

Hillsdale County

4-H



Equine Project Rulebook

Revision 5- May 10, 2017



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INTRODUCTION

Welcome to the world of 4-H Horse and Pony Leaders. It is our goal to make this experience a positive one. Thank you for taking the time to become a 4-H Horse Leader. Without you, this project would not be possible.

PURPOSE:

This manual, containing the written policies and rules governing horse project activities in Hillsdale County, is intended to assist volunteer leaders within the horse project areas. In conjunction with this rulebook each horse/pony leader should be familiar with the **4-H Horse and Pony Project Show Rules and Regulations (Publication 4-H1145)** from the State 4-H Office.

OBJECTIVES

The Hillsdale County 4-H Horse Program will help children accomplish the following:

1. Experience the pride and responsibility of owning and/or caring for a horse or pony.
2. Promote humane treatment and attitude toward all animals
3. Develop knowledge and proficiency in all aspects of the appropriate care of their horse or pony including but not limited to; feeding, housing, health care, grooming, training, fitting and showing and breeding.
4. Appreciate horseback riding as a healthy form of leisure activity.
5. Develop leadership, initiative, self-confidence, sportsmanship, and respect for themselves and for others.
6. Learn citizenship through working together in groups and supporting community horse project activities and events.
7. Explore career opportunities in the equine field and develop and achieve career goals.

SECTION 1 - MEMBERSHIP

Hillsdale County 4-H horse projects are open to all youth and adults without regard to race, color, national origin, sex, disability, age or religion.

Participants in the youth program must be between the ages of 5 and 19 years.

(A 4 - H member's age is determined to be the age of the member on January 1st of the current participation year.)

Five to eight year old members are part of the Cloverbud program and are eligible to participate only in those portions of the horse project program designated for this age group.

Members must be properly enrolled in a 4-H club, FFA, or FHA group in order to participate in the 4-H horse project activities.

A member may enroll in a group at any time during a project year, however, all deadline dates in areas such as 4-H State Horse Show, Junior and Senior Horsemanship Award

selection, and Fair Projects must be adhered to in order to maintain project eligibility in these areas.

DOCUMENTATION REQUIRED FOR MEMBERSHIP

4-H member enrollment form completed in its entirety, signed by the Administrative leader and turned into the MSU Extension office.

SECTION 2 - PROJECTS

HORSE OR PONY PROJECT ELIGIBILITY

Documentation required in order for an equine project to be eligible for 4-H participation:

1. Membership enrollment form completed, signed, and on file at the MSU Extension office.
2. Horse/Pony Identification form completed and signed by 4-H member's administrative leader and on file at the MSU Extension office for the 4-H Horse Leaders Association and Equine Committee.
3. Copy of 4-H lease agreement if applicable.
4. Copy of Pony measurement card (if applicable)

DEADLINES FOR PROJECT ELIGIBILITY

MAY 1st - 4-H STATE HORSE SHOW

MAY 1st - HILLSDALE COUNTY FAIR – SEE FAIR BOOK FOR REQUIREMENTS

GENERAL PROJECT GUIDELINES

1. 4-H members are encouraged to own their own animals; however, it is not a requirement. Horses not owned by immediate family must have a signed lease agreement for 4-H project eligibility.
2. Only Cloverbud members are allowed to exhibit another member's 4-H project animal. If showing a project of their own, that no other member has ID'ed, they must ID that animal. They are allowed to show **ANY** properly ID animal at any show including fair.
3. Only the 4-H member may exhibit their project animal during the Hillsdale County 4-H Horse Leaders' state and horsemanship June and July shows and fair. No professional trainers or groomers may assist in the preparation of the project animal. Only immediate family members and project leaders may assist 4-H members in the preparation of the project animal.

4. An identification form for each horse or pony designated must be on file with the 4-H Horse Leaders Association each year for a project animal to be eligible. Leaders are to take the completed identification form to the MSU Extension office to be stamped with the date and year received. Forms will not be accepted by the MSU Extension office from anyone other than the 4-H leader without either verbal or written authorization from the member's current 4-H leader. The MSU Extension office will then deliver these forms as received to the 4-H Horse Leaders Association for filing. To be an eligible project animal the form must meet the deadlines set forth above.
5. Members may designate as many equine project animals as desired as long as they are properly identified on each animal. Equine projects designated as standing 56" inches or under will show in Pony classes.

Pony Measurement Rules

- A. Measured at the highest point of the withers while standing on a level surface.
 - B. Equine projects wearing shoes will be allowed ½ inch, therefore, they may stand 56 ½ "or under in shoes and still be considered a pony.
 - C. All registered ponies with permanent height ID cards from their breed association showing a measurement of 56" or under will be recognized by Hillsdale County as ponies.
 - D. All ponies in the Hillsdale County 4-H program will be measured yearly through the age of 6 years at which time their height of 56" or under will be recognized as pony.
 - E. Any pony over the age of 6 years that has not been measured in Hillsdale County must be measured one time unless in the possession of a permanent height card from their breed association with a measurement of 56" or under.
 - F. At the time of measurement the 4-H member will receive a signed measurement card for their records. You may be asked to show this card at other area shows for proof of measurement.
7. January 23, 2001 the Youth Division Fair Advisory Committee eliminated animal replacements occurring after the possession date. Therefore no equine project replacement can occur after the May 1st possession date.
 8. Michigan State 4-H rules allow no changes of an equine project enrolled in the 4- H State Horse Show selection process after May 1st of the current year.

SECTION 3 – LEASING EQUINE ANIMALS AS 4-H PROJECTS

The Hillsdale County 4-H Youth Development Program allows 4-H members/families in the equine project area to lease animals. However, it is inconsistent with 4-H Youth Development philosophical values for a member/family that already has equine project(s) for use, to lease equine project(s) to better their chance of competing/winning at 4-H Horse

Shows and at the Fair. Therefore, lease agreements can/should occur if the following conditions exist:

1. All 4-H members are allowed to lease equine animals.
2. That it is understood by the parties involved that the dates of the lease agreement are inclusive of any possession dates specified in the 4-H & Fair Horse Project Rulebook and must continue through the conclusion of the current year's Fair.
3. That the parties understand all provisions of the lease which might affect the eligibility of the leased equine as a Youth Department Fair project. Furthermore, the leased project equine must comply with all the rules/regulations established for participation in the State and County 4-H Youth Development Program.
4. The parties involved can develop their own lease agreement, however, only the official **4-H Equine Project Lease Agreement** will be accepted at the MSU Extension Office with the other required 4-H Equine Program eligibility information for May 1st.
5. If the 4-H member purchases a leased horse before May 1st the member must void the lease at the MSU Extension Office by submitting new ID papers. If a leased project is not voided prior to May 1st the project will be considered as a leased project for the remainder of the year.

SECTION 4 – 4-H HORSEMANSHIP AWARD SELCTION

The Hillsdale County 4-H Equitation and Gymkhana Horsemanship Awards will be announced during the 4-H Horse Leader's show.

The Horsemanship Award contenders must follow all Hillsdale County Project Rules as outlined in this 4-H & Fair Equine Project book. The exhibitor must use their properly identified Fair project animal for the selection. This project animal may not be ridden or exhibited by any other individuals or 4-H member at Hillsdale Co. 4-H Horse Leaders' State and Horsemanship award shows, the exception being Cloverbud members.

The Senior Horsemanship participants must have reached the age of fourteen years and not have exceeded the age of nineteen years as of January 1st of the current year. (Adopted 1-14-2015)

Points toward the Horsemanship awards will be tallied from the state qualifying horse show. A Senior Horsemanship Award will be selected for Pleasure (any seat), and Gymkhana. (Adopted 1-14-2015)

Pleasure (any seat) Equitation Grand and Reserve Champion points are based on the Judge's placing of Showmanship and Equitation, and on the criteria of knowledge as determined by points earned on a written six-question quiz.

Gymkhana selection is based on points accumulated in all classes, ranking the best times to determine placing in each event. (1st place = 10 points, 2nd place = 9 points, etc. through 10th place = 1 point and/or computer high point determination.) (Adopted 4-12-2017)

There will be a written six-question quiz given to each participant. One point will be awarded for each correct answer and these points will serve as the "seventh" event score.

Points from the show are added to determine the highest score. In the event of a tie, the member with the most 1st place events will be selected as Grand Champion. The runner-up in each division will be designated as Reserve Champion.

A Junior Horsemanship Award may be selected in the 4-H age group of 9 –13 year-olds in the divisions of Pleasure Equitation (seat optional) and Gymkhana. The process will be consistent with the guidelines for Senior Horsemanship Award selection.
(Adopted 4-10-2002)

The recipients of the Horsemanship Awards are expected to represent the Hillsdale County 4-H program by participating in the Fair Veterans Day Parade, and the 4-H Youth Parade.

SECTION 5 – 4-H STATE HORSE SHOW SELECTION

1. State Show Committee

- a. The State show committee will be made up the 4-H Horse Leaders officers. The remainder will be comprised of any voting member of the Association wishing to volunteer.

2. Eligibility Requirements – Per State Rules

- a. Exhibitor must have reached the age of 13 years and not have exceeded the age of 19 years as of January 1st of the current year.
- b. Must be a current member of a 4-H club and have an enrollment form on file with the MSU Extension office.
- c. The project animal must be in the member's possession and care with proper identification by May 1st. The required paperwork includes:
 1. Horse Identification form
 2. State Enrollment form

3. Copy of negative Coggin's test for current year
 4. Copy of ownership/registration papers or 4-H lease agreement.
 5. Pony measurement card (if applicable)
- d. **The deadline for all required paperwork to be received is 5:00 p.m. May 1st at the MSU Extension office. If May 1st falls on a week-end/holiday the deadline will be 4:30 p.m. of the first following business day.**
 - e. Michigan State 4-H rules prohibit substitution of any project animal after May 1st.
 - f. Exhibitor must show his/her project animal and may try out with one horse/pony per division. (Western Horse, English Horse, Gymkhana Horse, Draft Horse, Pleasure Pony, and Gymkhana Pony). If a member qualifies with more than one project animal, the exhibitor will choose which animal will participate at the 4-H State Horse Show.
 - g. It is the exhibitor's responsibility to be aware of the appropriate attire and tack for the division in which they are competing.
 - h. There is no limit to the number of times a youth may enter the State competition.
 - j. A designated project animal may not be exhibited by any other individual or 4-H member at Hillsdale Co. 4-H Horse Leaders' state and horsemanship award shows in June and July and concurrently during the Hillsdale County Fair, the exception being a Cloverbud member.
3. **Selection Process**
 - a. The 4-H leaders will hold one state qualifying show. Points awarded at the show will be added together and used in the selection process. (Adopted 1-14-2015)
 - b. A written quiz will be given to each participant. (Adopted January 18, 2005) Points will be awarded for correct answers and these points will be considered an additional "class" score. All subject areas and sample questions may be found in the Equine Study Guide available at the MSU Ext. office.
 - c. In each division the following events will be considered state qualifying classes:
 Western Pleasure – Showmanship, Horsemanship, and Western Pleasure
 English Pleasure – Showmanship, Equitation, and English Pleasure
 Pony Pleasure – Showmanship, Horsemanship, and Pony Pleasure
 Draft Horse – Halter, Showmanship, and Driving
 Gymkhana Horse or Pony – Barrels, Poles, Speed & Action, Keyhole, and Flags
 - d. Points are awarded by the placing in each qualifying class down to the 10th place. (i.e. 1st place = 10 points, 2nd place = 9 points, 3rd place = 8 points, and/or computer high point determination.) (Adopted 4-12-2017)

- e. A 4-H member's accumulated points will be converted to a percentage of the total possible points. One individual with the highest percentage from each division will be selected to attend the 4-H State Horse Show. The remainder of the delegates will be selected based on percentage ranking over all divisions to complete Hillsdale County's allotted quota. Up to two alternates may be selected in the event that a delegate is unable to participate in the State Show.
- f. In the event of a tie, the exhibitor with the most 1st place points will be selected. If the 1st place scores do not resolve the tie, preference will be given to the older 4-H member.

4. **Orientation Meeting**

- a. Following the selection of delegates an orientation meeting will be held at the MSU Extension office to provide information to the delegates, complete state entry forms, and pay state entry fees. A parent or legal guardian must be present to sign the entry form if the 4-H member is under 18 years of age. Alternate delegates and their parents/guardians are also expected to attend this meeting.
- b. If, due to unexpected circumstances, a delegate is unable to attend the State Horse Show they must call the MSU Extension office or the 4-H officer in charge of the State Horse Show committee no later than 72 hours before the State Horse Show date to allow notification of an alternate.
- c. In the event that proper notification is not given so that an alternate may be found, the delegate must refund the amount of any entry fee paid by the 4-H Horse Leaders Association and will be ineligible for State selection the next year.
(The exception will be in the event of injury to or death of the horse or delegate.)

SECTION 6 - GRIEVANCE PROCEDURE FOR 4-H HORSE LEADERS SPONSORED HORSE SHOW OR 4-H PROJECT

- FAIR GRIEVANCES ARE TO BE HANDLED AS STATED IN THE HILLSDALE COUNTY FAIR PREMIUM BOOK
- COPIES OF ALL COMPLETED HORSE LEADER GRIEVANCES AND RESULTS MUST BE FORWARDED TO THE EQUINE COMMITTEE FOR DOCUMENTATION IF FAIR ENTRIES ARE AFFECTED THE COMMITTEE WITH ALSO REVIEW THE GRIEVANCE.

PURPOSE: This procedure was developed to establish a controlled, consistent, and equitable process to deal with complaints, issues or rule violations that may arise during a 4- H Horse Leaders horse show or 4-H project.

GRIEVANCE COMMITTEE: The grievance committee will be composed of the Horse Leaders' executive board, and judge if needed. If needed, alternate grievance committee members must be a 4-H horse project leader. Committee members will be posted before

the show and will receive detailed instructions about their assignment. The function of the Grievance Committee is to ensure the Hillsdale County 4-H Horse program is conducted according to the Rules & Regulations as set forth within the rule book. The grievance committee is acting on behalf of the 4-H Horse Leaders.

The decisions of the Grievance Committee shall not supersede, replace, substitute, change the definition, meaning, or intent of a rule, regulation, or guideline; or set forth a new rule, regulation, or guideline. The decisions of the Grievance Committee shall simply and solely be based upon fair and equitable application of the rules, regulations, and guidelines stated in this publication.

SHOW STEWARD: A designated representative of the county will present all questions, suggestions, comments, complaints and protests to the grievance committee. The show steward's name will be posted at the beginning of each show.

PROCEDURE: Any adult, leader, or member with a complaint may fill out a grievance form. The form will be available at the Show Booth or MSU Extension Office. Notification of any grievances filed will be given to the MSU Extension Office and The 4-H Horse Leaders Executive Board. All original copies of grievance and grievance results will be kept at the MSU Extension Office.

A horse show grievance should be turned into the show steward within 1 hour of the alleged incident and no grievance will be accepted after thirty minutes (30 minutes) of completion of the show. Any other grievance needs to be turned into the MSU Extension Office within 5 days of the alleged incident. A \$20.00 filing fee is due when submitting any grievance.

If the grievance is upheld the \$20.00 filing fee will be returned; if the grievance is found to be without merit the fee will be retained by the 4-H Horse Leaders.

In order to be considered the grievance form must contain the following information:

1. Date and Time the alleged incident occurred
2. Contact information
3. Detailed explanation of complaint, issue or rule violation- problem
4. 4-H rules which are in question or have been violated
5. Individual/Individuals involved in incident
6. Signature of individual filing the grievance. If a minor parent, guardian or leader must also sign grievance form.
7. Date and Time the grievance was filed

Please be advised that the grievance will be discussed with any individuals involved to give ample opportunity for relevant facts to be presented and for all viewpoints to be heard.

A Horse Show Grievance: Is any event or issue that takes place at a 4-H Horse Leaders Show. In order for the Horse Leaders and Show Committees to function efficiently during 4-H horse shows and events, a grievance committee has been developed to rule on all grievances, protests, appeals or rule requests.

Grievances regarding judging or decisions of the judge:

- a. Timely filing of grievance.
- b. No protest or appeal based upon the statement that the judge or judges are incompetent or have overlooked an animal or article will be considered by the grievance committee.
- c. The show steward shall make notes and will be required to share report of incident and judge's decision at the next Horse Leaders meeting.

Complaints/Questions:

Any questions, complaints or concerns shall be reported to the show steward. The show steward will forward this information to the appropriate committee.

4-H HORSE LEADERS GRIEVANCE FORM

Horse Show Grievance Other Grievance

Name: _____

Home Phone: _____ Cell Phone: _____

Address: _____ City: _____

State: _____ Zip Code: _____

Name of Parent: _____

Date of Incident: _____ Time of Incident: _____

Individuals involved in incident: _____

Primary Leader: _____

Please provide details of rule violation:

Please provide a detailed explanation of incident resulting in filing the grievance:

Please propose your remedy to the grievance:

Witnesses:

Please provide names and contact information for any witness.

Individual filing grievance

Date

Parent, Guardian or Leader

Date

Show Steward

Date

Date grievance filed: _____ Time grievance filed: _____

\$20.00 Paid

Cash

Check

(Make check payable to Hillsdale County 4-H Horse Leaders)

GRIEVANCE RESULTS

* A COPY OF THIS GRIEVANCE AND RESULTS MUST BE FILED WITH THE EQUINE COMMITTEE FOR DOCUMENTATION PURPOSE OF FAIR

Statement from individual or individuals involved in incident:

Witness statements: (May need to attach witness statements to form)

Explanation of finding and grievance ruling:

Grievance Upheld No merit

Grievance Committee

Date

\$20.00

Refunded

Forfeited

SECTION 7 - DISCIPLINARY ACTION

The purpose of rules and regulations is to outline the expected level of behavior of all 4-H members and to establish a fair and consistent discipline procedure. We must remember that discipline is to be educational; its purpose is to encourage an appropriate change in behavior. Thus everyone should have a clear understanding of what is expected of them as a 4-H member in regards to legal, ethical, and social behavior.

The following violations will result in a project being ineligible and therefore, not be allowed to show at fair, or compete for the 4-H State horse show or 4-H Horsemanship award.

GENERAL GUIDELINES

- Any project without proper ID
- Violation of project guidelines

HORSEMANSHIP AWARD

- 4-H members that have been awarded the Horsemanship award and then violate the equine project rule book will have their award revoked. The 4-H member will be required to return all awards.

STATE

- 4-H members that have been selected to compete at the 4-H State horse show and then violate the equine project rule book will not be allowed to compete.

FAIR

- Any violation of Hillsdale County Equine project eligibility guidelines will result in the project being ineligible to compete at Fair.

SECTION 8 - DRAFT HORSE RULES

Membership:

1. All rules for membership and enrollment as stated under Sections 1 and 2 of this rulebook are also inclusive of the Draft Horse project.
2. Project identification will follow all current rules of the Association.
3. A project report is required for the completion of a draft horse project and must be turned in to the superintendent the day of the show.

General Rules and Regulations:

1. Members may show two equine projects at the Fair. (A mare with a foal at her side is considered one project.)
2. Draft horse and pony cart classes will be shown on Monday of the Fair.
3. All project animals will be checked by the barn superintendent or a veterinarian prior to stabling in the barn.
4. A horse's age will be determined as of January 1st of the current year.
5. A youth department member may show weanling or suckling colts. Yearling or older stallions are not permitted.
6. An exhibitor may exhibit a team with foals at side.
7. A youth working with draft horse or pony, but unable to bring the animal to the Fair, may enter a static educational exhibit.
8. The same team may be used by one or more participants as long as the exhibitors have previously worked with the team.
9. First and second place animals may be shown in Championship classes.
10. All draft horses must remain at the Fair.
11. An adult must be present in the cart-driving and line-driving classes for youth under the 16 years of age. An adult may be present in halter classes for the safety of participants

12. Mane and tail braiding begins one hour before show time.

SECTION 9 - GROUND TRAINING PROJECTS

OBJECTIVES:

1. To encourage 4-H members to become involved with the raising and training of young horses.
2. To promote the development of the skills necessary to train young horses safely and effectively.
3. To allow participation of members who have project animals too young to be shown in riding classes.
4. To make it possible for a member to progress with the same project animal throughout the course of its training.

MEMBER ELIGIBILITY:

1. Must be properly enrolled in the Hillsdale Co. 4-H program.
2. Must be 9 years of age as of Jan 1st of the current year.

PROJECT ELIGIBILITY:

Must have 4-H Horse Identification form (unless project animal will be under 6 months of age at the time of exhibition) on file at the MSU Extension office by the May 1st possession deadline for Fair.

1. Ground training project animals will not be counted against the number of equine projects allowed at Fair.
2. A member may exhibit one project in each division (i.e. one weanling, one yearling, and one 2 yr.-old project.)
3. A member is allowed a maximum of three ground training project animals.
4. A ground training project animal may not be exhibited by ANYONE other than the identified member at any time during the Hillsdale Country Fair or the 4-H Horse Leader Shows. Failure to comply with this restriction will result in disqualification of the project animal.
5. NO stallions will be allowed.

CLASS DIVISIONS:

1. WEANLING - Born between January 1st and May 1st of the current calendar year.
2. YEARLING - Born between January 1st and December 31st of the previous calendar year.
3. 2 YR.-OLD - Born between January 1st and December 31st 2 years prior to the current calendar year.

JUDGING:

1. Overall presentation and teamwork.
2. Ability to perform required tasks
3. Project animal's willingness, obedience, behavior and attitude.
4. Neatness and correctness of exhibitor's appearance.

5. Grooming of project animal.
6. Showmanship

CONFORMATION IS NOT TO BE CONSIDERED

GOALS:

1. Will be specified for each project division.
2. Will be age appropriate for each project division and will increase in difficulty with the age of the project animal.
3. Goal sheets will be scored by the Judge and returned to the member with comments intended to help develop proficiency in the project area goals.

Examples of tasks required may include but are not limited to:

WEANLING

- Manners
- Leading
- Standing
- Yield to pressure
- Backing 2 –3 steps
- Pick up feet
- Trotting in hand
- Walk over ground obstacle
- 180 degree pivot
- Acceptance of unfamiliar objects

YEARLING

- Any or all of the above
- Backing 3 – 5 steps
- Set-up for inspection
- Trot through a pattern

2 YR.-OLD

- Any or all of the above
- Backing 5 – 7 steps
- 360 degree pivot
- Showmanship pattern
- Bridling
- Blanket on the back

ATTIRE:

Refer to the 4-H Horse & Pony Rules & Regulations. All disciplines must wear SEI/ASTM approved head gear.

SECTION 10 - FAIR RULES / REGULATIONS

The Hillsdale County Fair functions under the regulations of the Michigan Department of Agriculture.

Membership - All participants are to be members of a 4-H, FFA, or FHA club. All youth members shall have an enrollment form turned into the MSU Extension office by May 1st of the current year.

1. Project animals must be in the member's possession or care by May 1st of the current year.
2. Each project animal must have Equine Identification form turned into the MSU Extension office no later than May 1st of the current year. Forms will be kept on file at the MSU Extension office until they are given to the Equine Superintendent for Fair.
3. A project report is required for the completion of an equine project for all sections, including Gymkhana, English, Pony, Western and Drafts. The project report is due the day of the Fair show and is to be turned in to the show superintendent in order to show at the fair. The project animal certification form with the leaders, parents, and 4-H member's signatures and a picture of the animal being shown must be attached to the project report. The day of the show current negative coggins must be presented at sign in. Project reports will be read and comments written as to content, etc. and will be returned following the Fair. Cloverbuds are not required to turn in a project report.

GENERAL FAIR RULES

- A. No stallions may be shown.
- B. Gymkhana divisions will be held on the Saturday before the Fair begins. Western Horse, English Horses, Ponies, Minis, and Draft super showmanship will be held on the Sunday Fair begins. Horse Judging will be Monday night of Fair. Draft and Mules Classes will be held Monday morning of fair week.

Classes may be combined or divided at the discretion of the Judge or Superintendents.

- C. Each member may exhibit 4 ID'd equine projects in the combined divisions of Gymkhana, Western, English, and Pony.
- D. ASTM/SEI approved headgear is required for all divisions.
- E. Each member may compete with no more than two project animals in Gymkhana.
- F. Gymkhana premium class will be paid for only one project animal per rider.

- G. Due to barn space and availability of stalls the following priority will be given:
- 1st Grand and Reserve Champions
 - 2nd Horsemanship winners
 - 3rd Fair clean-up participants (stalls requested by club)
- H. Animals staying at the Fair (even those designated as Grand or Reserve Champions) may be removed under extenuating circumstances (ONLY for family emergency, illness of horse or rider) prior to the end of Fair week without the loss of premium or award but **only with the permission of the barn superintendent before they are removed.**
- I. No running through the gate.

ATTIRE:

Refer to the 4-H Horse & Pony Rules & Regulations. All disciplines must wear SEI/ASTM approved head gear.

GRAND AND RESERVE FAIR CHAMPIONSHIPS

1. Pony, English, and Western Pleasure Divisions
 - a. All 1st and 2nd place winners are eligible to enter the Championship class.
 - b. All Grand and Reserve Champion project animals are required to stay at the Fair for the entire week. Any participant unwilling to keep their animal at the Fair should not enter a Championship class. Ribbons and premiums will be forfeited should the participant refuse to keep their project animal at the Fair.
2. Gymkhana Division
 - a. Gymkhana will have a Grand and Reserve Champion selected in each age division: Junior (9 - 13 year olds) and Senior (14 - 19 year olds).
 - b. Selection in each age division will be made using a point accrual system based on each class entered. The member with the highest point score will receive Grand Champion; the member with the second highest score will receive Reserve Champion.
 - c. Points will be kept as follows: (no points will be on premium classes)
1st place=10 points, 2nd place=9 points, 3rd place=8 points
Etc., through 10th place = 1 point and/or computer high point determination.)
(Adopted 4-12-2017)
 - d. In the event of a tie for high point the Grand Championship will be awarded to the 4-H member with the most 1st place scores.

- e. All Grand and Reserve Champions are required to keep their project animal at the Fair for the entire week. If a participant is unwilling to keep their animal at the Fair they should notify the show superintendent prior to the beginning of the contest that their points should not be totaled for the Championship. Ribbons and premiums will be forfeited should the participant refuse to keep their project animal at the Fair.
- f. Gymkhana Champions may begin residing at the Fair on Sunday evening rather than Saturday due to the safety and security considerations involved.

SECTION 11 – FAIR BARN AND ARENA RULES

1. No tobacco use in the barn.
2. No running, fighting, or disruptive behavior in the barn area.
3. Spending the night in the barn is prohibited. (Barn closes at 10:00 p.m.)
4. Keep your club area clean. Stalls may be appropriately decorated by clubs and members.
5. When checking into the 4-H barn a stall information card must be provided for the barn superintendent to keep on file. This card should include the member's name, parents' names, and at least two emergency contact numbers. An alternate adult emergency contact is also recommended.
6. Stalls are to be cleaned according to the Fair Book procedures.
7. Stalls should be cleaned and the horses fed before 10:00 a.m. and before the Fair opens to the public.
8. Do not feed other people's animals without permission.
9. Do not leave feed or water pails in the stall unless they are fastened safely out of the way.
10. Bring in hay and bedding for one day only. Tie all loose bales and keep area in front of stall free of obstacles.
11. Horses are to be ridden only in the outdoor arena. Horses may be hand-walked inside the 4-H barn during bad weather with the permission of the barn superintendent.
12. Horses must be tacked up in their stalls and led to and from the practice arena.
13. No riding or sitting on horses except in the arena.
14. Clean arena and remove any equipment after use.
15. No animal may be removed from the barn without prior permission from the barn superintendent.
16. The barn superintendent has the right to have an animal removed from the barn.
17. If an animal appears to be ill or in distress notify the barn superintendent, a 4-H leader, or an adult immediately.
18. Members are responsible for cleaning and stripping their stall before leaving the Fair. Refer to Fair Book procedures regarding the removal of all decorations, staples, etc. from the barn.

SECTION 12 - SUPERSHOWMANSHIP

1. The Equine division may select one member, 14 years of age or older, as the Equine representative for the Large Animal Super Showmanship class.
2. The representative will be between the Western Horse, English Horse, Gymkhana horse, Pony, Minis, and Draft. Member must show his or her own project animal. All showmanship age-division winners are eligible to compete in the super showmanship selection class.
3. Information packet will be given to the selected individual. The representative will be required to exhibit another member's project in each of the other species competing for Super Showmanship. It is the responsibility of the representative to assemble a team of showman from the other species to help them prepare.

SECTION 1 – 4-H HORSE LEADERS ASSOCIATION BYLAWS

Meetings

1. The regular meeting of the Association will be held on the second Wednesday of each month at 7:00 p.m. at the MSU Extension office.

Voting Privileges

1. Any eligible 4-H club with horse project members and/or leaders will be eligible for voting privileges.
2. Eligible clubs may exercise four votes at an Association meeting. Two adults and two youth members are allowed to vote per club or chapter.
3. Designation of voting members is the responsibility of the club, not the 4-H Horse Leaders Association.
4. Voting members may change from meeting to meeting. If there are more than two adult members and /or more than two youth member in attendance representing the same club, the members of that club must identify those members with voting privileges to the President prior to the start of the meeting. Discussion during the meeting is allowed from whoever is present. The 4-H Horse Show Committee is granted voting privileges for two eligible members.
5. The Fair's General Equine Superintendent is granted voting privileges.
6. Members attending Association meetings should sign the attendance sheet prior to the beginning of the business meeting. Attendance will be taken by club, the members present representing that club, and the members of that club designated with voting privileges. (Adopted 11-12-2003)

8. Add letter info

Officers

Shall be elected at the October meeting.

President:

1. Shall preside at all meetings of the Hillsdale County 4-H Horse Leaders Association.
2. May appoint committees to carry out the work of the association.
3. Shall prepare an agenda of the business to be conducted at the next meeting and take that agenda to the MSU Extension office for copying.
4. Shall have the authority to call for a special meeting in the event of urgent business that must be resolved prior to the next scheduled meeting, providing there is adequate time to notify the membership of the special meeting.
5. In the absence of the Treasurer, the President may sign checks for the Association.
6. Shall serve as the 4-H Horse Leaders' representative to the Equine Committee to facilitate communication with the Youth Division Fair Advisory Committee.

Vice President:

1. Shall assume the duties of the President in his/her absence.
2. Shall assist the President in carrying out the work of the Association.
3. Shall assume the chairmanship of the State Horse Show Selection committee.

Secretary:

1. Shall record the minutes of all meetings of the Association.
2. Shall have the minutes typed, copied, and on file at the MSU Extension office.
3. Shall have all proper 4-H project identification papers kept on file.

Treasurer:

1. Shall receive all monies taken in by the Association.
2. Shall sign checks to pay expenses as approved by the Association.
3. Shall prepare and present a financial report at each regular meeting of the Association.
The report shall specify what money has been received, what bills have been paid and the current balance of the account.
4. Shall prepare an annual financial report for the Association.

Any officer who misses three consecutive meetings of the 4-H Horse Leaders Association may be removed from office at the discretion of the members and replaced at a special election to be held at the next regular business meeting.