



**MSU Extension Background Check Documentation  
For 18-, 19- and 20-Year-Olds**

**Criminal History Check:**

Findings, date conducted, and staff member completing check: \_\_\_\_\_

\_\_\_\_\_

**Reference Check 1:**

Name of reference: \_\_\_\_\_

How long has reference known person and in what capacity: \_\_\_\_\_

\_\_\_\_\_

Comments about person's responsibility, trustworthiness, people skills, strengths, etc.:

\_\_\_\_\_

\_\_\_\_\_

Concerns about having this person interact with younger youth: \_\_\_\_\_

\_\_\_\_\_

Date reference checked and staff member conducting check: \_\_\_\_\_

**Reference Check 2 (optional):**

Name of reference: \_\_\_\_\_

How long has reference known person and in what capacity: \_\_\_\_\_

\_\_\_\_\_

Comments about person's responsibility, trustworthiness, people skills, strengths, etc.:

\_\_\_\_\_

\_\_\_\_\_

Concerns about having this person interact with younger youth: \_\_\_\_\_

\_\_\_\_\_

Date reference checked and staff member conducting check: \_\_\_\_\_