Welcome Patty Bonito!
Please join us in welcoming Patty Bonito to PSM. Patty is our new Communications Coordinator and will be working Monday-Friday from 9:00 AM-1:00 PM. Patty is located in PSSB A278 and her email is bonitopa@msu.edu.

Seminars/Webinars

November 15, 2021, 12:00-1:30 PM
Mutant, Creole, Hybrid, Queer
The Deadly Politics of Agricultural Biodiversity and Biotechnology
Emma Gaalaas Mullaney
National Science Foundation Postdoctoral Research Fellow
MSU Department of Community Sustainability
https://msu.zoom.us/j/93657657136

November 15, 2021, 1:30-2:30 PM
2021 Fall Semester Plant Pathology Graduate Student and Postdoctoral Seminar
Speaker: Nikki Lukasko
Title: Fungicide resistance in Botrytis cinerea from ornamental greenhouses
Location: 162 NFSTC
Zoom: https://msu.zoom.us/j/94357844874; Meeting ID: 943 5784 4874; Passcode: plp

November 17, 2021, 12:00-1:00 PM
Women’s Networking Association
Mitigating Bias in Hiring with Tina Alonzo
https://worklife.msu.edu/events/wna-mitigating-bias-hiring

November 18, 2021, 4:00-5:00 PM
2021 PSM/HORT Fall Seminar Series
Tammy Long, Ph.D.
MSU Department of Plant Biology
Title: What can modeling-based instruction teach us about student thinking?
Zoom Link: https://msu.zoom.us/j/96750048949
Passcode: seminar
Seminars/Webinars

November 22, 2021, 1:30-2:30 PM
2021 Fall Semester Plant Pathology Graduate Student and Postdoctoral Seminar
Speaker: Tara Watkins
Title: Evaluation of fungicide applications on Fusarium head blight and grain quality parameters of winter barley in Michigan
Location: 162 NFSTC
Zoom: https://msu.zoom.us/j/94357844874; Meeting ID: 943 5784 4874; Passcode: plp

November 29, 2021, 1:30-2:30 PM
2021 Fall Semester Plant Pathology Graduate Student and Postdoctoral Seminar
Speaker: David Perla Martinez
Title: Vegetables disease management using host resistance and fungicides
Location: 162 NFSTC
Zoom: https://msu.zoom.us/j/94357844874; Meeting ID: 943 5784 4874; Passcode: plp

December 2, 2021, 4:00-5:00 PM
2021 PSM/HORT Fall Seminar Series
Michael Gore, Ph.D., Cornell University
Title: Building a nutritious and resilient food system through advances in crop genomics and phenomics
Zoom Link: https://msu.zoom.us/j/96750048949
Passcode: seminar

December 7, 2021, 12:00-1:00 PM
Women’s Networking Association
Trivia on Famous Women/Winter Networking
Women’s Networking Association: Holiday Fun/Trivia on Famous and Historical Women | MSU WorkLife Office

DEI Events

Virtual National Native American Summit
November 16, 2021, 9:00 AM-2:30 PM
2021 Native American Summit - Michigan Diversity Council

Announcements

Call for ANR Award Nominations
CANR is seeking individuals who have made outstanding contributions to the university, community, state and nation. Please consider submitting a nomination for a leader for the Distinguished Service Award or one of the CANR Alumni Association Awards. Award recipients are honored during the ANR Month celebration in March. Nominations for the 2022 awards are due December 10th.
Announcements

Nominations Open for CANR Teaching Awards
Faculty, staff and students are asked to submit nominations for the CANR teaching awards. The link below provides forms to nominate candidates for four different awards.

Teaching Awards in the College of Agriculture and Natural Resources (office.com)

Campus Influenza Immunization Clinics
The Office of the University Physician will be hosting influenza immunization clinics for MSU faculty, staff and benefits-eligible family members in October and November.

2021 Public Influenza Immunization Clinic Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/15/2021</td>
<td>11:30 AM-1:30 PM</td>
<td>Vet Med - A174</td>
</tr>
<tr>
<td>11/19/2021</td>
<td>11:30 AM-1:30 PM</td>
<td>Administration - Board Room 401</td>
</tr>
</tbody>
</table>

IT Related Purchases - Policy and Process Reminder
All IT related purchases, irrespective of the dollar amount, are required to purchased following the IT Procurement Process. This includes all software and computers/laptops among other items listed in the following link. The policy/process is outlined on the Procurement website - see this link
https://upl.msu.edu/procurement/it-procurement/index.html

Faculty, staff, and students obtaining IT related items for MSU business purposes must follow this policy/process. These items cannot be purchased out of pocket and then submitted for reimbursement. Section 75 of the Manual of Business Procedures specifically prohibits these items on a Disbursement Voucher. Link to MBP policy
http://www.ctlr.msu.edu/combp/mbp75EBS.aspx

MSU IT Service Alert
MSU IT has scheduled several improvements in October and November to enhance network security, stability and functionality. Please note, you may experience intermittent interruptions in service during the following dates and times:
➢ Saturday, November 20th from 11:59 PM to 2:00 AM on Sunday, November 21st

Off-Campus Users: Access to MSU internet-based services including the virtual private network (VPN), also known as Campus VPN, MS secure remote access, or F5 BIG-IP Edge, may experience a disruption in service during the posted times.

ON-Camps Users: If you are located on MSU’s campus during these maintenance windows, your internet connectivity may be impaired intermittently, including access to cloud-based services such as Spartan 365 and D2L.

2021 ACRS & HOGS Friendsgiving Dinner
November 20, 2021 at 5:00 PM
Please see attached flyer for details.
Announcements

ACRS Monthly Meeting & Dinner
➢ December 3, 2021, from 4:00-5:00 PM
   Dinner to follow. Location TBD.

WC Speaker Series - Storytelling as Activism
Join over Zoom from 1:00-2:30 PM for talks from:
Dr. Andrea Riley-Mukavetz
Dr. Travis Webster
➢ February 27, 2022 “Queerly Centered Stories: LGBTQIA+ Writing Center Leadership, Twenty-First Century Activism, and Disciplinary Sustainability”
Dr. Aja Martinez
   Keynote Address at ECWCA Conference
RSVP for each event by going to https://tinyurl.com/WC-Storytelling-Activism

11th Annual Avian Science Club Thanksgiving Turkey Sale!
Order a delicious Thanksgiving turkey from the MSU Avian Science Club. Turkeys are raised by Avian Science Club members, which provides hands-on poultry experience with live birds and processing. Proceeds from your purchase allows the MSU Avian Science Club to continue providing opportunities for students who are passionate about the poultry industry. This year, turkeys will be ranging from 14-18 pounds at $2.85 per pound and will be fresh. Order soon as these turkeys will be gobbled up fast! Please contact sachssha@msu.edu with any questions.
(Order form attached to this newsletter)

Worklife Office Family Group
The WorkLife Office will resume Family Affinity Group meetings. This group provides a virtual place for Spartans to connect and share about parenting and caregiving for the children in our lives. We will discuss related family topics with the goal of educating, sharing best practices, and building community.

Please make sure to mark your calendars to join us on the upcoming dates. Presenters will be announced soon. Meeting time: 12:00-1:00 PM

December 9th: https://worklife.msu.edu/events/family-affinity-group-3
January 13th: https://worklife.msu.edu/events/family-affinity-group-4
February 10th: https://worklife.msu.edu/events/family-affinity-group-5
March 10th: https://worklife.msu.edu/events/family-affinity-group-6
April 14th: https://worklife.msu.edu/events/family-affinity-group-7
May 12th: https://worklife.msu.edu/events/family-affinity-group-8
Announcements

Invitation to Participate: Community-building in the classroom: Including DEI principles as part of the curriculum
We are inviting all educators to this Faculty Learning Community (FLC) who are interested in moving from having conversations about DEI in the classroom to applying and practicing DEI in the classroom. We will brainstorm, develop, ponder different strategies that can be implemented to building community through an in-class student mentorship program. We will provide tools and strategies to empower undergraduate students to be co-creators of the learning experiences.

➢ Jeno Rivera, Associate Professor RCAH & CANR Community Sustainability; Director CANR Bailey Scholars Program
➢ Maria Rubino, Professor, CANR School of Packaging

Meet virtually in Wells Hall 303 or virtually via Zoom one Wednesday a month from 3:00-4:30 PM on November 17 and December 15. RSVP Here

IT News

Action required: Download Okta Verify mobile app
Symantec VIP will no longer work to receive MFA (mutli-factor authentication) codes for MSU applications after December 5, 2021. You must register a new MFA method (Okta Verify mobile application) to continue receiving MFA codes.

Do not uninstall the Symantec VIP mobile app until after December 5, 2021.

Upcoming MSU Professional Development Opportunities

Register for Upcoming OPD Classes
Offered in a live, online format via Zoom, the following courses are available for registration in the EBS portal. Employees may use available educational assistance funds to pay for these programs.

The Power of Habit
December 1, 2021, from 8:30 AM-4:30 PM
The ability to align your behavior with your intentions and automate effective habits is essential to progress. Changing bad habits and creating healthy ones is not an innate trait but rather a skill that can be developed.
Watch a brief video overview of The Power of Habit
View Course Details

Building Cohesive Teams
December 9, 2021, from 9:00 AM-12:00 PM
Explore strategies to increase team cohesiveness and establish positive day-to-day interactions to enhance communication, building team awareness and cultivate trustworthiness in the work culture.
https://hr.msu.edu/professional-development/courses/management/building-cohesive-teams.html
Job Announcements

Research Technologist I
Job # 746446
The Department of Plant, Soil and Microbial Sciences at Michigan State University, College of Agriculture and Natural Resources is seeking a Research Technician.

Research Technologist II
Job # 745176
A Research Technologist II to work in the laboratory of Dr. Gregory Bonito in the Department of Plant, Soil and Microbial Sciences. This research technologist position is integral to lab research programs focused on fungal cultivation, mycotechnology development, and fungal symbioses with photobionts and bacteria.

Research Associate - Fixed Term
Job # 738547
The (Merewitz) Holm plant physiology laboratory at MSU is looking for a post-doctoral researcher. The research will focus on winterkill and other abiotic stresses of turfgrasses and agricultural grass species such as wheat and barley.

Research Associate - Fixed Term
Job # 737350
We seek an excellent post-doctoral associate to conduct research exploring plant-microbiome mediators of plant stress resilience. Strong quantitative skills and experience with bioinformatic and statistical analyses of microbial communities is expected. The successful applicant will be independent, motivated, and able to work as part of a collaborative team.

Research Associate - Fixed Term
Job # 733007
Postdoctoral research associate position is available to work with the Dr. Alexandra Kravchenko and Dr. Andrey Guber team.
https://www.canr.msu.edu/people/kravchenko_alexandra
https://www.canr.msu.edu/people/andrey_guber

Research Associate – Fixed Term
Job # 700439
The Department of Plant, Soil and Microbial Sciences invites applications from outstanding candidates for a fixed term Research Associate position in the area of: Plant responses to nutrient deficiency, with a main focus on phosphorus starvation.
COVID-19 Updates
https://msu.edu/together-we-will/

For the 2022 Spring semester, MSU will be requiring:

➢ All students, faculty and staff to be vaccinated against COVID-19. Limited exemptions for medical or religious reasons will continue to be provided, as well as online-only exemptions for students.

➢ All students, faculty or staff who have received a medical or religious exemption to take part in MSU’s Early Detection Program or other regular testing if they aren’t near a location offering EDP. Students with online-only exemptions cannot come to campus for any reason.

➢ At the start of the semester, all individuals to continue wearing face coverings indoors in all campus buildings and other MSU facilities in East Lansing and throughout the state.

➢ New students will be required to fill out the vaccine verification form before the spring semester starts. More information is being sent directly to those students.

➢ Students who currently have an online-only exemption will need to re-apply for an exemption for spring semester if they wish to continue learning only online. Remember, students with online-only exemptions cannot come to campus for any reason. A new exemption application process will be introduced later this semester.

➢ Employees and students who have received a religious or medical exemption do not need to re-apply for an exemption unless they had a medical exemption with an end date. Those individuals with a medical end date or medical deferral will have to receive a vaccine or be approved for a new exemption.

➢ For employees, we continue to evaluate how and where we best perform our work. While our university education modalities will largely be in-person this spring, some units that are not student-facing may have different work locations. More detailed guidance will be issued on this topic. Please contact your supervisor with any questions.

➢ Vaccine boosters have been approved for many in our community. MSU urges everyone eligible to receive a booster when they can. While the CDC has not changed its definition of “fully vaccinated” and boosters are not at this time required as part of the MSU vaccine verification process, boosters provide additional protection from COVID-19. You can find a COVID-19 vaccine or booster opportunity near you by visiting https://www.vaccines.gov.

Travel

Please make sure to add both Christiina Donley and AnnMarie Guldner as your travel delegates. This way if you need assistance, we are able to log into your travel profile to review. Please see the “Assistants vs Delegates” PDF which is attached to this newsletter.
Travel

MSU is continuing to review all international travel proposals on a case-by-case basis. However, with the high campus COVID-19 vaccination rate and many international borders starting to reopen, the provost, associate provost and dean of ISP, and the university physician have approved streamlining the review process for most international travelers. Travel requests for faculty, staff and guests no longer require additional review by the Faculty and Staff Travel Review (FASTR) committee, unless the traveler is unvaccinated or the destination is considered high-risk for non-COVID safety and/or security reasons.

PROCESSES AND PROCEDURES FOR FACULTY AND STAFF
For faculty, staff, and sponsored guests traveling on official MSU international travel, please review the international travel waiver process managed by ISP’s Office for Global Health, Safety and Security.

STEP 1—MAU APPROVAL:
1. The traveler fills out and submits the MAU Form to their dean, associate dean or relevant MAU administrator for approval.
2. Once the MAU Form is signed, the traveler must submit an online International Travel Waiver Request detailing their health and safety plan.
3. The MAU can be found here.

STEP 2—REVIEW:
1. Following the submission process, ISP’s Office for Global Health, Safety and Security will review the request, focusing on the country’s COVID-19 and security risk factors.
   - Non-higher-risk: Vaccinated travelers will receive approval notification.
   - Higher-risk: The travel request will be referred to FASTR for full review. This includes travel to high-risk destinations and/or travel by unvaccinated individuals.
2. ISP’s Office for Global Health, Safety and Security will email the traveler detailing next steps specific to the travel in the follow-up communications, including:
   1. Registration in MSU’s Global Travel Registry
   2. Resources regarding international health and travel insurance
   3. Acknowledgement of Risk Form
   4. Options for supplemental trip interruption insurance to offset quarantines or trip interruptions

Please refer to the Office for Global Health, Safety and Security for additional detail regarding the review process, higher-risk travel and a tip sheet.

STUDENT TRAVEL
For details regarding travel with Education Abroad programs, please refer to the COVID-19 Guidance for EA Programs and the Office for Education Abroad.

Students on non-Education Abroad travel should follow the initial steps in the waiver review process above. Their travel may be subject to additional review by the Risk and Security Assessment Committee (RSAC).

STAYING UPDATED
ISP’s Office for Global Health, Safety and Security is in regular contact with RSAC and FASTR leadership to ensure these processes and procedures are updated according to MSU’s COVID-19 guidance, as well as federal guidance. Regular updates will be posted at: globalsafety.msu.edu/covidintl.

Questions can be directed to Elke Schmidt, coordinator for the Office for Global Health, Safety and Security, globalsafety@msu.edu.
Travel

The CDC has updated their guidance related to travel requirements to enter the United States, starting November 8, 2021.

For more information:
➢ Michigan State University’s TOGETHER WE WILL Travel landing page:
  ✓ https://msu.edu/together-we-will/travel/
➢ CDC updates regarding November 8, 2021 requirements and recommendations:

MSU TRAVEL and CONCUR SUPPORT CONTACT INFORMATION:
➢ Travel related questions: travel@ctlr.msu.edu
➢ Concur and Expense related questions: concurhelp@msu.edu

MSU Concur Kick-Start Reintroduction Webinar: Request, Travel, Expense
Session 1
https://mediaspace.msu.edu/media/MSU+Concur+Kick-Start+Reintroduction+Webinar+-+Request+%7C+Travel+%7C+Expense/1_yj5018bi

MSU Concur Kick-Start Reintroduction Webinar: Booking Travel and TripIt Pro App
Session 2
https://mediaspace.msu.edu/media/MSU+Concur+Kick-Start+Reintroduction+Webinar+-+Booking+Travel+and+TripIt+Pro+App/1_zy9owobv

MSU Concur Kick-Start Reintroduction Webinar: Groups and Guests Tools
Session 3
https://mediaspace.msu.edu/media/MSU+Concur+Kick-Start+Reintroduction+Webinar-Groups+and+Guests/1_4r9e8ake

Download and view all of the Concur User Training Guides from this page:
https://ctlr.msu.edu/COTravelNew/Guides.aspx

Want the latest news in regard to travel and Concur? Register for the Travel Listserv at:
https://ctlr.msu.edu/Join_Listserv.aspx?id=UNIVTVL

MSU’s Travel Policy is published at:
http://ctlr.msu.edu/COMBP/mbp70ebs-July2019.aspx

Assistance Resources
Travel policy and travel program support: travel@ctlr.msu.edu or 517-355-5000
Concur: concurhelp@msu.edu

Travel@State - Frequently Asked Questions
https://ctlr.msu.edu/COTravelNew/FrequentlyAskedQuestions.aspx
PSM Chairperson
Brian Horgan
AnnMarie Guldner
517-353-0120
horganb@msu.edu
guldner1@msu.edu
Monday-Friday 8:00 AM-5:00 PM
Assistant to the Department Chairperson

PSM Accounting Team
psm.accounting@msu.edu
Emily Williams
517-353-0106
emilypwil@msu.edu
Office Hours: Monday-Friday 8:00 AM-5:00 PM
Monday 10:00-11:00 AM
Wednesday 2:30-3:30 PM
Lisa Bowen
517-353-0161
bowenli1@msu.edu
Monday-Friday 7:00 AM-3:30 PM
Mon/Tue/Wed Working In Office
Thur/Fri Working Remotely
Gina Centeno
517-353-0105
centeno@msu.edu
Monday-Friday 8:15 AM - 2:30 PM
Mon/Tue Working Remotely
Wed/Thur/Fri Working In Office
Office Hours: Tuesday 10:00-11:00 AM (Teams)
Wednesday 1:30-2:30 PM (PSSB A271)
Kim McClung
517-353-0102
mcclungk@msu.edu
Monday-Friday 7:00 AM-4:00 PM
Tuesday 2:00-3:00 PM
Thursday 10:00-11:00 AM
Mon/Tue/Thur/Fri Working in Office
Wed Working Remotely

PSM Human Resources Team
psm.hr@msu.edu
Hannah O’Mara
517-353-0104
omarahan@msu.edu
Office Hours: Monday-Friday 8:00 AM-5:00 PM
Monday 10:00-11:00 AM
Wednesday 2:30-3:30 PM
Jordan Davis
517-353-0139
davis432@msu.edu
Office Hours: Monday-Friday 8:00 AM-5:00 PM
Tuesday 2:00-3:00 PM
Thursday 3:00-4:00 PM
Christiina Donley
517-242-0473
tymoszew@msu.edu
Zoom Office Hours: Monday-Friday 8:00 AM-5:00 PM
Wednesday 10:00 AM-12:00 PM
Mackenzie Graham
517-353-0111
graham2@msu.edu
Office Hours: Monday-Friday 7:00 AM-4:00 PM
Tuesday 1:00-2:00 PM
Thursday 1:00-2:00 PM
AnnMarie Guldner
517-353-0120
guldner1@msu.edu
Office Hours: Monday-Friday 7:30 AM-4:00 PM
Monday 2:00-3:00 PM
Wednesday 9:00-10:00 AM

Communications
Patty Bonito
bonitopa@msu.edu
Monday-Friday 9:00 AM-1:00 PM

PSM IT Team
Dominic Colosimo
colosi14@msu.edu
PSM IT Team Monday-Friday 8:00 AM-5:00 PM
Lee Duynslager
duynslag@msu.edu
Monday-Friday 8:00 AM-4:30 PM
MSU Academic Calendar

Fall 2021

November 25-26  Holiday - University Closed
December 12  Classes End
December 13-17  Final Exams
December 24-27  Holiday - University Closed
December 17-18  Commencements
Dec 31 - Jan 3  Holiday - University Closed

PSM Payroll Time Reporting

Due Date Reminders for biweekly payroll (includes labor and student)
Reminder: If your employee’s time is not submitted, they will not be paid.

➢ For the December 3rd pay date (for time worked from November 7-20) your time is due by 3 PM Monday, November 22nd. Early Due Date and Time 3 PM.

➢ For the December 17th pay date (for time worked from November 21-December 4) your time is due by 3 PM on Monday, December 6th. Early Due Date and Time 3 PM.

➢ For the December 30th pay date (for time worked from December 5-18) your time is due by Friday, December 17th. Early Due Date.

Payroll Assistance with Christiina at 12:00 PM on the following Mondays:
    November 15, 22, 29
    December 6, 13, 20, 27

https://msu.zoom.us/j/98549666083
Meeting ID: 985 4966 6083
Passcode: 001550

Newsletter Submissions
Send newsletter submissions to AnnMarie Guldner at guldner1@msu.edu
Deadline: Thursdays by 10:00 AM