College Advisory Committee

Minutes

October 28, 2022

Attendance: Dale Rozeboom, Matt Raven, Kelly Millenbah, Zey Ustunol, Satish Joshi, Jo Latimore, Mohammed El-Gafy, Scott Loveridge, Janet Ireland, Laurent Matuana, Michelle Neff, Erik Runkle

1. Rozeboom called to order at 3:32 PM
2. Agenda presented and general agreement to accept with one modification from Loveridge.
3. Dean Kelly Millenbah (matters unrelated to the search). Update: Thanks to the CAC for all the work for the Dean’s search and the hard work has recognized by the Provost. MSU is in an interesting space currently. At the Board Meeting today members acknowledged that they don’t trust each other. Important for the College and Departments to continue to move forward regardless of what is going on with the Board. The Board has a great deal of work facing them with the first task finding an interim President by January. Need to continue to work and maintain relationships with our stakeholders. In the Teach In the need for training of Governance Board. What do we do in CANR to ensure that those in our Standing Committees understand the roles we have for those committees. Would like for CAC to think about what and should CANR be doing to support new members as they are on-boarded onto the CANR standing committees. Discussion about the need to keep the By-Laws for the College as well as Departments to be kept up to date as well as members should be aware of the By-Laws. Loveridge commented on the work being done to make the By Laws more adaptable. Dean Millenbah inquired if we need to meet more than once a year to be sure communications between the college and administration are clear and transparent. Dean Millenbah also proposed if there are changes needed in terms of how CAC and the Dean’s Office interacts, she will welcome it. Joshi inquired about participation to the meetings and the sub-committee’s charge on the Spring Meeting. Discussion around the various needs for the Spring Meeting or additional meetings (scheduled or as needed). Discussion about the Board and its relationship with CANR.
4. Recap of Search Procedure – Rozeboom indicated that DEI Director Olovson was going to notify the Provost’s Office about an audit of compliance regarding the conduction of the Dean’s Search. He has not been contacted yet and Loveridge has not been contacted either. Ireland indicated that the Search Committee has not been notified of this but perhaps the Search Committee Chairs have been. Can’t speculate if this is occurring or what would happen if it does. Discussion followed.
5. Loveridge had posted some boilerplate for DEI inclusion for grant proposals. Have two weeks for review prior to the next CAC meeting. Discussion followed. Next meeting will have more discussion around DEI in general. Matuana is going to send the draft boilerplate to Dr. Angela Hall for feedback.
6. Update undergraduate and graduate student representation on CAC. Working on getting both undergraduate and graduate student representatives.
7. Next Meeting is November 11, 2022 at 3:30 PM. No room scheduled yet will either be on-line or hybrid.