

FINAL
College of Agriculture and Natural Resources (CANR)
STAFF ADVISORY COMMITTEE (SAC) MEETING MINUTES

Monday, February 8, 2016

Present: Christian Kapp, Sharon Reasoner, Heather Miller, Dave Main, Kris Hynes, Terri Badgley, Rene Wilson, Tristan Foster, Sandy Litchfield and Ellen Schueller

Absent: Colin Philippo

Meeting was called to order 3:04 pm. Via ZOOM.by Terri Badgley.

Staffer of the Month

Vanessa Pollok

Zone 4 Vacancy Filled. Thank you Tristan!

Tristan introduced himself.

Awards

Rene gave an update of the number of staffer of the month that she has which are 2. Kris will send out something in March. Kris will mention it the Chairs and Directors meeting.

Letters have been sent for the staff awards picnic and plaques have been ordered.

Jack Breslin Award -a staff person from CANR is in the final.

MSU Women's Basketball

332 tickets were given out. Started out slow.

New Business

Terri Badgley – bylaws. Chair, vice-chair, and asst. vice-chair. If we want to update the structure of the committee or leave the way it is. Discussion followed on having a chair and co-chair. Terri and Chris will be making some tweaks to the bylaws.

Website – Check with Colin on the progress. Does he need copies of minutes? (Ellen will make pdf copies and send them to him).

New Performance Evaluation - Required supervisor to do and how they want the supervisor to do it. If SAC - should contact staff for their feedback on a survey. A discussion followed on idea on setting goals and strategies.

Terri shared what was discussed at the last CAC meeting.

HR website – gives ideas for goals. SAC could reach out about the tools on the new evaluation forms.

Next meeting is Wednesday, March 2, 2016, 3-5 p.m.

Adjournment - Meeting adjourned at 4:17 p.m.

Minutes transcribed by: Ellen Schueller