

HNF 445: FOODSERVICE MANAGEMENT PRACTICUM

All students planning to enroll in HNF 445 will need an override to enroll in the approved section of the course. After receiving the override, students may enroll in HNF 445 during the normal enrollment period.

Enrolling Steps:

1. HNF 445 is restricted to seniors in dietetics and to graduate students in human nutrition that are completing the didactic requirements for dietetics. HNF 440, *Foodservice Operations*, is a pre- or co-requisite course.
2. To obtain your form either pick it up in room 106 Trout FSHN or print from the FSHN web site (<http://fshn.msu.edu/>) and fill it out as accurately and thoroughly as possible. The form will be used for foodservice placement and to provide the foodservice manager and/or supervisor with background information about your experiences. The completed form is absolutely necessary for enrollment in HNF 445. **No exceptions!**
3. Return the completed form to Cherie Nelson in Room 106 Trout FSHN Bldg. Cherie will then give you the override into **HNF 445 during normal April enrollment.**
4. Students failing to enroll in HNF 445 during April for the following academic year risk being closed out of the course. This is a required course to graduate. Space is very limited.
5. **If you are unable to enroll in advance due to financial aid/enrollment hold reasons, inform the instructor as soon as possible so that a place may be reserved for you before all of the practicum sites are filled.**

HNF 445 FOODSERVICE MANAGEMENT PRACTICUM

NAME _____ Student Number A Phone # _____

Local Address _____ E-mail _____

Anticipated Graduation Date _____

Please indicate which Semester you would like to take HNF 445: **Fall, 20** _____ Section 301 _____

Spring, 20 _____ 1st half, Section 301 _____ 2nd half, Section 302 _____

Note: Spring may be held only the 2nd half depending on student numbers and/or sites available.

Your **First Name** as you would like it to read on class name tag: _____

NOTE: Students will be working in all areas of food service. Please indicate if you are able to work, bend, and lift in food service or if you need any special accommodations.

Work without accommodations: _____ Work with accommodations (list specific assistance needed): _____

Practicum Site Preference: (Check [] all the sites that you would like to work in.

Note: You must have a car or reliable transportation to be placed off campus. Do you have a car? YES _____ or NO _____

Placement requests will be considered, so please indicate which neighborhood you prefer.

(You may indicate more than one in ranked order if desired.)

Residence Hall Culinary Services

Other

_____ 1. Brody Neighborhood

_____ 5. Food Truck (meets from 9:30am-11:50am)

_____ 2. North Neighborhood (Gallery, Landon)

_____ 6. Kellogg Center

_____ 3. South Neighborhood (Case, Holden)

_____ 7. Off Campus (long term care)

_____ 4. East & River Trail Neighborhoods (Akers, Holmes, Hubbard, Shaw, Owen)

Do you anticipate working in MSU culinary services during your HNF 445 semester? Yes _____ No _____ If yes, which one _____

Note: If you are a student supervisor in a MSU Residence Hall and are interested in completing the class requirements on your own, without attending the Tuesday practicum, please indicate here the name of the manager willing to work with you

_____ (Manager's Name)

Reason for Site Preference:

(e.g. currently living near chosen hall, would like experience working with population):

FOODSERVICE EXPERIENCE

List your restaurant and campus, hospital and/or nursing home foodservice experience. Please fill out accurately.

LOCATION	JOB TITLE & GENERAL RESPONSIBILITIES	LENGTH OF EMPLOYMENT
1.		
2.		
3.		

List other work experience, especially management experience and/or experience working in teams.

LOCATION	RESPONSIBILITIES	LENGTH OF EMPLOYMENT
1.		
2.		

What has been your most meaningful foodservice experience? (Volunteer or paid employee?)

What do you hope to gain from the Food Service Management Practicum?

After the course instructor has reviewed this form and the hall assignment has been made, the form will be forwarded to your assigned site manager so he/she can review.

