

Requests for Indirect Cost (IDC) Waivers and Reductions

Procedure:

A letter requesting an IDC waiver or reduction should be addressed to the Office of the Vice President for Research and Graduate Studies and submitted electronically to Dr. George Smith, Interim Associate Dean for Research at smithge7@msu.edu and to abr-ors@anr.msu.edu. The request must be made at least 7 working days before proposal submission deadline. Requests should include the following:

1. A written copy of the indirect cost or overhead policy of the granting organization.
2. A description of how the project will advance a unit research priority.
3. A description of how the project will leverage future funding opportunities, especially programs that provide IDC.
4. Other supporting information as appropriate.

The Associate Dean for Research will review the request and forward to the Vice President for Research and Graduate Studies' office if approved at the college level.

Questions should be directed to Dr. George Smith (smithge7@msu.edu) or an ABR research coordinator, abr-ors@anr.msu.edu, or (517) 355-0123.