

Sanilac County 4-H Large Livestock Committee By-Laws

Article I – Name

The name of this organization shall be the Sanilac County 4-H Large Livestock Committee

Article II - Purpose

The purpose of this advisory body shall be:

1. Youth develop positive relationship with adults and peers.
2. Youth are physically and emotionally safe.
3. Youth are actively engaged in their own development.
4. Promote and provide the educational opportunities in the Large Livestock Project Areas.
5. Establish policy, procedures and regulations for the Livestock Animal Shows and Exhibitions including fair and other 4-H county shows.
6. Youth are considered participants rather than recipients in the learning process.
7. Youth recognize, understand and appreciate multiculturalism.
8. Youth grow and contribute as active citizens through service and leadership.

Article III- Membership

- A. Membership shall be open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status.
- B. Membership is open to any volunteer who is elected on The Sanilac County 4-H Large Livestock Animal Committee. Must have completed the MSU Extension Volunteer Selection process prior to or within 60 days of the selection. Failure to comply will result in removal from the position with the vacancy filled by appointment of the Sanilac County Livestock Committee.
- C. Regular Membership (with voting rights)
 - Superintendent(s) from each livestock programming area which includes: beef, sheep, swine, prospect beef, breeding beef, and Sweepstakes Superintendent with a maximum of 2 per area
 - 2 Elected at-Large adult members from beef, sheep, swine, prospect beef and breeding beef.
 - (5) Elected teen representatives (Sanilac County 4-H Junior Livestock Committee will appoint their representatives)
 - FFA Advisor

Attendance: All Individuals are encouraged to attend the Livestock Animal Committee Meetings, however if a member misses 2 consecutive unexcused meetings committee will determine if to dismiss and replace the member.

D. Ex Officio Membership (without voting rights)

- 4-H Youth Development Program Coordinator
- 1 - Fair board Representative
- 1 - 4-H Council Representative
- Livestock Judging Superintendent

E. Sanilac County 4-H Junior Livestock Committee Membership:

- The Livestock animal committee shall work collaboratively with the Junior Livestock Committee comprised of youth from 4-H clubs in Sanilac County that conducts livestock programming. The Sanilac 4-H Junior Livestock Committee holds their own by-laws. Each area superintendent and currently seated Junior Livestock members are encouraged to seek new 4-H youth membership to take part in the junior livestock committee for the following year. The members of the Junior Livestock Committee shall elect 5 members to have voting rights with the Adult Livestock Animal Committee.
- The Junior Livestock Committee is open to all participating 4-H member enrolled in Sanilac County from the ages of 13-19 that take part in the following program areas; Beef, Prospect Beef, Breeding Beef, Sheep, Swine and Livestock Judging.
- The (5) elected teen representatives shall attend the Sanilac County 4-H Large Livestock Committee to present and contribute to effective decisions made.

Article IV – Election Procedures

- A. A ballot election will be assembled for elected adult members at the first meeting following the fair. Anyone wishing to be placed on the ballot should contact the area superintendent or 4-H Program Coordinator in by September.
- B. Adult members will be elected and voted by the Sanilac County 4-H Large Livestock Committee and youth enrolled in the Sanilac County 4-H Livestock project areas (Beef, Breeding Beef, Prospect Beef, Sheep, Swine). There will be 2 different options for voting and will be managed by the Chairman and Secretary of Sanilac County 4-H Large Livestock Committee.
1. Have the option to vote online given exhibitors email address when enrolled thru 4-H during the first full week of October.
 2. Will cast a live ballot vote during the hours of 6-7p.m. on the day of the October meeting.
 - Potential Elected At-Large Member candidates can be leaders, parents of youth, or individual's actively supporting Sanilac 4-H youth.
 - All candidates must be a Sanilac County 4-H volunteer in good standing that has completed the Volunteer Selection Process.
- C. The candidates with the highest votes in each area of Beef, Breeding Beef, Prospect Beef, Sheep and Swine will serve a two-year term. In the event of a tie, The Sanilac County 4-H Large Livestock Animal Committee will have a closed ballot vote to break the tie during the October Meeting.
- D. Vacancies on the committee will be-nominated at the next meeting by a vote of the committee.

- E. The livestock programming superintendents will serve annually and need to submit enrollment paperwork each year to the 4-H office. Superintendents serve unless it is in the best interest of the superintendent and/or the committee to find new representation. Each Superintendent should not hold more than one species position in the livestock area of Beef, Breeding Beef, Prospect Beef, Sheep, Swine, Livestock Judging, and Sweepstakes. Superintendents are finalized by the 4-H office.
- F. Officer Positions: Chairman, Vice Chairman, Secretary, and Treasurer. All officer positions shall be elected annually during the October meeting. At which time, all books, papers, and property belonging to the committee shall be turned over to the successor to that office. Junior Livestock Committee members should not hold an officer Livestock Animal Committee position.

Article V- Responsibilities

- A. Duties of the Officers:
 - 1. The Chairman shall preside at the meetings of the Large Livestock Committee meetings and shall have the right to vote only to make or break a tie vote. He/She shall perform such duties as are necessary to the office of Chairman, appoint all committees, call special meetings, and he/she shall be an ex-officio member of all committees. The Chairman shall be responsible for the execution of all measures passed by the committee members.
 - 2. In absence of the Chairman, the Vice-Chairman shall have the same duties of the Chairman.
 - 3. The Secretary shall keep an accurate record of the proceedings of the Committee, and also that of the Executive Committee. The Secretary shall send out minutes in advance of the upcoming meeting to the membership and MSU Extension Office
 - 4. The Treasurer shall handle all monies of the Livestock Animal Committee and keep an accurate account of all monies incomes and expenses, will prepare and present a summary of all income, expenses and current balance of all accounts at each meeting. The Treasurer shall follow all recommendations in the 4-H Treasurer's Handbook.
- B. Responsibilities of superintendent(s) of each area, shall work in conjunction with junior livestock committee and club leaders and/or club representatives for educational clinics & workshop.

Article VI- Meetings

- A. Livestock Animal Committee meeting shall be the fourth Thursday at 7:30pm in the months of September, October, January, March, June and July. Meeting reminders will be sent with the minutes prior to the next meeting.
- B. Meeting Agendas:
 - September*: Fair Wrap Up, Create ballot for at-Large adult members, Fair book suggestions, Sale pictures.
 - October*: Set weigh in dates, commission check presented, finish fair book suggestions, By-Law review, Membership announcement, Election of officers.

January: General meeting with educational component, discussion of educational clinic ideas for the year, judges, clerking of sale, catering, budget review.

March: Educational programming clinic reviews & evaluation finalize judges, fairground show improvements; finalize forms to go out for fair.

June: Review fair numbers from Initial Weigh-in, Determine barn space for fair.

July: Final review before fair.

- C. Special meetings of the committee may be held on an order from the Chairman and the Michigan State University Extension Staff, provided each voting committee member is notified at least twenty-four hours in advance of the meeting. Meetings may also be called by petition of five members to both the Chairman and 4-H staff.

Article VII- Quorum

A quorum to do business shall exist with 10 committee members present.

Article VIII- Restrictions

- A. MSU Extension Staff reserve the right to veto any decision of the Sanilac County 4-H Large Livestock Committee that is in conflict with the policies or practices of the MSU Extension 4-H Youth Development Program.
- B. In the event of dissolution of the Sanilac County 4-H Large Livestock Committee, all funds shall be turned over to the MSU Extension-Sanilac County office for support of 4-H Youth programs and activities in Sanilac County.

Article IX - Amendments

The Constitution and Bylaws may be amended at any regular or special meeting of the Committee by a majority vote of all Large Livestock Committee Members provided proposed changes were read at the previous meeting or members had received written notice of such changes. By-Laws will be reviewed on an annual basis.

Revised: 01/24/19