UP 4-H Virtual Showcase Guidelines August 1-12, 2020 Open to all U.P. youth and members of UP 4-H Clubs.

Department number Livestock Departments 1 to 26

	Project Area	Exhibit Recommendation	Division Type	Suggestions
Department 2: Youth Dairy	Dairy Animal Evaluation	Image/ppt-no more than 6 of all sides and top of animal. 90 second video of youth presenting project. Narration is NOT allowed. Must walk and set up animal.	Breeding Animal	Please refer to Appendix A & C
	Dairy Showmanship	Up to 2 minute video. Follow pattern linked in Appendix A.	Event	Please refer to Appendix A & C
	Record Book	pdf or image	Static	Use your county's book
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 3 and 4: Youth Beef	Beef Animal Evaluation	Image/ppt-no more than 6 of all sides and top of animal. 90 second video of youth presenting project. Narration is NOT allowed. Must walk and set up animal.	Breeding Animal or Market Animal	Please refer to Appendix A & C
	Beef Showmanship	Up to 2 minute video. Follow pattern linked in Appendix A.	Event	Please refer to Appendix A & C
	Record Book	pdf or image	Static	Use your county's book
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 5 and 6: Youth Sheep	Sheep Animal Evaluation	Image/ppt-no more than 6 of all sides and top of animal. 90 second video of youth presenting project. Narration is NOT allowed. Must walk and set up animal.	Breeding Animal or Market Animal	Please refer to Appendix A & C
	Sheep Showmanship	Up to 2 minute video. Follow pattern linked in Appendix A.	Event	Please refer to Appendix A & C
	Record Book	pdf or image	Static	Use your county's book
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 7: Youth Goats	Goat Animal Evaluation	Image/ppt-no more than 6 of all sides and top of animal. 90 second video of youth presenting project. Narration is <u>NOT</u> allowed. Must walk and set up animal.	Breeding Animal or Market Animal	Please refer to Appendix A & C
	Goat Showmanship	Up to 2 minute video. Follow pattern linked in Appendix A.	Event	Please refer to Appendix A & C

	Record Book	pdf or image	Static	Use your county's book
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A
Department 9: Animal Costume and Obstacle	Costume	Image-no more than 6 <u>and/or</u> video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is <u>NOT</u> allowed.	Event	Please refer to Appendix A & C
	Obstacle	90 second video	Event	Please refer to Appendix A & C. Obstacles must be appropriate for the species to prevent any harm to the animal.
Department 10: Youth Swine	Swine Animal Evaluation	Image/ppt-no more than 6 of all sides and top of animal. 90 second video of youth presenting project. Narration is <u>NOT</u> allowed. Must walk and set up animal.	Breeding Animal or Market Animal	Please refer to Appendix A & C
	Swine Showmanship	Up to 2 minute video. Follow pattern linked in Appendix A.	Event	Please refer to Appendix A & C
	Record Book	pdf or image	Static	Use your county's book
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 12: Youth Poultry	Poultry Animal Evaluation	Image-no more than 6 of all sides and top of animal and/or video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is allowed. Must include photo of bottom of feet. Must include photo that shows sex of animal.	Breeding Animal or Market Animal	Please refer to Appendix A & C
	Poultry Showmanship	Video. Must narrate.	Event	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 14: Youth Rabbits & Cavy (includes pocket pets)	Rabbit Animal Evaluation	Image-no more than 6 of all sides and top of animal and/or video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is NOT allowed. Must include photo that shows sex of animal.	Breeding Animal or Market Animal	Please refer to Appendix A & C
	Rabbit Showmanship	Video, no longer than 7 minutes. Must narrate.	Event	Please refer to Appendix A & C
	Rabbit Agility	Video, no longer than 7 minutes. Must narrate.	Event	Please refer to Appendix A & C

	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 16: Youth Horse and Pony	Animal Evaluation and Halter	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix E & C
	Showmanship	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix E & C
	Cloverleaf Barrel	Up to 2 minute video	Other Animal	Please refer to Appendix E & C
	Pole Bending	Up to 2 minute video	Other Animal	Please refer to Appendix E & C
	English Pleasure	Up to 2 minute video. Approximately 10 seconds at each gait. Stop and reverse. Repeat each gait for approximately 10 seconds the opposite direction. Stop and back at least 5 steps.	Other Animal	Please refer to Appendix B & C
	English Equitation	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Western Pleasure	Up to 2 minute video. Approximately 10 seconds at each gait. Stop and reverse. Repeat each gait for approximately 10 seconds the opposite direction. Stop and back at least 5 steps.	Other Animal	Please refer to Appendix B & C
	Western Equitation	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Cloverbud Leadline, Walk Trot	Up to 2 minute video. Approximately 10 seconds at each gait. Stop and reverse. Repeat each gait for approximately 10 seconds the opposite direction. Stop and back at least 5 steps.	Other Animal	Please refer to Appendix B & C
	Costume	Image-no more than 6 <u>and/or</u> video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is <u>NOT</u> allowed.	Other Animal	Please refer to Appendix B & C
	Braiding	Image-no more than 6 <u>and/or</u> video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is <u>NOT</u> allowed.	Other Animal	Please refer to Appendix B & C
	Stick Horse Barrels	Video completing cloverleaf barrel pattern with barrels spaced 10 feet apart.	Other Animal	Please refer to Appendix B & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix B & C
Department 18: Youth Mini Horse	Animal Evaluation and Halter	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Showmanship	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C

	Leadline (under saddle)	Up to 2 minute video. Approximately 10 seconds at each gait. Stop and reverse. Repeat each gait for approximately 10 seconds the opposite direction. Stop and back at least 5 steps.	Other Animal	Please refer to Appendix B & C
	Obstacle	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Jumping	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Driving	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Costume	Image-no more than 6 <u>and/or</u> video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is <u>NOT</u> allowed.	Other Animal	Please refer to Appendix B & C
Department 19: Youth Draft Horse	Animal Evaluation and Halter	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Showmanship	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Harness without Cart	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Cart	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Team without Wagon	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
	Team	Up to 2 minute video. Follow pattern linked in Appendix B.	Other Animal	Please refer to Appendix B & C
Department 26: Youth Camelids (includes llamas and alpacas)	Camelids Animal Evaluation	Image/ppt-no more than 6 of all sides and top of animal. 90 second video of youth presenting project. Narration is NOT allowed. Must walk and set up animal.	Breeding Animal or Market Animal	Please refer to Appendix A & C
	Llama/Alpaca Showmanship	Up to 2 minute video. Follow pattern linked in Appendix A.	Event	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C

Youth Departments 60 to 80

	Project	Exhibit		Suggestions
Department 60:	Sewing	Image-no more than 6, and/or video (90 seconds, or	Static	Please refer to Appendix A
Youth Sewing and Needle Arts		PowerPoint presentation (5 slides or less) of youth		& C
		presenting project. Narration is allowed in video and		
		powerpoint. If apparel, one photo should be of item		
		turned inside out.		

	Knitting, Crocheting	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint. If apparel, one photo should be of item	Static	Please refer to Appendix A & C
	Quilting and Blankets	turned inside out. Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Needlework	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Other Sewing and Needle Arts	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Fashion Review	90 second video. One photo of item turned inside out.	Event	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 61: Youth Culinary Arts	Food Preparation and Preservation	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Educational Demonstration	90 second video	Static	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 62: Youth Fine Arts	Fine Art	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 63: Youth Creative Arts	Crafts	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C

	Natural Materials	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Beading & Jewelry	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Mechanical & Educational	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Manmade Materials	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Fabric Art	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Language Arts	pdf or image	Static	Please refer to Appendix A & C
	Hobbies	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Homemade Bath and Body Products	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint. Include in water/use.	Static	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 64: Youth Photography	Photography	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 66: Youth Agriculture	Agriculture	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C

	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
<u>Department 67:</u> Youth Floriculture	Floriculture	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
<u>Department 68:</u> Youth Horticulture	Horticulture	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 70: Youth Natural Resources	Outdoor Recreation	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Shooting Sports	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Wildlife	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Fisheries	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Ornithology	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Entomology	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Wildflowers	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C

	Forestry	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Geology	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Natural Resources	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Educational Poster or Display	pdf or image	Event	Please refer to Appendix A & C
Department 72: Youth Educational Projects	Pet Projects, static (Care, Training, Vet Science)	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Pet Tricks	Image-no more than 6 <u>and/or</u> video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is <u>NOT</u> allowed.	Event	Please refer to Appendix A & C
	Ugly Pet Show	Image-no more than 6 <u>and/or</u> video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is <u>NOT</u> allowed.	Event	Please refer to Appendix A & C
	Pet Costume	Image-no more than 6 <u>and/or</u> video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is <u>NOT</u> allowed.	Event	Please refer to Appendix A & C
	Dog Agility	Image-no more than 6 <u>and/or</u> video (90 seconds, or PowerPoint presentation) (5 slides or less) of youth presenting project. Narration is <u>NOT</u> allowed.	Event	Please refer to Appendix A & C
	Heritage	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Mechanics and Equipment	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
	Website Design	pdf or image	Static	Please refer to Appendix A & C

Scratch Coding	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
Safety and Emergency Prepare	Image-no more than 6, and/or video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
Citizenship	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
Community Service & Involvem	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
Leadership	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
International Development	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
Michigan 4-H Awards Portfolio	Pdf or Image-no more than 6, <u>and/or</u> video (90 seconds or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
American Sign Language	90 second video	Static	Please refer to Appendix A & C
Family and Child Development	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
Career Exploration Image-no more than 6, <u>and/or</u> video (90 seconds, PowerPoint presentation (5 slides or less) of yout presenting project. Narration is allowed in video a powerpoint.		Static	Please refer to Appendix A & C
Entrepreneurship	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C

	Image-no more than 6, <u>and/or</u> video (90 seconds, or PowerPoint presentation (5 slides or less) of youth presenting project. Narration is allowed in video and powerpoint.	Static	Please refer to Appendix A & C
Department 80: Youth Talent Show	90 second video	Event	Please refer to Appendix A & C

Appendix A

- The focus should be on the animal, not the exhibitor. However, at some point in the video you must include a shot of the exhibitor and the animal with the exhibitor's face visible
- · All videos must start with the state identification tags. RFID, Sraple, and NEUS tag with numbers readable.
- · Please show all views and angles of the animal.
- · Proper animal welfare must be taken into consideration at all times.
- · Your animal must be clean.
- Fit your animal as if you were going into the live show ring per industry standards. (i.e sheep-slicked sheared, swine-1/2 inch or longer, etc.)
- Appropriate show attire must be worn-per local fair rules and guidelines.
- · No preview awards, banners, etc. may be in the background of the video. Belt Buckles can be worn.
- Do not state your name, club, breeder or any details about your project. No talking is permitted in the submitted video unless allowed per project.
- All videos should be continuous, follow species specific guidelines for length and narration. No more than 4GB and submitted in the horizontal 16x9 (1080 pixel) aspect ratio. (Simply rotate your phone to "landscape Mode"-see image below.
- · Do not alter the raw video by placing overlay, etc.
- · No narration during video, unless specified.
- * Please follow species and/or class specific patterns, if specified on U.P. 4-H Virtual Showcase website; https://www.canr.msu.edu/menominee/4-h/upper-peninsula-virtual-showcase.



Appendix B

- The focus should be on the animal, not the exhibitor. However, at some point in the video you must include a shot of the exhibitor and the animal with the exhibitors face visible.
- · Please show all views and angles of the animal.
- · Your animal must be clean.
- · Fit your animal as if you were going into the live show ring.
- · Appropriate show attire must be worn-per local fair rules and guidelines.
- Rider should be dressed appropriately for the discipline and show ring. Be sure to showcase the rider's skills and performance of the horse according to the class expectations and criteria as described in the Michigan 4-H Horse & Pony Project Show Rules & Regulations.
- · No preview awards, banners, etc. may be in the background of the video. Belt Buckles can be worn.
- · Do not state your name, club, breeder or any details about your project. No talking is permitted in the submitted video unless allowed per project.
- All videos should be continuous, follow species specific guidelines for length and narration. No more than 4GB and submitted in the horizontal 16x9 (1080 pixel) aspect ratio. (Simply rotate your phone to "landscape Mode"-see image below.
- · Do not alter the raw video by placing overlay, etc.
- · No narration during video, unless specified.
- Refer to Michigan 4-H Horse & Pony Project Show Rules & Regulations: https://www.canr.msu.edu/resources/michigan_4_h_horse_pony_project_show_rules_regulations
- · Refer to Texas A&M Online horse show-how to host: https://www.agrillifebookstore.org/product-p/ean-025.htm
- * Please follow species and/or class specific patterns, if specified on U.P. 4-H Virtual Showcase website: https://www.canr.msu.edu/menominee/4-h/upper-peninsula-virtual-showcase





Appendix C - When engaging youth in virtual learning experiences, it is important to consider youth safety. Consider the following:

Limit identifiable details. Consider much and what types of personal information are being shared. If at all possible, don't share a youth's hometown, age, school, or parent's name. Best practice indicates only the youth's first name and 4-H club should be shared online.

Online photos and videos have permanency. Remember that photos and videos shared online always have the potential for becoming a permanent part of history. Even if deleted, they can easily be recovered and shared. Consider who else might see the information once the virtual learning experience is complete, such as potential employers, college admission officers, scholarship selection committees, etc.

Photos and Videos create a legacy. While photos and videos are developed to share about learning experiences, projects, shows and auctions, they will be viewed by judges and receive a rating. Consider distractions such as articles of clothing, backgrounds items the viewer can see, and noises that ocur in videos that can detract from the project.

Communication should be clear and effective. Be sure photo and video quality is good. Double check for proper grammar and misspellings. Have another person review materials to ensure what is submitted is high quality and free of mistakes.