



June 1, 2014

TO: Staff in the College of Agriculture and Natural Resources (CANR)

FR: CANR Staff Advisory Committee (SAC): Chris Kapp (chair), Terri Badgley, Jill Cruth, Adriana Feldpausch, Sandie Litchfield, David Main, Julie Moore, Ellen Schueller, Erin Taylor, Rene Wilson, and Kris Hynes as CANR Dean's Office Liaison

RE: Accomplishments for July 2013 to June 2014

The Staff Advisory Committee for the Dean of the College of Agriculture and Natural Resources has completed another successful and productive year. "Staff" is defined as APSA, APA, CTU, 1585/999, Off-campus and farm managers. Formally organized in 2003, the individuals elected to the SAC committee are charged with addressing issues, concerns and opportunities on behalf of staff in CANR through direct communication to the Dean. The committee welcomed our newest members Rene Wilson (Zone 5) and Sandie Litchfield (Zone 2).

SAC Facebook Page

We continue to increase visibility and enhance communication by using our Facebook page. Please hit the "like" button here: <https://www.facebook.com/#!/CanrStaffAdvisoryCommittee?fref=ts>

CANR's College Advisory Committee (CAC)

- Secured an "ex-officio" position on the college's Advisory Committee.
- CAC amended their bylaws to add a staff member, nominated by SAC, to the Dean's Search and Rating Committee. This ensures staff engagement in the Dean search process.

Monthly SAC Meetings

In February 2014, the SAC team began meeting by webinar using Adobe Connect, then switched to Zoom in April. Nothing beats a face-to-face meeting but meeting online is a timesaver we've decided to explore. The committee has also reduced the number of meetings to nine instead of monthly. Attendance in summer months is difficult due to vacations and ag-related job responsibilities that are in full-swing in the summer. The committee will use email during the summer months if something pressing develops.

Events

The committee planned several successful events we'd like to highlight. They included:

- September and December, 2013 – AC-sponsored Zone "Coffee Breaks". Zone 1 hosted a morning Coffee Break/Networking opportunity, which was well-attended in the Natural Science Building. Zone 2 hosted a mid-morning Coffee Break/Networking opportunity on December 17 in the Atrium of the MPS building. A full dozen or so attended and some people met others they had not met before. Zone 3's Coffee Break/Networking opportunity was held on December 19th in the afternoon in the Food Safety and Toxicology

building. Zone 4 will host an ice cream social in place of the coffee break in June, 2014, and Zone 5 is working on an online forum style networking opportunity, with details to be announced.

- December 2013 – CANR Toys for Tots Drive. We are excited to share with you the total number of toys collected for the Toys for Tots Drive this year was 466! We also received \$495 in monetary donations. Since the CANR Staff Advisory Committee first started collecting for Toys for Tots in 2010, we have collected a total of 1653 toys and \$1020! Thank you, everyone, for your generosity. We made the holidays much brighter for many, many local families.
- February 2014 – The SAC distributed more than 500 tickets to staff members for February and March Michigan State University women's basketball games. A strong interest in these games quickly depleted our share of tickets. Great family fun!
- April 9, 2014 – The College Advisory Committee along with the SAC hosted a Spring indoor picnic gathering at the Pavilion, with CANR updates by Dean Poston and Kelly Millenbah. Faculty and staff were released from work to be able to attend this special opportunity to visit with Dr. Poston and network with colleagues.

CANR Outstanding Service Awards

The Outstanding Service Awards given for 2014 are listed below. The award winners received a plaque along with a monetary stipend. The committee recognized the uncertainty of funding and was especially pleased that even during these tough economic times, the Dean's office felt strongly about allocating stipends. A reception was held on March 26, 2014, at the Demmer Center. The winners included:

- Outstanding Staff Award –Recipients were: Debbie Conway, Diane Davis, Georgette Kennedy.
- Outstanding Team Award – One team award is given out annually and recipients this year were from the Department of Fisheries and Wildlife and included: Marcia Baar, Pamela Bailey, Jill Cruth, Shannon Davis, Jilliene McCoy, Lorie Neuman, Sharon Reasoner, Julie Traver, Mary Wittchell.
- Monthly Staffer of the Month Awards July 2013- June 2014– Those recipients were:
 - July – Laura Hones
 - August – Priscilla Martin
 - September – Jessica Nakfour
 - October – Jackie DeSander
 - November – Tim Yearling
 - December – Julie Delgado
 - January – Anne Conwell
 - February – Laraine Reynolds
 - March – Jill McCoy
 - April – Brooke Gallagher
 - May – Michelle Coleman
 - June – Rebecca Hulbert

SAC Members – Thanks to Out-Going Members and Elections

The Staff Advisory Committee recently completed the nomination and election process to fill vacant positions. Please join the SAC in thanking out-going member Erin Hill (Zone 2) for her years of service. Please also join us in thanking Terri Badgley (now Zone 2), Adriana Feldpausch (Zone 3), and Julie Moore (Zone 4) for staying on the committee to fill a couple of the vacant positions for which nominations were not received. Also, please extend a warm welcome to SAC newcomers Julie Lowman (Zone 1) and Sharon Reasoner (Zone 3).