



Research Proposal

Fiscal 2017 Funding

Project Activity Dates – January 1 - December 31, 2017

PROPOSALS DUE: August 1, 2016 to

Sherri Goodreau goodreaus@michigan.gov

PROJECT PROPOSAL GUIDELINES

Note: Sections I through VIII should total no more than **six pages in length**.

- I. PROPOSAL COVER SHEET (see attached template)
- II. PROBLEM STATEMENT— INTRODUCTION; PRIORITY ADDRESSED:
What is being proposed and why it is important to the Michigan grape and wine industry.
- III. PROJECT SCOPE/CONTEXT: Describe how this project relates to any similar projects submitted to OR funded by other sources.
- IV. LITERATURE REVIEW: A brief reference to the work others are doing in this area of research, with particular emphasis on work in neighboring states and information on why it may be important to gather data in Michigan about this issue.
- V. SPECIFIC OBJECTIVES AND HYPOTHESES: Express specific aims of the research in clear, concise language. For continuing projects, restate the objectives included in the original grant proposal(s) and indicate any changes in objectives and the reasons for changes.
- VI. SPECIFIC METHODS AND PROCEDURES: Provide sufficient detail for reviewers to judge the adequacy and/or appropriateness of the techniques that will be used, including the experimental design and methods to analyze the data? Indicate the specific roles of collaborators, including other researchers and grower collaborators.
- VII. IMPACTS EXPECTED: Project must demonstrate potential impacts on Michigan's grape and wine industry. Proposal must outline how impact will be estimated. Outreach and economic rationale must be included as well.
- VIII. BUDGET: Provide a complete budget sheet (see attached template). In the body of the proposal, please include a short narrative with further explanation on unusual items. In the budget sheet, list both existing matching support and support from pending proposals on this project or closely related research. Explain in the budget narrative any in-kind support that will be contributed to the project and how match funds will be utilized for support. Describe how the project might be modified if expected matching funds are not available.
- IX. LETTERS OF SUPPORT: Letters of support from members of the grape and wine industry or other industry partners should be submitted with the proposal and do not count toward the page maximum of the proposal itself. Letters that pledge industry in-kind contributions to the project with an indication of the approximate value of the contribution (e.g., vineyard management, wine samples provided, etc.) are particularly encouraged, if applicable to the project.



Principal Investigator : [Click here to enter text.](#)

Proposal Title: [Click here to enter text.](#)

COVER SHEET Research Proposal

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Collaborators: [Click here to enter text.](#)

Mailing Address: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Phone #: [Click here to enter text.](#)

If project was funded by MGWIC in previous years, please indicate which growing seasons (years) data was collected on the project with funding from the Council: [Click here to enter text.](#)

Please indicate the year (growing season/ data collection year) that the project would be completed, if funding were available in future years. [Click here to enter text.](#)

<u>Type of Project (check one)</u>	<u>Program Area (check one)</u>	<u>Money & Duration of Project</u>
New FY17 Proposal <input type="checkbox"/>	Viticulture and Enology <input type="checkbox"/>	Growing season year the project started or will start: Click here to enter text. Growing season year the project will be completed: Click here to enter text.
Continuation of Project funded by the MGWIC <input type="checkbox"/>	Consumer and Market Research <input type="checkbox"/>	\$\$ Requested for FY17 only: Click here to enter text.
Continuation of Project funded by other sources <input type="checkbox"/>	Other <input type="checkbox"/>	Total Estimated Cost of Project (multi-year): Click here to enter text.

Michigan Grape & Wine Industry Council

Budget Form

Project Title:

Principal Investigator:

Budget Item	FY16	Matching Funds	
Personnel Costs		Received (\$ and source)	Pending (\$ and source)
A1. Research associates & post-docs			
A2. Technical/Administrative Support			
A3. Other			
A4. Fringe Benefits* (Must be charged as direct costs)			
B. Graduate students			
C. Undergraduate students			
Total Personnel Costs (A+B=C)			
D. Nonexpendable equipment (Provide brief description)			
E. Materials, Supplies and Publications			
F. Travel			
G. Publication Costs/Page Charges			
H. Other Costs (Attach explanation, list of items and individual costs.)			
GRAND TOTAL (A – G)			

Anticipated Reporting Requirements – FY 2017 Funding

An Interim Report will be due to the Grant Administrator on August 1, 2017.

At a minimum, the Interim Report shall contain:

A one-page summary and status of the goals and objectives of the project confirming that the work is underway and identifying any changes to the work plan that differs from the original proposal. The Grant Administrator will provide a form to be completed to meet this requirement.

A Final Report is due to the Grant Administrator by February 15, 2018.

The Final Report shall contain: A Final Technical Report (see description below).

Grantee shall submit a final billing by February 15, 2018

The Final Technical Report shall be limited to 6 pages maximum and shall contain:

1. The original goals and objectives of the overall project.
2. A maximum 100-word abstract of the final report, written for an audience of wine grape growers and winemakers.
3. A brief literature review on the topic.
4. A discussion of the results and conclusions of the project, indicating the outcomes of the project. If the project is a multi-year project, reference should be made to how the current year's results add to previous findings. If this is the final year of funding for the project, a discussion of results and conclusions of the entire project is expected. If the project does not fully achieve expected goals, the Grantee shall provide an explanation why the accomplishments are different than expected.
3. The period of time during which the research was conducted, and how the study fits within a multi-year investigation (timeline).
4. Work accomplished during the period, including methods. (Reference to the original proposal may be made in the final report to avoid unnecessary duplication; however, if methods and procedures changed during the project, a description of methods used should be included here.)
5. Communications Activities, Accomplishments, and Impacts: A description of the activities (e.g., meetings, etc.), accomplishments (e.g., publications, information sharing, etc.) and impacts (e.g., demonstration of adoption of new techniques, advancement in sharing information, change in stakeholders' techniques, financial consequence, etc.). A list of presentations and trade journals where information about the study was communicated to industry members should be included, where applicable.
6. Funding Partnerships: Identification of other sources of funding for this area of investigation under direction by the principal investigator, including an estimate of the in-kind support provided by industry members to the project.
7. No fewer than one and no more than three charts, tables or photographs may be included in the report. Reference may be made in the report to additional tables or charts available on request from the principal investigator.
8. The length of the report must be no longer than 6 pages (suggested minimum of 2 pages), using 12 point font, including all charts, tables and photographs.