

DEPARTMENT OF HORTICULTURE

Graduate Student Semester Progress Report

(Current Term)

Please complete or update the attached forms, then schedule a meeting with your major professor to review accomplishments, make plans for the upcoming semester, and discuss any matters of interest or concern. After the meeting between the graduate student and major professor, the forms need to be signed by both student and professor and then turned in to the Graduate Programs Assistant.

Name	
Mailing address	
Phone number	
Degree (note Plan A or Plan B for MS) MS	
Major professor	
Advisory/Examining Committee	1.
	2.
	3.
	4.
Proposed Thesis title	

	Date/Term
Starting term	
Expected completion term	
Program on file	
Teaching experience to be undertaken? (if yes, indicate semester)	
Seminar course taken	
PhD candidates only	
Written comprehensive exams	
Oral comprehensive exams	

Advisory/Examining Committee Meetings (dates/term)

Graduate Student Semester Progress Report

CUMULATIVE PROGRAM OF STUDY

Name:

Course and Number	Course Title	Credits	Term		Grade
			Planned	Taken	
Total Credits			Cumulative GPA		

Note: Once your final program has been submitted to the department, include all courses (with expected dates of completion) on this form.

Graduate Student Semester Progress Report

Evaluation of progress by student

Semester just completed:

Please answer the following questions in preparation for a meeting with your major professor. After meeting with the major professor, submit the completed form to the Graduate Programs Assistant.

Graduate Program Goals and Accomplishments

1. Briefly outline your research problem.
2. List research activities completed in relationship to the research objectives outlined last semester.
3. Have you met with your major professor this semester to discuss and archive current research data?
4. Briefly list objectives for the coming semester and expected dates of completion for those objectives.
5. Are you making reasonable progress toward timely completion of your degree? Please explain.
6. Other assistantship duties completed this semester.
7. Have you met with your Advisory/Examining Committee (formally or informally) this semester?
8. Other activities since the last report. (Note: It is not expected that every student will do everything, but a breadth of experiences is encouraged.)
 - A. Publications (e.g., refereed, non-refereed, extension, popular, abstracts, posters)
 - B. Oral presentations (e.g., papers, seminars, journal clubs, lab meetings, extension talks)
 - C. Meetings (e.g., scientific, grower, industry)
 - D. Other professional interactions (e.g., seminar attendance, journal club participation, industry or field visits, meetings with seminar speakers or other scientific or industry visitors)
 - E. Broadening research experiences (e.g., experiences in other labs, collaborations, participation in projects outside of the thesis)
 - F. Committee service (e.g., departmental, college, university, professional)
 - G. Leadership/teamwork experience (e.g., supervision of undergrads, organization of lab or field projects)
 - H. Honors received.
 - I. Other. (Please explain)

Graduate Student Semester Progress Report

Semester just completed:

Evaluation of the graduate experience by the student:

1. Are you being encouraged to pursue your original research goals or helped to revise those goals when necessary?
2. Are the goals of your research project reasonable? Can the amount of work required to complete the project be done in a reasonable time frame?
3. Are you aware of what constitutes plagiarism and other forms of academic dishonesty, and are you aware that you will be held responsible for any breaches of academic integrity committed knowingly or unknowingly in the course of your graduate study, research, data analysis, and publication of results?
4. Are you aware of the University's RCR requirement(s) and are encouraged to complete?
5. Are you being encouraged to finish in a timely fashion?
7. Is adequate funding being provided for you (assistantship and/or research funds) to complete your degree requirements?
8. Are you being assisted in preparation for written and oral comprehensive exams?
9. Are you being assisted in the preparation of your research papers and thesis/dissertation?
10. Are your committee members appropriate for your project and/or career goals?
11. Are you being encouraged to interact regularly with your committee?
12. Are you being encouraged to attend scientific/professional meetings?
13. Are you being encouraged to participate in experiences beyond your own research, i.e., teaching, extension, coursework, seminars, HOGS, field or lab experiences?
14. Are you being treated with respect? If not, please explain.
15. Is your experience preparing you for employment?
16. Do you have any comments or suggestions?

Graduate Student Semester Progress Report

Evaluation of Progress by Major Professor

Semester just completed:

1. Has the student made acceptable progress in research this term? Please note any concerns.
2. Has the student met to discuss and archive current data this semester?
3. Have potential publications arising from the student's research or assistantship duties been discussed this semester, including appropriate authorships?
4. Has the student made acceptable progress in course work this term? Please note any concerns.
5. Do you expect the student to finish on the specific date (see page 1 of this form)? If no, please explain.
6. Has the student performed acceptable amounts of assistantship duties not directly related to the degree? Please note any concerns.

Student _____ Date _____

Major Professor _____ Date _____

Graduate Program Director _____ Date _____