

Responsible Conduct of Research (RCR) Training

Tracking Form for 3rd and Subsequent Calendar Years of Degree Program

Student, with review of/approval by their advisor, will complete this form as part of the CSUS requirement for graduate student RCR training. **Refresher Training** must be completed by December 31 of each calendar year after the first fall semester while student is working on a graduate program in CSUS (unless student has actively withdrawn temporarily). See specific requirements on the overall guidelines sheet and below for Year 3 and Beyond.

*Note: Student must provide advisor with **documented evidence of training** (e.g., certificate of CITI module completion; confirmation of RCR Workshop or CSUS/GSO or Center for Interdisciplinarity discussion session participation; evidence of other) before advisor will sign this form.*

Student
Name: _____

Submitted for
Calendar Year: _____

Advisor
Name: _____

Specify Year:
3rd, 4th, etc.: _____

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Year 3 & Beyond RCR Refresher Training

(3 hours each calendar year after first two calendar years of CSUS Graduate Work)

All active CSUS graduate students must complete three additional hours of training (in some combination of discussion-based RCR refresher training via workshops or other discussion-based training, HRPP/IRB refresher, additional CITI modules) during each subsequent calendar year of their degree program work. Select any combination from the following, to add up to three hours:

- Graduate School-offered RCR workshops** (workshops @ 1.5 hrs). Register EARLY. See <https://grad.msu.edu/rcr>
- Additional CITI Modules** (beyond those already taken; if you've taken all "basic" modules, you can begin taking modules in the CITI Refresher Courses. Access CITI modules via <https://ora.msu.edu/train/programs/citi.html>). (2 modules = 1 hour)
- HRPP/IRB Refresher.** (1 hour)
- CSUS/GSO-offered** discussion-based training (watch for announcements from the GSO; typically offered as 1.5-hour sessions each)
- Center for Interdisciplinarity-offered** discussion-based dialogue training (piloted summer 2020; watch for announcements via email)
- One-hour blocks of **readings and/or PPT reviews plus discussion** with Advisor or PI (based on selected readings and other resources from RCR website: <https://grad.msu.edu/researchintegrity/resources>)

Training Type (RCR Workshop, CITI, IRB, CSUS/GSO, Read/Discuss)	Title (of CITI Modules, RCR Workshops, CSUS/ GSO discussion sessions, HRPP/IRB Refresher, Article[s], etc.) (use 2 pages if needed)	Date Completed (mm/dd/yyyy)	# hours

Student
Signature: _____

Date
Signed: _____

Advisor
Signature: _____

Date
Signed: _____