



MSU EXTENSION MASTER GARDENER PROGRAM

Community Volunteer Project Proposal Form

(To be completed by non-profit organizations seeking assistance from MSU Extension Master Gardener volunteers.)

MSU Extension Master Gardener volunteers are trained with at least 45 hours of classroom education in a variety of horticultural subjects. In order to become a certified Michigan State University Extension Master Gardener (EMG), one must volunteer 40 hours towards the education of others. EMG trainees are encouraged to volunteer their time in their communities through projects in which they teach others about science-based, environmentally sound horticultural practices. To remain on active status, EMGs annually acquire 10 hours of educational training and complete 20 hours of volunteer service educating others.

The subjects covered in the training program include Plant Science, Soil Science, Integrated Pest Management, Annuals and Perennials, Woody Ornamentals, Backyard Fruits, Lawn Care, Household and Nuisance Pests, Indoor Plants, Vegetables, Diagnostics and Gardening Practices to Protect Water Quality. Master Gardeners are not trained in subjects such as landscape design, irrigation or greenhouse techniques, mushroom identification and food preservation. They should not answer questions or educate others beyond training topic areas while volunteering as an EMG.

Educating others is a required component of the MSU Extension Master Gardener Program certification. Extension Master Gardener volunteers are not available to pull weeds or plant flowers unless they are involved in teaching others how to do these tasks.

** Projects will not be accepted unless there is a project leader directing activity.*

*** Projects that are accepted will be posted in the MSUE Master Gardener online Volunteer Management System for self-selection.*

Organization/Company Name:

*Contact Person/Project Leader:

Address:

City, State, Zip Code:

Phone:

Fax:

Email:

Project Name/Description:

Project Location:

Project Date(s):

Time(s):

Funds Available to Complete the Project: \$

Project Educational Aspect (What horticulture education value to the public does this project provide?)

Who will benefit from the education provided by MSU Extension Master Gardeners? (Please include audience type, age groups involved, approximate number of people educated through this project, etc.):

Volunteer Request

Describe type of assistance requested:

Does the project require hands-on assistance from Extension Master Gardeners?

Project Commitment:

Please explain duration in hours/days/weeks/etc.

If project requires ongoing EMG assistance, who else will be involved?

Will there be a need for heavy lifting or operation of large equipment?

Does this Volunteer Opportunity interfere with or take away from any job duties that normally would be performed by an employee of the above facility?

Is your organization open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status?

(Note that completion of this application does not guarantee a project will be selected by volunteers.)

Signature:

Date:

Name, Title: _____

Applicant - please return completed form to:

Name:

Email:

Fax:

Address:

City:

Zip:

FOR OFFICE USE

Project Reviewed: **ONLY** Project Accepted:

VMS Project Focus Category:

If no, reason(s) project was not accepted:

EMG Volunteer Project Leader(s):

Program Coordinator(s):

Date:

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