CANR Graduate Committee  
August 16, 2016

Attending: Kelly Millenbah & Lisa Duffy (CANR); Jennifer Fenton (FSC), Maria Rubino (PKG), Nicole Mason (AFRE), & Janice Siegford (ANS)

Not present: Steve van Nocker (HRT) & Wei Zhang (PSMS)

1. Approval of Agenda: Approved
2. Election of Chair and Secretary for 2016
   a. Jennifer Fenton to serve as Chair
   b. Janice Siegford to serve as Secretary
3. Review and selection of FS16 Dissertation Completion Fellowships
   a. Done as an excel spreadsheet on screen to allow for a digital record of ranking and easy adjustment of numbers as we go to see how ranking adjusts
   b. We have 14 $7,000 DCF to allocate across fall 2016 and spring 2017
      i. We can give less than $7,000 if we decide to do so
      ii. Recommend full funding for 6 DCF applicants.
      iii. Recommend other funding from CANR for one student, if available, but not DCF.
      iv. Funding for 1 credit of tuition recommended for one applicant.
      v. No funding recommended for one applicant.
4. Meeting schedule: Monthly meeting schedule will be developed with Lisa’s help. Steve and Wei: please submit your fall teaching schedule to Lisa so she can suggest dates and times.
5. Other business: Discussed creating a cover sheet for DCF applications that contains relevant information (such as GPA, whether a dissertation date has been scheduled and what the date is) that we can view at a glance and makes it easy to compare among students). Students and advisors must both sign off on this to indicate that they are in agreement. Lisa and Kelly will make a first attempt at this.
6. Adjourned at 11:40