

# Knowing Your Policymakers and Stakeholders



Michigan State University (MSU) Extension staff members can use this questionnaire to gather more information about their policymakers, including federal, state and county officials. Find much of this information about state legislators at <https://www.legislature.mi.gov>. (Click on the topic “Legislators.”)

Use social media accounts to identify recent activity and current issues important to this person.

It’s also important to gather the same information on stakeholders, such as community partners. You can use this same form for stakeholders by using only the areas pertinent to the stakeholders you work with.

Policymaker/Stakeholder name: \_\_\_\_\_

Position/Office held: \_\_\_\_\_

Legislative/Congressional district #: \_\_\_\_\_

Terms in office: \_\_\_\_\_

Political party: \_\_\_\_\_

Is it the majority party? \_\_\_\_\_

Home community (such as city, town, etc.): \_\_\_\_\_

Phone (work): \_\_\_\_\_

Email: \_\_\_\_\_

Phone (cell): \_\_\_\_\_

Personal information:

Educational background:



Occupational background:

Committee assignments:

Is this person serving in a leadership position? If so, what?

Previous political involvement:

What are the most important issues to this person?

If a policymaker, how has this person voted on particular issues important to MSU Extension work?  
(see <https://www.votesmart.org>)

Are there any special interests, unique situations?

What are the major organizational affiliations?

What are the major interest groups and other political support networks for this person?

**Does this person have a special relationship with:**

- MSU Extension (as a former participant, council member, service recipient or staff member)? If so, explain.

\_\_\_\_\_

- MSU Extension staff member(s)? If so, explain.

\_\_\_\_\_

- MSU Extension council member(s) or other volunteer(s)? If so, explain.

\_\_\_\_\_

**Who are the aides and support staff members for this policymaker?**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Interests: \_\_\_\_\_

Special relationship with MSU Extension staff members or volunteers? \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Interests: \_\_\_\_\_

Special relationship with MSU Extension staff members or volunteers? \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Interests: \_\_\_\_\_

Special relationship with MSU Extension staff members or volunteers? \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Interests: \_\_\_\_\_

Special relationship with MSU Extension staff members or volunteers? \_\_\_\_\_

**Completed by (your name):** \_\_\_\_\_

**Date updated:** \_\_\_\_\_

