



West Shore Educational Service District

2130 W. U.S. 10 • Ludington, MI 49431 • (231) 757-3716

POSITION OPENING

Under the provisions of Article 10, Job Posting Procedure, of the Master Agreement between the West Shore Educational Service District Board of Education and the Education Association, the following vacancy will occur:

JOB TITLE:	Teacher – Career and Technical Education (CTE) - AgriScience
POSITION AVAILABLE:	2020-2021 School Year
JOB DESCRIPTION:	Attached
CERTIFICATION REQUIRED:	Valid State of Michigan Secondary Teaching Certificate with Agriscience and Natural Resources (HX) and Vocational Agriscience (VA). OR Standard CTE Certificate, Professional CTE Certificate with CIP Code 01.000 or other appropriate endorsement. OR 4,000 hours of recent and relevant work experience that occurred within the last ten (10) years. The ability to obtain the appropriate State of Michigan Vocational/Occupational Certificate in Agriscience. Valid Drivers' License required.
TERMS OF EMPLOYMENT:	Per the West Shore ESD EA Collective Bargaining Agreement
INQUIRIES:	Send cover letter/resume/credentials/references to: Terri Steih, Director of Human Resources West Shore ESD 2130 West US-10, Ludington, MI 49431 or via email at tsteih@wsesd.org
DATE OF POSTING:	February 25, 2020
EXPIRATION DATE:	March 31, 2020 or Until Filled

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.



JOB TITLE: Teacher – Career and Technical Education (CTE) – Agriscience
DEPARTMENT: Career and Technical Education
REPORTS TO: Director/Principal of CTE & ASM Tech

PREPARED BY: Dale Horowski
APPROVED BY: Dale Horowski
DATE: February 2020

FTE: 1.0
EXEMPT STATUS: Exempt
WORK DAYS: WSEA CBA

SUMMARY:

Provide an educational learning environment and instruct/facilitate student learning for the Agriscience course that meets the Michigan guidelines for a CTE program.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

Presence on the job is an employee’s fundamental obligation. Regular, reliable and punctual attendance is required.

Plan a program of study that follows the curriculum of the Office of Career and Technical Education of Michigan. Assess the growth of knowledge and skill attainment of students on a regular basis and communicate progress. Maintain accurate, complete, and correct records as required by law and district policy.

Work with business and industry, and post-secondary institutions to develop and meet educational and industry standards.

Work with FFA to provide students with an extracurricular leadership development options.

Understand the technology pertaining to the program and incorporate it into instruction.

Utilize various instructional strategies to deliver the curriculum.

Develop instructional plans and organize class time to provide a balanced program of instruction, demonstration, inquiry, hands-on application, and assessment.

Maintain a current advisory committee from business and industry and hold at least two (2) formal meetings.

Provide leadership in the development of professional and post-secondary partnerships.

Establish and maintain standards of pupil behavior.

Oversee the purchase, care and well-being of selected livestock as chosen for the program.

Monitor assigned district-owned equipment and supplies for a safe use and prevention of theft or abuse.

QUALIFICATIONS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individual with disabilities to perform essential functions.*

EDUCATION and/or EXPERIENCE:

Experience working with local business and industry employers preferred.

Previous teaching or training experience preferred.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid State of Michigan Secondary Teaching Certificate with Agriscience and natural Resources (HX) and Vocational Agriscience (VA).

OR

Standard CTE Certificate, Professional CTE Certificate with CIP Code 01.0000 or other appropriate endorsement.

OR

4,000 hours of recent and relevant work experience that occurred within the last then (10) years. The ability to obtain the appropriate State of Michigan Vocational/Occupational Certificate in Agriscience.

Valid Drivers’ License required.

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KNOWLEDGE, SKILLS and ABILITIES:

Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on department and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective working relationships with students, peers, administrators, parents and the community.

Ability to speak clearly and concisely in written or oral communication.

Demonstrated proficiency in the use of technology and computer skills.

Must carry out all responsibilities with awareness of all requirements, standards and policies established by the Board of Education.

Ability to prioritize and manage multiple tasks efficiently; possess strong organizational skills.

Ability to work in a team setting.

Ability to work independently on assigned tasks as well as accept direction on given assignments.

Ability to assume responsibility for confidential information.

Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

SUPERVISORY RESPONSIBILITIES:

Supervises classroom, paraprofessionals and students.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to compose reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from various groups including administrators, staff, local school districts, customers and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as fractions, percentages, ratios and proportions to practical situations. Ability to extrapolate needed statistical data from given information.

REASONING ABILITY:

Ability to frame and solve a practical problem logically and rationally. Ability to apply common sense understanding, to interpret and carry out instructions furnished in written, oral, diagram or schedule form.

Ability to define problems, collect data, establish facts, and draw valid conclusions.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is continuously required to stand and talk or hear. Frequently the employee will walk while performing the duties of this job. Occasionally the employee will sit. Frequently the employee will stoop or kneel and repeat the same hand, arm or finger motion many times. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to communicate with the public and other staff.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts in some vocational settings. The noise level in the work environment is usually moderate.

The employee shall remain free of any alcohol or non-prescribed controlled substance abuse in the workplace throughout his/her employment in the District.

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