associated metadata
   - Some planning duties (e.g. data entry, research for master plans and recreation plans)

2. **Planning Intern (1-2 Internships Available)** – $14-$18/hour, DOQ

   Qualifications: Some educational background in regional planning, land use planning, recreation planning, or environmental planning. Graduate-level students and some GIS and Adobe InDesign experience preferred.

   Duties:
   - Developing regional recreation plan
   - Assist with development of 10-year regional economic development plan
   - Assisting with local and regional planning and zoning projects, including but not limited to: master plans, recreation plans, climate adaptation plans, and zoning ordinances
   - Assisting with grant-writing, grant administration, and data entry as needed

To apply, please e-mail a cover letter and resume to Rhiannon Haller at rhaller@cuppad.org. Please indicate which position you are applying for in the subject of your email and your cover letter.