



Completing the Macomb County 4-H Awards Application

Application Guidelines

- 1) Applications must be **typed**, single-sided and single-spaced. Font size must be 10 points or larger using Times New Roman or Arial font with 1" margins all around.
- 2) The application sections and what needs to appear in them are listed below. They must be completed in the order shown. The Award Cover Sheet should be placed in front of the rest of the application.
- 3) Bullet points or columns may be used.
- 4) All applications must be in a folder or protective sheet.
- 5) Youth or leaders should return completed applications to Macomb County MSU Extension, Attn: 4-H, 21885 Dunham Road, Suite 12, Clinton Township, MI 48036 by 5:00 p.m. on September 16th.
- 6) Any application exceeding five pages in length (not including the cover sheet) will be disqualified.

Application Checklist

Cover Page

- Cover Page**

Application

- Section 1** 1/3 page
Activity/Events - What activities/events have you participated in outside of your club because of your enrollment in this project (i.e., Exploration Days, county and state workshops and activities, 4-H events sponsored by other counties, Kettunen Center workshops, etc.)?
- Section 2** 1/3 page
Community Service - What has the member personally gained as a result of participation in this project area?
- Section 3** 1/3 page
4-H Recognition - How many hours of community service have you participated in while in 4-H? Tell us about the most significant community service project and how it impacted you.
- Section 4** ½ - Full page
Impact - What have you personally gained as a result of participating in this project area?
- Section 5** 1-2 pages
Pictures – Pictures of project area, limited to two pages
- Section 6** ½ – Full page
Leader Section – Nomination Form