

Teaching and Academic Policy Committee (TAPC)

Minutes of meeting held 10/4/2018 (9-10am)

Attendees: Millenbah, Bix, Joshi, Yin, Swanson, Peters, Richardson

- Millenbah welcomed new members Swanson, and Peters and Ex-officio member Richardson
- Matt Syal was nominated in absentia to continue as Chair of the committee. Joshi agreed to be the secretary.
- Approved the TAPC annual report and minutes of the previous TAPC meeting held on 4/27/18.
- Millenbah summarized previous TAPC efforts on standardizing common syllabus elements for CANR and the proposal to set up a CANR website with the general info.
- It was decided that TAPC will continue with that effort and co-ordinate with Associate Dean's office. Some current templates from CSUS and FWL will be posted in TEAMS.
- Bix summarized progress with VIA software for managing learning outcomes and assessment. TAPC will meet with Waite and Rafael who are piloting the software in their courses later this semester of early Spring.
- Approved the minutes of the previous TAPC meeting held on March 23, 2018.
- Teaching Load Guidelines developed by the previous TAPC will be posted in TEAMS.
- It was decided that TAPC will provide feedback on Evaluation of Teaching efforts at CANR including the Toolkit for Chairs being developed, and the evaluation of online teaching.
- Meeting adjourned at 9.55 am.