

# IN THE EVENT OF A CONFIRMED COVID-19 CASE

## SHOULD SOMEONE WITHIN YOUR AREA HAVE SYMPTOMS OR TEST POSITIVE FOR COVID-19

Immediately notify the following:

- Unit Administrator, Department Chair, Supervisor
- Environmental Health & Safety (EHS)
  - [ehs@msu.edu](mailto:ehs@msu.edu)
  - 517-355-0153
- University Physician
  - [uphys@msu.edu](mailto:uphys@msu.edu)
  - 517-353-8933

Report the following information to the University Physician:

- History, including the hours you have been in each area
- Description of the environment where you have spent your time
- List co-workers or other people in the same area that you have had shared space

### Contact Tracing:

Local county health departments in conjunction with the Office of the University Physician are currently conducting all contact tracing. Only potential close contacts will be notified of the positive COVID-19 test result. Those meeting the definition of close contact will be contacted and instructed to quarantine at home and monitor for symptoms for two (2) weeks.

### Disinfection of area

Contact EHS to obtain appropriate disinfection procedures:

Jamie Willard – Smith, Biosafety Officer at EHS: 517-881-2760 or [cherryme@msu.edu](mailto:cherryme@msu.edu)

Inform building occupants of cleaning and disinfection to reduce concerns.

In some instances, it may be necessary for EHS to contact a contractor to disinfect. If that occurs it may require an area to be temporarily closed to people until deep cleaning and disinfection is complete.