**College of Agriculture and Natural Resources**

**College Advisory Council**

**Minutes December 9th, 2022, 3:30 PM**

Hybrid Meeting

1240 Anthony Hall   
<https://msu.zoom.us/j/91666235866>   
Meeting ID: 916 6623 5866   
Passcode: CAC

Attendance: Dale Rozeboom, Matt Raven, Kelly Millenbah, Jo Latimore, Satish Joshi, Logan Leen, Gabriella Alberganti, Jessica Miesel (for Lisa Tiemann), Zey Ustunol, Michelle Nerf, Janet Ireland, John Wise

1. Call to Order – Dale Rozeboom, Chair. Called the meeting to order at 3:34 PM
2. Introductions were done – Jessica Miesel will be replacing Lisa Tiemann next semester as Tiemann is on sabbatical.
3. Approval of agenda by consensus
4. Approval of minutes for previous meeting: [CANR\_CAC\_Minutes\_11.11.22.docx](https://michiganstate.sharepoint.com/:w:/r/sites/CollegeAdvisoryCouncil617/Shared%20Documents/General/CAC%20Fall%202022%20-%20Spring%202023/Minutes%202022-2023/CANR_CAC_Minutes_11.11.22.docx?d=we303390f1e8b4dc984e4ef2326bd3eac&csf=1&web=1&e=feocFm) – Gabriella’s name was corrected and minutes were approved by consensus.
5. Update - Dean Kelly Millenbah. Finals and graduation next week. Last Meet Michigan event was last week (13 total). Stakeholders are enthusiastic with what is going on in the College, MSUE and AgBio. Overall, the meetings were uplifting. Recognized the importance of communications – lots of different preferences based on the generation of the stakeholder.  Will continue to do them but probably not 13 but rather a subset. President/Provost Woodruff joined on 7 of the 13. She continues to be a true advocate for the College, AgBio and MSUE. Attended Farm Bureau Banquet and numerous other meetings to maintain connections with various stakeholders. Stakeholders are pleased with the increased number of communications coming from the College. Our successes with funding underscores the importance of these relationships. Now that she is Dean will start to work on strategic planning – figuring out what are some of the priority spaces are in the near future – what are the focal areas. Matt Daum will lead the effort. Looking at 3-5 years for the strategic plan for the college. Leen asked where recruitment would be in the plan and Dean Millenbah responded that it will aways be important. Also indicated that enrollment is increasing in some spaces and an area the plan might identify is spaces that need to be focused on. Moving forward with the DEI Associate Dean search since Dr. Tyler is now Director of MSUE. Matt Daum is Chair of that search committee. Two Unit Leaders positions will also be proceeding – one in AFRE and one in FW both during spring semester. Latimore asked about Matt Daum’s new position – Dean Millenbah responded that it is the Assistant Dean for Corporate Relations and Strategy (15%) given his expertise in the corporate space before coming to MSU. Rozeboom asked about unit leaders (Chairs and Directors) having a vote during the process or is it during when they pass their recommendation along to the Dean and Directors. Dean Millenbah responded that the question has been raised if they should have a vote when everyone else votes. By-laws are silent so consequently there is confusion about what they are allowed. This also spills over to curricular issues as well as other unit level decisions. Dean Millenbah thought it should be handled at the departmental level unless the CAC would like to come up a proposal for the college. Discussion continued in New Business.
6. Assistant Dean for Faculty Affairs and Development Update - Scott Loveridge was on leave.
7. Old business – comments received regarding proposed bylaw changes. Question and feedback from Rufus Iaasacs. Rozeboom clarified for Iaasacs. Will conduct the vote next week.
8. New business – Should unit leaders vote on unit matters of curriculum, bylaws, etc.? They do not vote on matters related to RPT (Reappointment, Promotion, and Tenure). Discussion ensued around the topic. Several of departments represented in today’s meeting indicated that their unit leaders do not vote (this was not inclusive of all departments in CANR). Joshi thinks it should be a college wide by-law. Does the letter the Unit Leader write express their views or that of the department (or a combination of both). We don’t see the letters they write so logically it represents their views. Need to look at our by-laws and located the appropriate section to place some verbiage around this topic. Will take this up again in the January Meeting.
9. Update CANR (College of Agriculture and Natural Resources) Annual Meeting Subcommittee Report - Jo Latimore, Satish Joshi
10. Request for comments be added to the working document in TEAMS – comments from the last CAC meeting have been added. Will discuss further in January Meeting.
11. Update Elections Officer – Zey Ustunol – Meant earlier this week to discuss the University and College elections. Not sure when the elections will be in the spring nor sure of the vacancies yet. Rozeboom will check on Ernst if she is still on the University Graduate Committee. Spreadsheet in Teams of units that are under or over-represented on committees. Currently ahead of the timeline from last year for elections.
12. Joshi brought to attention the new by-law passed by the Faculty Senate. Chair of the Advisory Committees are automatically members. Amendment to have two additional non-voting members on Faculty Senate. Wise asked if we can say no (we can’t). No process in place to determine who should serve. Currently Joshi is an elected representative to Faculty Senate as well as CAC so he satisfies one. Rozeboom will circulate the change and CAC will take up this discussion at the January Meeting.
13. Neff asked about a MSU Benefits Committee – is there one? Is it an old committee? Does it exist?
14. Next meeting is Friday, January 13th, 3:30 PM (Hybrid)
15. Adjourned at 4:37 PM by Chair Rozeboom.