

Program Guide
2019-2020
Dietetic Internship
And Online Master's Degree in
Nutrition and Dietetics
Full-Time Cohort



MISSION STATEMENT

The faculty and preceptors of the Michigan State University combined Dietetic Internship and Master's Degree Program in Nutrition and Dietetics will strive to prepare registered entry-level dietitian nutritionists for state-of-the-art practice in diverse and challenging healthcare, foodservice, community and entrepreneurial settings. Program outcomes data are available upon request.

ACCREDITATION STATUS

The Dietetic Internship at Michigan State University is currently granted accreditation through 2024 by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of The Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, 312/899-4876.

PROGRAM DESCRIPTION

The combined Dietetic Internship and Master's Degree (MS DI) at Michigan State University (MSU) is a 16-month applied practice program in nutrition and dietetics. The program is coordinated with a 30-credit practiced based online Master of Science in Nutrition and Dietetics. The MSU MS DI meets all of the general ACEND required competencies with a chosen emphasis area of Community Education. The program provides supervised practice experiences necessary for qualified dietetics graduates to write the Registration Examination for Dietitians administered by the Commission on Dietetic Registration.

The MS DI will begin August 19, 2019. **Interns are expected to have reliable vehicles and considerable driving should be expected during the internship.**

For more information, please refer to the Dietetic Internship Handbook available on our website:

www.fshn.msu.edu/graduate_programs/dietetic_internship

APPLICATION PROCESS

The Michigan State University MS DI participates in both the preselect option and the regular computer match process.

To be selected via the preselect process, applicants must be:

- 1) Current Michigan State University students enrolled in the DPD program that plan to complete the program by the end of June, 2019.
- 2) Current graduate students in the Department of Food Science and Human Nutrition at Michigan State University who have completed DPD requirements by the end of June, 2019 and who have completed all graduate work except the final draft of the thesis and have written approval from their faculty advisor.
- 3) Graduate students in the Department of Food Science and Human Nutrition at Michigan State University applying via preselect are not required to complete the online Master's Degree as part of the internship.

The MSU MS DI is accredited to accept 16 interns yearly. In the preselection process, the MSU MS DI can select up to a maximum of five dietetic interns per year out of the 16 who meet the above criteria **and** meet all of the standard MSU MS DI admission requirements. If all available 5 preselect positions are not filled, the remaining will be filled through the computer matching process.

For those who plan to participate in the preselect process, the deadline for receipt of applications is December 5, 2018. Applicants for the MSU MS DI pre-select option do NOT complete on-line applications or participate in the computer match. The \$30 application processing fee is waived for those applicants participating in the preselect process.

The applicant will be notified on or before January 15, 2019 confirming whether or not they have been accepted into the program through the pre-select process.

If preselected, the applicants name and social security number will be submitted to D&D Digital systems, Inc. to ensure that the applicant will not participate in the computer match.

If the applicant is NOT selected through the preselect process, she/he may reapply to the MSU MS DI or any other DI through the computer matching process. The deadline for the February computer match is February 15, 2019.

****With the exception of the pre-select of up to five eligible MSU DPD program students or MSU FSHN graduate students, all other applicants to this program must participate in the on-line application process and computer matching process as required by the ACEND.**

For the remaining MS DI spots (and any of the 5 open for preselect that remain unfilled) the MSU MS DI participates in the on-line centralized internship application process, DICAS, which may be accessed at <https://portal.dicas.org>, e-mail DICASinfo@DICAS.org. DICAS will be available in December, 2018 for the Spring 2019 Match. The on-line application must be completed for the MSU MS DI program by 11:59 p.m. Central Time on February 15, 2019. The fee to use DICAS is \$45 for the first application submitted and \$20 for each additional application.

When completing the application form, applicants must include the name and contact information (specifically an e-mail address) for each reference. This will trigger an e-mail

message requesting completion of a reference form. The form will be completed on-line. Students submitting more than one application will need to use the same individuals as references for each application.

- Applicants who apply to internships using DICAS will be asked to complete a personal statement. Questions to be addressed in the personal statement include:
 - Why do you want to enter the dietetics profession?
 - Discuss experiences that have helped to prepare you for your career
 - What are your short-term and long-term goals?
 - What are your strengths and weaknesses or areas needing improvement?
 - For the MSU MS DI, please add a statement explaining why you are choosing to apply to this internship and why you are interested in completing a Master's Degree at this time.
 - For the MSU MS DI, if you have a specific location placement request (Grand Rapids, Muskegon, Lansing or MaComb County) it must be **clearly** stated in your **personal statement**. Requests for specific placement do not guarantee placement there.
 - 1000 word limit

- 4) Official **transcripts from all colleges and universities attended** should be sent to DICAS- Transcript Dept
PO Box 9118
Watertown, Ma 02472

- Applicants must also register online for computer matching at www.dnndigital.com and select dietetic internship priority choices by 11:59 p.m. Central Time on February 15. There is a \$55.00 computer matching fee.
- Please note: The MSU MS DI does **not** currently conduct interviews with applicants to the program but this is subject to change.

The Michigan State University MS DI has a separate \$30 application fee that should be paid online by February 15, 2019.

To pay online: The online fee site can be accessed at: commerce.cashnet.com/msu_3878

ADMISSION QUALIFICATIONS

Admission to the MSU MS DI Program is determined by the Internship Selection Committee (ISC) and the Department of Food Science and Human Nutrition Graduate Affairs Committee (GAC). The ISC consists of the Dietetic Internship Director and preceptors from the internship program. The GAC consists of faculty in the graduate programs in the Department of Food Science and Human Nutrition.

Qualified applicants will have already earned a bachelor's degree from any U.S. regionally accredited college or university (or a foreign degree, if verified as equivalent), and have completed an ACEND accredited Didactic Program in Dietetics. For recency of educational requirements, a course in medical nutrition therapy is required to have been taken within the last five years.

A cumulative grade point average of 3.0 or above (on a 4.0 scale) for college work is required. A minimum GPA of 3.00 in professional didactic courses is also required. In addition, work experience and letters of recommendation are taken into consideration.

Scores from the Graduate Record Examination (GRE) are required for application and admission to the MSU MS DI.

PRE-ENTRANCE REQUIREMENTS

Interns will complete a proficiency exam in medical terminology and abbreviations during the MSU MS DI Program orientation

LOCATION

Interns in the MSU MS DI Program will be placed in one of the following locations: Lansing, Grand Rapids, Muskegon or MaComb County Michigan. ***If you wish to be placed in a specific location, this must be clearly expressed in your personal statement.***

Although every effort will be made to accommodate location preferences, ***requests for placement in a specific location do not guarantee placement in that location if accepted to the MSU-MS DI.***

It will be necessary for interns to travel. Travel will include travel to rotation sites, travel during rotations to other sites, some travel to Lansing, Grand Rapids or Muskegon as well as other areas as needed for classes and other brief experiences (2 weeks or less) to meet specific competencies. All interns are required to have an automobile to travel to rotation sites. Assignment to specific areas will be made after acceptance into the MSU MS DI Program.

INTERNSHIP PROGRAM EXPENSES

The DI portion of the MS DI has a program fee of \$7000.00* for the 2019-2020 academic year. Upon acceptance to the program, a non-refundable \$100 down payment is due. Remaining payments follow this schedule:

*\$100.00 down payment due upon notification of acceptance into program

*\$6900.00 due **August 1, 2019**

Summary of Internship Expenses

| | In-State and Out-of-State Interns |
|--|-----------------------------------|
| Program Fee | \$7000.00 |
| Health Insurance | \$750 to 800 ^{1,3} |
| Liability Insurance | \$30-50 ² |
| Criminal background check/ Fingerprinting | \$60 |
| Housing | \$500-800/month ³ |
| Travel | \$Variable |
| Application Fee | \$30 ⁴ |
| Academy Student Member Fee | \$49 |
| Non-refundable deposit | \$100 ⁵ |

- For the 2019-2020 year
- Fees subject to change

¹Health insurance may be purchased through a private carrier or HMO if interns are not already covered by a policy.

²Liability insurance is available through providers affiliated with the Academy of Nutrition and Dietetics.

³Estimates only.

⁴ MSU MS DI Program Application Fee

⁵Non-refundable deposit is paid upon acceptance in the program. This deposit is credited to the first installment of the program fee due in August.

Drug testing is not standard for the internship but may be requested by certain sites. This is usually covered by the facility but in some cases this testing may be at the intern expense. Interns are responsible for their own living arrangements and expenses. A variety of housing possibilities are available, with prices dependent on specific type of arrangement and location. The Student Services Program, located in the Student Services Building, maintains lists of apartments and houses available for rent in the Lansing area. That office can be accessed at the MSU website (<http://www.msu.edu/>).

In addition, interns must arrange for their own transportation, since supervised practice facilities where interns receive the majority of their training are not easily accessible by public transportation.

Interns are required to carry their own health and professional liability insurance. Liability insurance is available from Marsh Affinity Group Services. The price is approximately \$40 per year. It is the intern's responsibility to carry the appropriate health and automobile insurance policy to cover liability in travel related to the internship and in assigned work during the internship. Michigan State University offers a health insurance plan to eligible students and their dependents through The Chickering Group of Cambridge, Massachusetts. Prices vary based on the health insurance plan selected. Interns are covered for injury while working in the facilities for supervised practice by each facility's liability insurance carrier.

All interns are expected to hold Academy Affiliate Membership. This membership costs about \$50 per year and includes a subscription to The Journal of the Academy of Nutrition and Dietetics.

During the internship, Interns are expected to attend a professional conference and there will be some out-of-pocket expenses associated with this activity.

Clinical and some food service management field sites require a lab coat worn over professional clothing, which interns must provide at an approximate cost of \$40. Other miscellaneous costs may arise that will be the responsibility of the intern.

Prospective Interns are eligible to apply for two scholarships through the Michigan State University Department of Food Science and Human Nutrition that apply to the internship program fee. If interested in applying for these scholarships, information can be obtained from the Program Director and a scholarship form must be included with your MSU MS DI application fee sent directly to Michigan State.

Master's Degree Schedule and Expenses

The MS portion of the MS DI program will consist of 30-credits of coursework and will be offered entirely online. The combined program will be 16 months in length (four semesters) and will culminate with interns earning a verification statement enabling them to sit for the Registration Examination for Dietitians and a Master of Science degree. Projected program structure:

Year One:

Semester one (Fall 2019):

| | |
|---|-----------|
| HNF 894 (Supervised Practice) | 3 credits |
| HNF 823 (Research Methods in Human Nutrition) | 3 credits |
| HNF 892 (Seminar) | 1 credit |

Semester two (Spring 2020):

| | |
|---------------------------------------|-----------|
| HNF 894 (Supervised Practice) | 3 credits |
| HNF 832 (Advanced Clinical Nutrition) | 3 credits |

Semester three (Summer 2020):

| | |
|--|-----------|
| NUR 804 (Statistics for the Health Professional) | 3 credits |
| HNF 898 (Masters Project) | 2 credits |
| Elective | 3 credits |

Year Two:

Semester one (Fall 2020):

| | |
|---------------------------|-----------|
| HNF 898 (Masters Project) | 2 credits |
| HNF 892 (Seminar) | 1 Credit |
| Elective | 3 credits |
| Elective | 3 credits |

30 Total Credits

Tuition for the 30-credit degree will be based on standard online credit tuition rates at Michigan State University. The current rate (subject to change) for online graduate Master's degree credits (resident, nonresident and international) range from \$550/credit to \$950/credit. When rates are set for Fall 2019 this information will be updated.

PROGRAM CONTACT

Gail J. Rogers, MS, RDN
Dietetic Internship Director
South Anthony Hall
474 S. Shaw Lane, Room 2112
Office: 517-353-3410
Cell phone: 517-449-2911 e-mail: rogersg3@msu.edu

SAMPLE ROTATION SITE LIST

**Interns will not rotate through all listed rotation sites.*

* Interns may be assigned sites that are not on this list

* This list is an *example/sampling* of possible sites

Lansing/MaComb County Area Rotations

Clinical – Hospital 11 weeks (Staff Relief 3 weeks) Total 14 weeks
Interns will be assigned one of the following

- Sparrow Hospital, Lansing MI
- McLaren Greater Lansing, Lansing MI
- McLaren MaComb Medical Center, Mt. Clemons, MI
- Burcham Hills
- Henry Ford Allegiance Healthcare, Jackson, MI

Foodservice – Hospital 4 weeks
Long Term Care 3 weeks

Ingham County Health Department 3 weeks

Michigan State Extension
■ 3 weeks

Hayes Green Beach Community Hospital 3 weeks

Public Schools 5 weeks

- Charlotte
- East Lansing
- Grand Ledge
- Mason
- Okemos

Muskegon / Grand Rapids Area Rotations

Clinical – Hospital 11 weeks (Staff relief 3 weeks) Total 14 weeks

Interns will be assigned one of the following

- Mercy Health Muskegon – Muskegon
- Mercy Health St. Mary's – Grand Rapids
- Metro Hospital – Grand Rapids

Foodservice – Hospital 4 weeks

- Interns will be assigned one of the following
 - Mercy Health Muskegon – Muskegon
 - Mercy Health St. Mary's – Grand Rapids
 - Metro Hospital – Grand Rapids

Long Term Care 3 weeks

- Grand Rapids
- Muskegon

Public Health (WIC/MIHP) 3 weeks

- Muskegon County
- Kent County

Zeeland Community Hospital or Holland Hospital 3 weeks

- Zeeland, Mi
- Holland, Mi

Michigan State Extension 3 weeks

Public Schools 4 weeks

- Grand Rapids
- Rockford
- Montague
- Lowell
- Wyoming
- Kenowa Hills