

4-H Advisory Board Meeting Minutes

Tuesday, November 13 at 6:30 pm

MSU Extension

-Open to the Public-

1. Call to order at 6:50
 - a. Attendees Kevin Brown, Laura Quist, Jeremiah Quist, Tracy Vance, Katiane Myers, Molly Mackey.
2. Pledge of Allegiance and 4-H Pledge
3. Ice Breakers; Take volunteer for December meeting; Hacky Sack toss (drills names; emphasizes focus and teamwork for success; materials available from 4-H office to borrow)
4. October meeting minutes approval: Attendee Kylie Hint was placed on minutes but was not present, Molly approves with the strike of Kylie, Tracy Seconds, motion carries.
5. Treasurer's report
 - a. YTD statements and 1 check for signing (\$140 for Par Fees from 2017-18 from scholarships, uncovered after \$420 grant was received from Michigan 4-H Foundation) MAYS still hasn't paid for the chicken BBQ or the auctioned watermelon. Katiane will mention at the next MAYS Board meeting. Katiane made a motion to approve report, Molly
 - b. Budget Committee needed. Volunteers wanted.
6. Club Reports
 - a. Rabbit and Poultry Club has not started
 - B. Dog club had first meeting Nov 10, made dog toys and treats
 - C. Katiane Myers stepped down from future leaders, handed in the inventory, and closed the account . A total of \$346.28 was turned over. Discussed advisory holding the money while waiting for a new leader. At that time the new leader would be able to utilize that money.
 - D. Kevin working on starting a garden club
 - E. Fall craft Spin Club had the second meeting of 6 today.
7. Old Business:
 - a. Awards/Open House Report - Went well, 33 attendees, several leaders came, \$500 donated towards events, talked about making it an annual event
 - b. re-Enrollments; NEW POLICY March 15 deadline or by 2nd club meeting
 - i. Monthly enrollment lists (show Roll Calls and Cards) - check for new enrollees prior to your 1st meeting
 - c. Website - <https://www.canr.msu.edu/missaukee/4-h/> Continued updates at new Missaukee County 4-H website; now include curriculum and club information; scholarships; Jennifer Low and Molly Mackey to help create Google calendar and addresses for clubs - please contact them for assistance. Molly will issue all clubs a google email for public use and link to leaders personal email. Will also create a google calendar and send to the leaders.

- d. Scholarship policy - Policy shared from staff: no forms shared until people enroll in 4Honline; other possible requirements for discussion: Talked about avenues on which to base who gets scholarships for continuing education. Visited suggestions on what a scholarship awardee can give back to the community:
 - i. Kettunen Center workshops (registration 50%youth/100%adult volunteer
 - ii. Presentation in front of Advisory after attending workshop
 - iii. Reimbursement:
 - 1. Youth: Work 4 hrs service for 4hr for each \$25 borrowed
 - 2. Adults using it in a club w/ youth
 - iv. Reimbursement provided after workshop (because we must pay prior to workshop whether or not they attend)
 - v. For 2019 Award Winners: Give 100% paid Exploration Days scholarship
 - e. Bylaws - draft sent out via email, hold meeting before voting for any questions on verbage.Laura going to ask bylaw team on recommended minimum for a quorum.
 - f. Leader Update: Required prior to 1st club meeting; call to schedule.
8. New Business:
- a. Exhibitor Meeting: help needed for a Fair/4-H 101 class
9. Next Meeting Date: Tuesday, December 11, 2018 at 5:30 for bylaws approval and 6:30 for elections on 3 open positions minus youth. Email sent out to volunteers to give time for letters of interest.
10. Adjournment 8:08pm Katiane makes a motion to adjourn, Tracy seconds

Minutes Amendment: Future Leaders account in the amount of \$346.28 account closed. To be deposited and held by Advisory Board for 1 year, earmarked for the hopeful re-opening of the club with a new leader. (added after meeting by Laura, per Kevin, Tracy, Jeremiah, Katiane and Molly.)

*Submitted by Katiane Myers, prior to approval at December Board meeting; 11/13/18;
Amendment added by Laura Quist, prior to approval at December Board meeting; 11/13/18.*