



MICHIGAN MASS TIMBER

CATALYST PROGRAM

REQUEST FOR PROPOSAL FORM QUESTIONS

SUBMISSIONS DUE DECEMBER 22, 2025

Apply now: MassTimber.msu.edu/Catalyst



QUESTIONS

Entry Instructions

Project teams must use the online submission portal to complete and submit their proposals **before December 22, 2025, at 11:59 p.m.** Submissions started by the user but not finished before this deadline will not be accepted. Alternate methods of submission (e.g., email) will not be accepted. Submitted applications are considered final.

The application form will prompt you to provide:

| Applicant Contact Information

Q1: Lead Applicant Name

Q2: Lead Applicant Email

Q3: Lead Applicant Phone Number

Q4: Project Name

Q5: Location in Michigan

| Team Profile

Q6: Provide the firm name and lead representative for the primary project team disciplines including developer/owner, architect, structural engineer, construction manager and/or general contractor (if known at time of application). Include any important specialty consultants relevant to the success of the project (e.g. fire, LCA, acoustics). (250 word limit)

Q7: Provide a brief description of the project team's expertise and experience. Although mass timber experience is not required, if team members have mass timber experience, the application should specify and attribute that experience. (300 word limit)

| Project Description

Q8: Building program and uses (250 word limit)

Q9: Building characteristics including area (sf) and height (stories and feet) (250 word limit)

Q10: Project planning and permitting status (250 word limit)

Q11: Sustainability goals including LEED, carbon neutrality, and resiliency (250 word limit)

| Statement of Interest and Build with Mass Timber

Q12: Provide a brief explanation of the project team's motivation for applying to the Michigan Mass Timber Catalyst Program and intent to design with mass timber. (300 word limit)

Statement of Mass Timber Procurement Strategy

Q13: Describe how your team intends to approach mass timber procurement. How will this process differ from procuring other types of building systems? Will you be considering suppliers from around the world? North America? US only? Will you look into specifying regional wood? Your responses to this question are not binding; they are meant to enable assessment of your team's procurement vision/intent at this early stage. (300 word limit)

Catalytic Impact

Q14: If the project team believes the project would positively influence Michigan's mass timber ecosystem, describe the nature of the expected impact. (200 word limit)

Bonus Categories (Not Required)

Q15: Project intends to investigate using mass timber made from wood sourced in the Great Lakes region. Proposal must demonstrate preliminary knowledge of how to specify such wood. (150 word limit)

Q16: For multifamily projects, at least 50% of units are affordable or workforce housing. Proposal must describe unit count and income requirements for unit types. (150 word limit)

Q17: Project is located in or serves a Tribal community or an underserved/underinvested rural or urban community in Michigan. To qualify as an underserved/underinvested community, the project must be in a community with a Socioeconomic Factor Percentile of 60 or greater in the socioeconomic category of the Michigan Environmental Justice Screening Tool.

Attachments (as a single PDF no larger than 40 MB)

Q18: Project planning and permitting status, project schedule and status, project cost estimates and a schedule of expenses, project financing plan, development illustrations including site plans, building plans, and elevations.



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CATALYST PROGRAM

Steering Committee

Sandra Lupien, MassTimber@MSU, Michigan State University

Tori Irving, Michigan Department of Natural Resources Office of Public Lands

Patrick Mohney, Michigan Department of Natural Resources Office of Public Lands

Jennifer Cover, WoodWorks

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