

**Epsilon Sigma Phi – Alpha Psi Chapter  
Annual Meeting  
November 5, 2014  
Kellogg Center, Michigan State University**

**Call to order – President Matt Shane at 7:38am**

**President’s Report – Matt Shane**

Introduced and welcomed **Graham Cochran**, Ohio State University Extension and ESP National 2<sup>nd</sup> Vice President.

**2014 Highlights:**

- The 2013-14 board was a great group to work with this year. I want to thank the board for all the support during the last year.
- Ann Chastain represented us at the JCEP national meeting and Deanna East represented us at PILD.
- Global Relations Committee - The professional development traveling opportunity has and continues to be promoted. An exciting travel-study trip to Peru is planned for May 15-30, 2015. The cost for members of Epsilon Sigma Phi is estimated at \$3500, including airfare. There are a few openings on the roster with currently 9 paid and registered. A non-member may register for an additional \$200.
- Deanna East and Matt Shane were the voting delegates for the national meeting held in Indianapolis last month.
- Ann Chastain and Bethany Prykucki presented a session at the national meeting entitled Facilitative Leaders: Energizing People to Achieve Common Goals.
- Deanna East received the NC Region National Administrative Leadership Award.
- We had a NC Region national award winner for the Friend of Extension Award– Frank Ettawageshik.
- Award applications/nominations are due on January 31st, 2015.
- Introduce Graham Cochran – Associate Professor with The Ohio State University and the ESP National 2nd Vice President was in attendance at the annual meeting. Graham presented at the general session later that morning.
- Five new members were introduced at the annual meeting.

**Treasurer’s Report – Deanna East**

Membership for 2013/2014 is: 43 renewals and 7 new members and 2 life members.

The main activity performed as Treasurer was monthly management of the checking, savings and money market account(s), managing dues paid through renewals and new memberships, maintaining membership list.

**In FY 13/14, expenses totaled \$3,615.96 and income totaled \$3,644.24.**

**Income:**

Dues	\$3,640.00
Money Market Dividend	\$ 4.24
Total Income:	<u>\$3,644.24</u>

**Expenses:**

National Dues	\$2,435.00
MCEA Dues	\$ 51.00
Awards & Scholarship	\$1,065.13
Meetings and Supplies	\$ 64.83
Total Expenses:	<u>\$3,615.96</u>

**Operating Balance:** \$ 28.28

Thanks very much to our 2015 volunteer auditor: Shari Spoelman

**President-Elect Report – Cheryl Peters**

The major responsibility of the President Elect is the management of the awards process.

There were significant changes with the due dates in 2014. Chapter deadlines now align with the National ESP nominations. The ESP website required significant updating to reflect the changes in the awards process and to honor past award winners that were not previously listed.

Megghan Honke was contacted for the listing of past John Hannah award winners, as the Director's office has now taken over the leadership for that award, along with the ESP Friend of Extension Award that is presented at Fall conference. The awards process was also a shared responsibility with Matt Shane (President) this year and we divided the chapter voting responsibilities as we both reviewed applications for the North Central Region.

The Ruby Award for Tom Coon was re-submitted this year, however, he was not selected as the winner. The John Hannah award had a selection committee of two ESP members (Erin Lizotte and Lela Vandenberg) plus the President Elect. A ranking with criteria form was also created to help score the four applications. The Hannah award responsibilities are now moving over to a MCEA committee in 2015.

**Awards Presentation – Cheryl Peters, President-Elect**

As president-elect, I moderated the awards at the ESP annual breakfast meeting and assisted with the evening key partner awards for the MSUE organization.

This year's **John Hannah Award winner** was the **Innovations Counselor network** of the Product Center. Nine staff were recognized: GMI: Frank Gublo, Diane Smith, Mark Thomas, Paul Werner, Michelle Walk. AABI: Joanne Davidhizar, Mark Seamon, Dan Rossman, Brenda Reau.

Other 2014 ESP award winners are listed below:

✓ **Continued Excellence recognition– Nancy Thelen, Extension Educator (ag Literacy)**

This award recognizes an Extension professional whose significant accomplishments have shown continued leadership initiative and excellence in program or administration on state / regional and / or national levels. A member is eligible for nomination 5 years after receiving the chapter's Distinguished Service Award. Nancy received the DSA in 2009.

✓ **Administrative Leadership recognition – Deanna East, District Coordinator**

This award is designed to recognize Extension professionals whose accomplishments have resulted in noteworthy administrative performance during 10 or more years of county, regional, state, program, departmental and/or national leadership.

✓ **International Service – Nancy Victorson, Senior Extension Educator, 4-H leadership and civic engagement**

This state award is designed to pay tribute to an Extension professional who has contributed to Extension in other countries through state and/or overseas work.

✓ **Early Career Service – Erin Lizotte, Extension Educator, IPM**

The early career service state award is designed to recognize the achievements of rising young professionals who have shown noteworthy enthusiasm, performance and accomplishment during their early Extension careers (less than 10 years) in program design and delivery.

✓ **Mid-Career Service – Bethany Prykucki, Extension Educator, Government/Public Policy and Community Engagement & Leadership Development and Bonnie Wichtner-Zoia – Extension Educator, Community Engagement & Leadership Development**

The mid-career service award has two winners this year, and is designed to recognize experienced Extension professionals (with 10-20 years of service) that have exhibited continuing leadership and excellence in State Extension program planning, delivery, and evaluation in program and/or administrative duties.

✓ **Meritorious Program Support staff award – Tamara Harris (D9 & 10 support) and Terri Badgley (Director's office support)**

The meritorious support staff award also has two winners this year. This state award is designed to pay tribute to the many staff members in our system who, over time, have shown support for the mission, program and professional staff of MSU Extension. Such persons include program associates, secretaries, office managers, print shop operators, distribution clerks, budget analysts, and others.

✓ **Retiree service – Sandra Clarkston–Stuckman**

This state award is designed to pay tribute to a retired Extension professional who has consistently exhibited continuing leadership and excellence in Extension program planning, delivery, and evaluation since their retirement.

✓ **State Team – IPM Academy**

This award is designed to recognize outstanding efforts on the part of a team of Extension staff members in responding to and incorporating into a specific educational program, one or more of the National Initiatives identified by the Cooperative Extension System. The program must have been conducted and/or completed after Sept. of last year. The members of this team include: Erin Lizotte, Cheryl Peters, Joy Landis, Duke Elsner, Carlos Garcia-Salazar, Ron Goldy, Hal Hudson, Amy Irish-Brown, Mark Longstroth, Bruce Mackellar, Jill O'donnell, Nikki Rothwell, Phillip Schwallier, Bill Shane, Rob Serrine, Bob Tritten, and Mallory Fournier

✓ **Distinguished Service Award — Brenda Reau (associate director of the MSU Product Center Food-Ag-Bio) and Lela Vandenberg (Retired, Extension Specialist, Professional Development and Leadership)**

This final state award has two winners this year, and is designed to pay the highest chapter tribute to an experienced Extension professional who has consistently exhibited continuing leadership and excellence in Extension program planning, delivery, evaluation, in program and/or administration over a career of 20 or more years.

**Historian Report – Elaine Bush (In Memoriam)**

Sympathy cards were sent by historian Elaine Bush to the families of three lifetime members who passed away during 2014.

At the annual meeting these individuals were remembered in a PowerPoint presentation with comments made by individual members present who had worked with them. Member comments included:

- **Clare Musgrove**, April 6, 2014 age 94  
Tom Dudek, Joanne Davidhizer, Sandy Clarkson-Stutsman and Don Hillman shared kind thoughts, and also that the MSU Fight Song was played at Clare's funeral.
- **Donald Juchartz**, August 11, 2014, age 85  
Brenda Reau shared about visiting an "incredible" fully furnished kitchen facility that Don established 34 years ago when she first began with Extension.
- **Harvey Belter**, August 25, 2014, age 92.  
Don Hillman and Joanne Davidhizer both mentioned that "they threw away the mold" with Harvey.

**Election of New Officers – Brenda Reau, Past-president**

Elections were held and the nominated members were elected:

President – Cheryl Peters  
President Elect – Bethany Prykucki  
Secretary – Ann Chastain  
Treasurer – Deanna East  
Historian – Elaine Bush

### **New Member Induction Ceremony – Bev Przystas**

The following members were inducted:

Carrie Shrier  
Janelle Stewart  
Phil Tocco  
Emily Proctor  
Julia Darnton

### **National ESP Conference Report**

- National meeting was held October 6-9 in Indianapolis.
- Michigan attendees, Ann Chastain, Bethany Prykucki, Patrick Cudney, Joe Bixler, Deanna East, and Matt Shane
- Presenters, award winners, and delegates mentioned in president's report
- Business meeting
- Discussed the significant progress that has been made toward the \$500,000 goal to establish an ESP Endowment Fund for professional development. Campaign started in 2002.
- 2014 annual report will be available on the website.
- Numerous by-law changes to fix the language related to elections and officers as a result of the change in the election process voted on at the national meeting last year.
- 2015 National meeting will be held in Idaho on October 4-7.

### **Recognition of Outgoing Officers – Cheryl Peters, President-elect**

President – Matt Shane  
Past president – Brenda Reau

### **Installation of New Officers – Brenda Reau, past-president**

Past-president Reau provided a meaningful installation ceremony to install the 2015 ESP officers:

President: Cheryl Peters  
President Elect: Bethany Prykucki  
Secretary – Ann Chastain  
Treasurer – Deanna East  
Historian – Elaine Bush  
Past president – Matt Shane

### **Extension Creed**

Approximately 61 members ended the meeting by reciting the Extension Creed.

### **Adjourn**

The 2014 annual meeting was adjourned at 8:38am.