

# 4-H Club Enrollment Checklist

Club: \_\_\_\_\_ Date Received: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

Club Leader: \_\_\_\_\_ Phone: \_\_\_\_\_

**\*\*\*\*\* Please do NOT use old forms. \*\*\*\*\***

## NEW CLUBS ONLY:

- Request for Official Approval to Establish a Michigan 4-H Youth Group (required - new clubs only)
- Group Exemption Authorization Form (required - new clubs only)
- 4-H Club Constitution (required - new clubs only)

## RETURNING CLUBS ONLY:

- Annual Financial Summary for 2021-2022 (required)

## ALL CLUBS:

- Club Information Sheet (required)
- Bylaws or Club Rules (required, submit when approved by club)
- Civil Rights Compliance Statement (required)
- Club Officer Information Sheet (submit when officers are elected)

## NOTES:

**IMPORTANT: Each member and screened volunteer must enroll/re-enroll online at <https://v2.4honline.com> AFTER September 12, 2022. Adult volunteers must also complete their annual screening requirements in MSU Extension Volunteer Central: [https://msu.samaritan.com/custom/502/volunteer\\_home](https://msu.samaritan.com/custom/502/volunteer_home).**

