

Responsible Conduct of Research (RCR) Training Tracking Form for 2nd Calendar Year of Degree Program

Student, with review of/approval by their advisor, will complete this form as part of the CSUS requirement for graduate student RCR training. **Refresher Training** must be completed by December 31 of each calendar year after the first fall semester while student is working on a graduate program in CSUS (unless student has actively withdrawn temporarily). See specific requirements on the CSUS Implementation Plan guideline sheet and below for Year 2.

*Note: Student must provide advisor with **documented evidence of training** (e.g., certificate of CITI module completion; confirmation of RCR Workshop or CSUS/GSO or Center for Interdisciplinarity discussion session participation; evidence of other) before advisor will sign this form.*

Student Name: _____
 Advisor Name: _____

Submitted for Calendar Year: _____



Year 2 RCR Refresher Training (year after first fall semester of CSUS Graduate Work)

All CSUS graduate students must complete **both of the items below**: 3 hours of discussion-based RCR training PLUS three (3) additional CITI modules. (See CSUS RCR Implementation Plan for information on options and web links. Submit form plus documentation.)

1. **Three (3) hours of discussion-based training:** either via CSUS/GSO-offered RCR discussion sessions, Center for Interdisciplinarity discussion sessions, or Graduate School-offered RCR workshops. For Graduate School sessions, register EARLY to assure you can take the courses (enrollment limited and they fill fast). See <https://grad.msu.edu/rcr> (alternatively, 3 hours of other discussion-based training; see #6 in Year 3+ options in the CSUS RCR Implementation sheet).

| Training Type <i>(RCR Workshop or other discussion-based session)</i> | Provide RCR Workshop Title or Describe/ Label Other Discussion-based Training | Date Completed <i>(mm/dd/yyyy)</i> | # hours |
|--|--|---------------------------------------|---------|
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2. **Three (3) additional CITI Modules** from the following (log in via <https://ora.msu.edu/train/programs/citi.html>): See access instructions in "Guidelines."

- CITI Collaborative Research
- CITI Financial Management
- CITI Conflicts of Interest
- CITI Mentoring
- CITI Data Management
- CITI Peer Review

| Training Type | Name of Selected CITI Module | Date Completed <i>(mm/dd/yyyy)</i> |
|---------------|------------------------------|---------------------------------------|
| CITI module | | |
| CITI module | | |
| CITI module | | |

Student Signature: _____

Date Signed: _____

Advisor Signature: _____

Date Signed: _____