

MICHIGAN CLEAN BOATS, CLEAN WATERS GRANT APPLICATION



Your Michigan Clean Boats, Clean Waters application will need to include the following items: contact information, budget and grant narrative. Please use this application to submit your information. If you are unable to use this form, please contact Paige Filice (filicepa@msu.edu) for another application method. Funding will only be granted to applicants with complete and eligible applications. Applications should be submitted to Paige Filice (filicepa@msu.edu) and Kevin Walters (waltersk3@michigan.gov). The deadline for applications is **February 19, 2021** or until \$20,000 has been allocated, whichever comes first. This funding opportunity is noncompetitive, and complete applications will be funded in the order that they are received if project funds are available.

GRANT APPLICANT CONTACT INFORMATION	
Organization name	
Organization type (e.g., lake association, watershed group)	
Contact name	
Mailing address	
Email address	
Telephone number	

EXAMPLE BUDGET

Provide an itemized budget in a separate document. See the Clean Boats, Clean Waters grant website (www.cbcw.org) for a template. Budget should include a brief description of items, estimated costs, and locations where outreach materials will be shared. All expenses should be directly linked to project goals. Total funding requests should be between \$1000 and \$3000. Refer to the budget example below for examples of funding requests and formatting. This is an example budget; it does not include all possible expenses.

The Michigan Department of Environment, Great Lakes, and Energy has a limited quantity of outreach materials that may be used for CBCW grant projects. For examples of existing materials contact Kevin Walters (walterks@michigan.gov).

NOTE: Ineligible expenditures include but are not limited to the partial purchase, upkeep and/or the maintenance of a mechanical boat washing station (i.e., boat cleaning systems using high pressured water, waterless decontamination systems) and indirect costs and fringe for staffing.

BUDGET EXAMPLE

Category	Brief Expense Description	Estimated Cost	Locations (if applicable)
Volunteer materials	CBCW t-shirt, apron, hat		
Signage	Aluminum signs and posts for X boat launches		
Advertising	Paid advertising for clean, drain, dry		

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3. Why is this organization interested in implementation of boater outreach through the CBCW program?

4. What is the staffing capacity of this organization or proposed partners who would participate in the outreach events?

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PROGRAM REQUIREMENTS

By completing this application, you agree to the following if your proposal is funded:

- A minimum of three in-person (or virtual) outreach events must be held with CBCW outreach materials.
- Grantee and/or volunteers are required to review CBCW training materials (approximately 1 hour of reading/viewing).
- Grantee and/or volunteers must collect and report data on the number of boaters reached, volunteer hours (if applicable), number of outreach materials distributed, and locations (minimum of waterbody name, county, and township) of outreach materials/events.
- A year end narrative report of activities and expenditures. Requires a minimum of five photos of products and/or outreach conducted. Narrative report is due December 31, 2021.
- Receipts/invoices will be submitted for reimbursement by December 31, 2021.

Materials must have approved messaging consistent with outreach campaigns in use in Michigan prior to publication. All materials will be submitted to grant administrators at least 30 days prior to printing for publication for approval.

Grantee must have permission from boat launch owners and/or managers prior to any project implementation. For example, DNR Parks and Recreation Division may require a use permit for any events held at DNR owned/managed boating access sites.

Grantees are expected to include recognition of assistance received from the Michigan Clean Boats, Clean Waters program in any promotional or informational materials produced about or by the grant project. Examples of these materials include descriptions of the project in newsletters, informational flyers, signage, or press releases regarding the project. MSU Extension and EGLE logos should not be used on materials to represent support. The Great Lakes Restoration Initiative and the Michigan Clean Boats, Clean Waters program name and/or logo should be used on all materials. The following language is required for signs and written materials: This project was funded by the Michigan Clean Boats, Clean Waters program with Great Lakes Restoration Initiative funding.



Extension



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