



## **CANR Alumni Association Board of Directors**

“The mission of the CANRAA is to build relationships that serve our College, alumni, students and friends of MSU”

### **The responsibilities of the board members include:**

- The board consists of seventeen members representing each of the College departments, University Extension, young alumni and six at-large members. These members meet four times a year: September, December, March and July. Meetings are held in East Lansing. If a Board member is absent from two consecutive board meetings without being excused, he/she may be replaced by majority vote of the Board. In addition board members are expected to be available for phone conference calls.
- All board members must be recognized annually as Spartan Loyal, with at least \$100 in cumulative annual gifts to the University, with at least a portion of the \$100 designated to CANR alumni initiatives, such as sponsorship to Golfing for Scholarships, auction/raffle items for AutumnFest, gifts to the endowment or expendable programs, Dean’s Discretionary fund, etc.
- Members are to serve on at least two committees. These committees plan and coordinate AutumnFest; the Golfing for Scholarships Outing; select outstanding ag tech, junior, graduate scholarship recipients; select ANRAA award winners and oversee other projects and activities of the Association. Committees often meet in conjunction with board meetings or they may meet separately – often via e-mail or conference calls.
- Board members serve as advisors to the director of alumni relations and special events of the ANR Alumni Association regarding alumni programming as well as liaisons between the College, the academic departments, the alumni and the agriculture and natural resources industries.
- In addition to attending board meetings, members are expected to host and assist with special events such as AutumnFest, the Golfing for Scholarships Outing, Grandparents University, Alumni Reunion Days, and the annual ANR Week Luncheon.
- Members of the board do not have fiduciary responsibility. However, board members are to actively engage in fund-raising in ways that are best suited for the individual. This

may include individual and business solicitations(s), undertaking special events, writing mail appeals and thank you letters, phoning individuals and the like.

- Board members make a good faith agreement to assist in the growth of the organization.
- Board members may serve two (2) two year terms. Terms begin September 1.

In signing this document, I understand that no quotas are being set, that no rigid standards of measurement and achievement are being formed. Every board member is making a statement of faith about every other board member. We trust each other to carry out the above agreements to the best of our ability.

Contact Kathryn Reed at 517/355-0284 or [kreed@msu.edu](mailto:kreed@msu.edu) for additional information.

Effective: December 11, 2015