

USAGE AGREEMENT FOR EASTERN MICHIGAN FAIRGROUNDS

Date submitted by club:

Date sent to Fair Board:

Date approved:

Group name:

Event name:

Date/time of event: a.m./p.m. to a.m./p.m.

Date/time of setup: a.m./p.m. to a.m./p.m.

Building and/or grounds requested for usage:

Additional setup or equipment needs, such as bleachers, cages, etc.

Please call the 4-H Program Coordinator 14 days prior to the event to confirm the setup or equipment needs. The 4-H Coordinator will coordinate with the fair manager. Do not call the Fair office.

Event contact:

Phone day: Phone evening:

Onsite contact:

Phone day: Phone evening:

Additional information:

Event accident insurance purchased by group: yes no

If yes, insurance policy number:

Insurance company:

Insurance company address:

Phone:

FAIR BOARD USE ONLY

Request approved: yes no

Request denied: yes no

Any conditions:

Signature: Date:

Please save a copy for your records and email a copy to graversa@msu.edu at least 30 days prior to your event.

LAPEER COUNTY AGRICULTURAL SOCIETY GROUNDS RULES AND REGULATIONS

BARNs:

1. All animal and livestock waste and bedding must be cleaned up and removed from grounds, not put into barrels or dumpster.
2. If nails, staples, wire, tape or pushpins are used, they must be removed.
3. Barns must be thoroughly swept, also washed if used for animals or livestock. Bring hoses.
4. Any marks or tape on floors must be removed.
5. NO parking in driveways between barns – loading and unloading only.
6. NO space heaters to be used in any building.
7. NO one to be on roofs for any reason.
8. NO light duty extension cords to be used at any time.

GROUNDs:

1. All animal and livestock waste and bedding must be cleaned up and removed from grounds, not put into barrels or dumpster.
2. There will be a charge per unit per overnight for RV's. Please see Fair Manager for actual cost.
3. Overnight camping requires permits from Grounds Management.
4. \$500 charge for dumping of RV holding tanks on grounds.
5. Bleachers are not to be moved unless arrangements are made with Management.
6. Any paint or stickers must be removed from facility.
7. People cannot be locked inside of the fenced area unless gate person has the keys and everyone inside fence knows who that person is.
8. Please notify Management of any problems on the Grounds (holes, broken posts, tent stakes, tables, chairs, electrical problems, etc.)
9. NO parking on or use of grounds before or after usage dates.

TO SECURE GROUNDS:

1. Pick up all papers and waste.
2. Remove all materials (wood, tires, fence, etc.)
3. Hydrants turned off.
4. Dump all barrels into dumpster.
5. All outside and inside lights in barns left as they are.
6. Close and lock all barns.
7. Return keys to Management.
8. There will be a \$160.00 charge for lost keys.
9. Clean restrooms, wipe down counters and all fixtures; empty garbage.
10. MANAGEMENT HAS FINAL DETERMINATION OF QUESTIONABLE ACTIVITIES OR ACTIONS.