Generic Outline for Proposal Development for International Collaborative Projects

I. Cover page: Title of the Proposal; Names of Principal Investigator(s) and Lead/Collaborating Institutions, Logos, and Date of Submission.

II. Executive Summary/Project Summary (maximum one-page)

III. Background/Context (Very strongly supported by research literature)

IV. Project Goals/Objectives/Rationale (Strive to be very quantitative)

V. Approach/Methodology

VI. Conceptual Framework/Organogram for Project (Figure or a Diagram)

VII. Project Activities and Timeline (research, training, capacity building, etc.)

VIII. Project Outputs/Milestones

IX. Expected Outcomes

X. Project Management Structure, Team members, and Implementation Plan

XI. Institutional Capacity and Experiences to Implement the Project

XII. Monitoring, Evaluation, Impact Assessment, and Learning

XIII. Budget and Budget Narrative/Justification

XIV. Short Biographies of Key Project Personnel

XV. Literature Cited/References Cited

Annexes:

- CVs of Principal Investigators (PIs) and Collaborators
- Letters of Support from collaborating institutions
- Acronyms and Abbreviations
- Other Annexes as appropriate