

Ingham County 4-H End of the Year Check List

Club Name: _____

Administrative Leader(s): _____

All of the enclosed paperwork is due to the Ingham County MSU Extension Office no later than October 17th.

Please (v) the following to be sure they are complete:

- Club Quality Check List
- Annual Financial Summary Report (signed)
- 4-H Civil Rights Compliance Form
- One club secretary report from September 2020-August 2021
- Ensure all fundraising forms have been turned in for the 2020-2021 year

I certify that all of the following items are turned in for the _____ 4-H Club:

Signature

Date

NOTE: All paperwork must be submitted and approved before your club membership will be opened for registration for the 2021-22 year.

Office Use Only

Date Received

Received By