

Annual Progress Report for Plan B Master's Students				
Name: Student PID Number:				
Date:				
Portion Completed by the Student		•		
Academic Progress				
A copy of the current 'Academic Program' should be attached to this report.				
Date of entrance into program*: Expected completion date:				
*If admitted under provisional status, date provisional status removed:				
Has your <u>Graduate Committee</u> been formed? YES or NO (Should be formed within first two semesters of study and consist of three MSU regular faculty member	s.)			
Has your ' <u>Academic Program</u> ' form been completed/submitted to CANR? YES or NO (<i>Must be approved by Graduate Committee and submitted to CANR by the end of third semester.</i>)				
How frequently do you meet with your academic advisor?				
When was your most recent contact with your advisor?				
If you are involved in research, RCR (Responsible Conduct of Research) training is required. Per discussion with your advisor, are you required to do the RCR training? YES or NO				
Have you completed required RCR training this year? YES or NO (Please attach documentation from <u>https://www.egr.msu.edu/secureresearchcourses/</u>)				
Are all program requirements completed? YES or NO				
If no, what requirements remain?				
How many project credits (FOR 890) have you completed?				
Current total of 800-level credits (at least 16 required for degree):				

Current GPA: _____ Number of credits below 3.0: _____

Professional Performance and Potential

Student should state each of the following:

1. Professional goal statement (1-3 sentences):

2. Major goals for the next academic year (typically list 3-8 major goals):

3. List of products published or submitted during the previous year:

- 4. Presentations at professional conferences or meetings during the previous year:
- 5. Service to the department/school/college, professional societies etc
- 6. Publications for lay or professional audiences:

- 7. Participation on research projects, proposal writing, or similar endeavors:
- 8. Participation on community projects, workshops or other outreach efforts:
- 9. Participation in undergraduate education (e.g. courses taught, mentoring of undergraduates):
- 10. Other (Please attach CV)

Describe your progress in achieving your academic goals as stated in last year's report. Note areas in which you are experiencing any difficulty.

Describe your progress toward achieving your career goals during the past year. If you feel you are not making progress, explain why. Include perceived departmental/school obstacles that hinder your program.

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Name ______ Student PID Number _____

Portion Completed by the Major Professor

Academic Performance

1. Has the student made acceptable progress during the evaluation period? Please comment below.

2. Please comment on the overall academic performance of the student, including coursework, research, and teaching experiences, if applicable.

Student	Your signature below indicates that you have discussed the contents of this progress report with your major professor.	
Student:	Date:	
Major Professor	Your signature below indicates that you have discussed the contents of this progress report with the student.	
Major Professor:		Date:
Dept/School Chair/Director		Date:

****Note**: Departments/Units may choose to use this form for annual or academic year evaluations.