Census COVID-19 Face Covering Code of Conduct

Your health and safety are our top priority. While we continue to operate under new workplace conditions due to the Coronavirus pandemic, the following guidelines must be followed regarding face coverings in the workplace.

• Face coverings are required for all Census staff physically working on one of our campuses, field offices, or while interacting with the public. The face covering should cover your nose and your mouth. The Census Bureau will provide employees with face coverings, however, employees may bring their own face coverings.

• Face coverings must be worn at all times when walking through indoor common areas which include our hallways, rest rooms, and break rooms/cafeteria. When entering the building, staff may need to lower the facial covering to allow guards to conduct badge authentication. Employees are responsible for wearing a personal face covering that covers their nose and mouth each day they report to the office.

• When staff are seated at their desk or working in their primary work area and can remain at least six feet away from other staff members and common traffic areas, the face covering can be removed. If the primary work area does not have a face-level partition, such as open tables, and six feet of distance cannot be maintained, face coverings must be worn at all times.

• Face coverings are not required outside of the office and staff should be careful to remain at least six feet apart in our designated smoking areas.

• Employees whose health or safety is at risk by wearing a face covering should notify their leadership so suitable alternatives can be arranged.

• Employees can remove their face covering to eat and drink but must remain six feet away from others.

• For your safety, employees should remove their face covering while driving between assignments.

• By wearing a face covering, you are letting all staff around you and the American public know you “have them covered” and this personal protective item represents one of the most effective ways to protect each other.

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